

CITY of HOPEWELL DEPARTMENT of PUBLIC WORKS
Division of Stormwater Management

Telephone # (804) 541-2294 Fax # (804) 541-2456

APPLICATION FOR LAND DISTURBING PERMIT

Single Family Residence with an
Agreement In Lieu of a Plan for Erosion & Sediment Control & Stormwater Management

Page 1 of 2

Date of Filing: _____ Building Permit # _____ E&S/SWM # _____

Filing of this application with required fee and site plan is required to obtain a Land Disturbing Permit. Submission of this application does not grant permission to begin work **until all necessary City approvals have been granted and the permit has been issued:**

- Work in the Right of Way Permit** **Utility Connection Permit**

To be completed by the Applicant

PROJECT TITLE _____

Subdivision: _____ Sec: _____ Blk: _____ Lot: _____

Landowner/Applicant's Name _____
(First Name) (M.I.) (Last Name)

Address _____
(Street and / or P.O. Box) (City) (State) (Zip)

Email _____ **Phone (h)** _____ **Phone (c)** _____

Required Attachments

Each building permit shall include a "to scale" site plan showing the following:

- Dimensions of the lot or parcel including all easements. If easements are present, add a statement on the plat stating, "Proposed improvements will not encroach upon existing easements."
- Location of all existing structures relative to lot lines.
- Location of all proposed improvements relative to lot lines, to include driveway, house, accessory structures, etc.
- Limits of all land disturbance activities relative to lot lines. **(Land disturbance activities greater than 1 acre or requiring more than silt fence control and a graveled construction entrance will require an engineered erosion and sediment control plan and bond.)**
- Detailed lot grading plan with existing & proposed contours (2' intervals within disturbed areas). Plan to include:
 - A minimum fall of 6" within 10' of the structure except as restricted by side lot lines or other major considerations. **Plan must include statement that this requirement has been met;**
 - Grading for the remainder of the lot must provide positive drainage (minimum 1% grade) to lower offsite elevations or to an approved drainage structure or outfall location such as a wetland or stream. **Plan must include statement that this condition has been met;**
 - Grading plans in subdivisions must be coordinated between lots and in accordance with the overall drainage plan for the subdivision. **Plan must include note stating, "The approved subdivision construction plans have been reviewed and this plan is in conformance with those approved plans."**
- Location of FEMA mapped 100-year flood plain limits and/or FEMA Community Panel Number, if applicable.
- Driveway culverts or other piped crossings must be 15 inches minimum, and must be sized for the 10 year storm for the contributing drainage area in accordance with city requirements.
- Location of all water bodies, drainage features, and areas of concentrated surface water flow.
- Location of Chesapeake Bay Resource Protection Area (RPA) limits and Wetlands, if applicable.

THIS PERMIT MUST BE KEPT ON THE WORK SITE AND SHOWN WHEN REQUESTED

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Page 2 of 2

Estimated Start Date _____ Estimated Duration of Construction (months) _____

Size of Parcel (sq.ft.) _____ Estimated Area of Disturbance (sq.ft.) _____

Estimated Impervious Area (sq.ft.) Existing _____ Proposed _____

Agreement in Lieu of a Plan

In lieu of preparing erosion and sediment control and stormwater management plans for this project, I agree to comply with the requirements of this contract with the City of Hopewell, herein referred to as an *Agreement in Lieu of a Plan*, to prevent erosion and sedimentation and stormwater pollution. I agree to comply with the conservation standards contained in the City of Hopewell Erosion and Sediment Control and Stormwater Management Ordinances, the conservation measures and grading shown on the attached plan, any post construction best management practices specified for the building lot, and, where required, the requirements of the General VPDES Permit for Discharges of Stormwater from Construction Activities (VAR10). I further agree to comply with any additional requirements imposed by the City of Hopewell Department of Public Works in order to protect against sediment discharge from the property.

I agree to comply with the following construction standards:

- All denuded areas on the lot shall be stabilized within 7 days of final grading with permanent vegetation or a protective ground cover suitable for the time of year;
- All denuded areas shall be stabilized prior to issuance of the Certificate of Occupancy unless otherwise approved by the City Inspector;
- During construction, the public road, adjacent properties, and any drainage infrastructure will be protected from erosion or sediment transport; and
- A construction entrance will be maintained on the site, and temporary stabilization will be utilized where applicable.
- Runoff from rooftop downspouts, driveway, and other impervious surfaces will be directed to well vegetated areas on the property in the form of sheet flow;
- Guidance on the proper installation and maintenance of erosion control and stormwater management measures is available in the City of Hopewell Guidance for Land Disturbing Activities.

I understand that these requirements represent the minimum practices necessary to provide adequate control of erosion, sedimentation and stormwater pollution resulting from this project. I, or my designated agent responsible for compliance with this agreement, will inspect and maintain the erosion control measures and comply with the Residential Stormwater Pollution Prevention Plan (SWPPP) for the construction activity (attached). A copy of this signed and dated *Agreement In Lieu of a Plan* shall be maintained with the SWPPP for the construction activity.

By signature below, I grant permission to the City of Hopewell Department of Public Works to periodically enter the property listed on page 1 of the application for the purposes of inspection and ensuring compliance.

Applicant's Signature: _____ Date: _____

Name (print or type): _____

Responsible Land Disturber's (RLD) Certification (required):

The undersigned certifies that he/she is the Responsible Land Disturber for this Project.

Signature Printed Name and Title of RLD Date

Certificate # _____ Address _____

Phone _____ Fax _____ Email _____

Approved By _____ Date _____
(Stormwater Program Manager or Designee)

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