

Signature of Taxpayer

## CITY OF HOPEWELL, VIRGINIA P.O. Box 1604

Hopewell, Virginia 23860 Phone: (804) 541-2237 Fax: (804) 541-2207 Debra Kloske Reason, Master Commissioner of the Revenue 2017

will be billed at a later

## RETURN OF BUSINESS & PROFESSIONAL PERSONAL PROPERTY

Name:						Acco	ount #		
Address:						Phone #			
City/State/Zip:					Federal ID #				
All furniture, fixtures and economic ORIGINAL COST on the so	chedule bel	ow. If you		roperty 6	enter "NONE".				
1.FURNITURE, FIXTURES A fax machines, computer equipm uninterruptable power supplies equipment) and other office ma	nent (includi (UPS), disk achines, busi	ng personal drives, mod ness telepho	and laptop/noteboo ems, and peripheral	k comput l equipme ones, book	ers, monitors, CF ent including prin cs, signs, and other	PUs, file serv ters, scanner er tangible p	vers, tape bars, and PC o	ckup units r mainframe POS perty.	
Year Acquired		Origi	nal Cost		%		As	sessed Value	
Purchased in 2012 & prior					x 20% =				
Purchased in 2013					x 30% =				
Purchased in 2014					x 40% =				
Purchased in 2015					x 50% =				
Purchased in 2016					x 60% =				
Total									
2. VEHICLES: List below any vertees are paid.	ehicle(s) NC	OT requiring	a city license fee. A	All vehicle	es requiring a city	y license fee	will automa	atically be filed when	
Date of Purchase	Year	Year and Description of Vehicle			Weight of Vehicle	Origina Cost	al	Commissioner's Assessment	
3. <u>LEASED, RENTED OR BO</u>	RROWED:	List below a	ny tangible persona	l property	y leased, rented o	r borrowed t	rom others	as of January 1, 2017.	
Name and Address of Owner			Description of Property				Start/End Dates		
DECLARATION OF TAXPAY NOTE: It is a misdemeanor for									
material matter. (CODE OF V		o williamy	Samme a Ictuill W	, men ne				-	
Signature of Taxpayer			Date		TOTAL AS	SESSED '	VALUE	This is NOT your tax.  Do not send money with this return you	

Date

## **INSTRUCTIONS:**

As stipulated in §58-1-3518 of the Code of Virginia, it is the responsibility of every taxpayer who owns, leases, rents, or borrows tangible personal property that was used or available for use in business and which was located in Hopewell, Virginia on January 1, 2017, to report such property on this return.

This property must be reported in Section 1, 2 or 3 on the front of this return. This is not limited to, but must include, personal property that has been expensed or fully depreciated on a federal income tax return. DO NOT REPORT MOTOR VEHICLES, TRAILERS OR BOATS WHICH YOU PAY CITY LICENSE FEE ON THIS RETURN.

Property must be reported at its <u>actual/original cost</u> before any allowance for trade-in or depreciation. The cost figures must be reported on a <u>calendar-year basis</u>.

IF YOU DO NOT OWN BUSINESS TANGIBLE PERSONAL PROPERTY, YOU MUST STILL FILE A RETURN; please enter NONE in section 1 and 2 of this form and provide an explanation as to how your business is conducted without the use of property.

## ITEMIZED LIST OF ALL FURNITURE, FIXTURES AND EQUIPMENT REPORTED IN SECTION 1 OF THIS FORM

(If you need more space, please attach a separate schedule to this return)

Year Acquired	Description on Property	Original Cost