

**December 13, 2016  
Regular Meeting**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD DECEMBER 13, 2016**

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, December 13, 2016, at 6:00 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolts, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney III, City Clerk

**ROLL CALL**

Mayor Pelham opened the meeting at 6:03 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolts	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

**Motion To Amend/Adopt Agenda**

A motion was made by Councilor Walton, and seconded by Councilor Shornak, to amend the agenda and remove under Regular Business R-7 – Public Safety Building Presentation. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolts	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Agenda Amended and Adopted**

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**CLOSED MEETING**

Motion was made by Councilor Walton, and seconded by Councilor Gore, To go into closed meeting for (I) discussion of specific appointees of City Council (Recreation Commission; Economic Development Authority; City Clerk), (II) the disposition of publicly-held real property (marina park), where discussion in an open meeting would adversely affect bargaining position or negotiating strategy; (III) discussion concerning the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community (EDA project); (IV) consultation with legal counsel and briefings by staff members or consultants pertaining to actual litigation (John Randolph Foundation adv. Beacon; VAWCO rate case), where such consultation or briefing in open meeting would adversely affect litigation posture; and (V) consultation related thereto and other specific legal matters requiring the provision of legal advice by counsel retained by City Council, in accordance with Virginia Code § 2.2-3711 (A) (1) (3), (5), and (7) (two items), respectively. Upon the roll call the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Motion Approved**

**OPEN MEEETING**

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Yes**

**REGULAR MEETING**

The Regular Meeting opened at 7:35 p.m. Prayer was offered by Father Chris Hess, followed by the Pledge of Allegiance to the Flag of the United States of America.

**CONSENT AGENDA**

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Motion was made by Councilor Shornak, and seconded by Vice Mayor Luman-Bailey, to adopt the consent agenda: Minutes-none; Pending & Action List; Information for Council Review – January 3, 2017 City Council Reorganizational Meeting at 6:30 p.m.; Personnel Change Report & Financial Report; Public Hearing Announcements- January 10, 2017 – Disposition of Real Property; Routine Approval of Work Sessions – January 10, 2017 – Rezoning of Property; Ordinances on second and final reading-none; Routine Grant Approval-none; and, Proclamations – Resolutions – Presentations - National League of Cities Let’s Move Award; Certificate of Appreciation from Friends of the Lower Appomattox River (FOLAR); Certificate of Appreciation for Point Management Inc. and Friendship Baptist Church.. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Yes – Consent Agenda Adopted**

**PUBLIC HEARINGS**

**PH-1. PUBLIC HEARING - Budget Amendment – Appropriations**

This was the night advertised for a public hearing to consider a budget amendment/appropriations.

Assistant City Manager Charles Dane, substituting for Finance Director Jerry Whitaker explained to Council the budget amendment and the appropriations set forth in the public notice and the information provided to Council for their review.

The public hearing was opened by the Mayor at 7:46 p.m. There being no speakers, the public hearing was closed at 7:47 p.m.

A motion was made by Councilor Zevgolis, and seconded by Councilor Holloway, to resolve to adopt the budget amendment resolution to appropriate funds for FY 2016-17. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Yes Budget Amendment Adopted**

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**UNFINISHED BUSINESS**

**UB-1 Boards and Commissions**

The Clerk once again presented to Council the latest update on the Boards and Commissions along with his suggested recommendations. Councilor Gore reminded everyone of the new Youth Commission Committee and that the Clerk was now accepting Talent Bank Resumes. Councilor Zevgolis commented that this review should be done at a work session and the Clerk reminded Council that this was the second presentation regarding the Boards and Commissions and that this had be brought before Council on June 28, 2016. Council took no action at this time and would address again after the January 3, 2017 reorganizational meeting.

**REGULAR BUSINESS**

**R-1. REGULAR BUSINESS - FY 2014-15 CAFR Update Presentation**

Assistant City Manager Charles Dane, substituting for Finance Director Jerry Whitaker explained to Council that in recent conversations with the auditors there has been some hold up due to a personal situation however, the auditing firm anticipated that the CAFR would be ready within the next thirty (30) to forty-five (45) days.

**R-2. REGULAR BUSINESS - VDOT Standard Project Administration Agreement**

Austin Anderson, Capital Projects Construction Manager presented to Council that the Virginia Department of Transportation (VDOT) requires the City to enter into a standard project administration agreement for signal upgrades and pedestrian facility improvements at the intersection of W. Broadway & N. 21<sup>st</sup> Ave. The project was scored, prioritized, and funded under the System Management and Allocation of Resources for Transportation program (SMART SCALE, formerly HB2), which funds transportation projects through a prioritization process based on factors including safety, congestion reduction, accessibility, land use, economic development, and the environment. The W. Broadway & 21<sup>st</sup> Ave. project was one of 163 statewide to receive funding during Round 1 of SMART SCALE applications. The City was awarded \$500,000.

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Shornak, to appropriate \$500,000 from the SMART SCALE District Grant Program for signal upgrades and pedestrian facility improvements and to grant the City Manager the authorization to sign the Standard Project Administration Agreement with VDOT, upon approval by the City Attorney. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Appropriations Approved**

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**R-3. Regular Business - Agreement with Virginia Office of Intermodal Planning and Investment, and appropriation of grant funds, for completion of Urban Development Area (UDA) designation process**

Mrs. Tevya Griffin, Director of Neighborhood Assistance and Planning explained to Council that the Department of Development was awarded a grant by the Virginia Office of Intermodal Planning and Investment to complete the Urban Development Area (UDA) designation, for work to be completed by October of 2017 and requested that Council approve the authorization and appropriations of funds.

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Shornak, to authorize the City Manager to sign the agreement between the City of Hopewell and the Virginia Office of Intermodal Planning and Investment, and to appropriate \$65,000 in grant funds, for completion of the Urban Development Area (UDA) designation process. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Appropriations Approved**

**R-4. - Regular Business - Re-appropriation from FY 2015-16 Budget to Department of Neighborhood Assistance and Planning.**

Mrs. Tevya Griffin, Director of Neighborhood Assistance and Planning explained to Council that City Council had approved a budget of \$100,000 for the Comprehensive Plan update, of which \$10,000 remained from FY 2015-16 year and was recaptured in the general fund. The department is now requesting that the funds be re-appropriated for use.

A motion was made by Councilor Shornak, and seconded by Councilor Gore, to re-appropriate \$10,000 from the FY 2015-16 budget to the Department of Neighborhood Assistance and Planning, for management services related to the Comprehensive Plan. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Re- Appropriation Approved**

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**R-5. Regular Business - Appropriation for Youth Coordinator**

Assistant City Manager Charles Dane represented to Council that a Youth Coordinator had been hired and that The Youth Services Commission is requesting additional funds in the amount of \$60,000 to hire the Youth Coordinator for the Office on Youth per City Code Sec. 38-18.

A motion was made by Councilor Gore, and seconded by Councilor Shornak, to appropriate \$60,000 for the Youth Coordinator position, to include salary, operating expenses, and programs. Upon the roll call, the vote resulted:

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes

**Vote Results: 7-0 Appropriation Approved**

**R-6. Regular Business - Comprehensive Plan Study Update**

Mrs. Tevya Griffin, Director of Neighborhood Assistance and Planning explained to Council Provide an update on the Comprehensive Plan of which included the following topics Urban Development, Housing and Health.

**REPORT OF THE CITY CLERK**

The City Clerk reported that he was accepting Talent Bank Resumes for all Boards and Commissions reiterated for those who are interested in serving on the Youth Commission Committee t please submit a Talent Bank Resume.

**REPORTS OF CITY COUNCIL MEMBERS**

Councilor Shornak thanked the City manager and all City Staff who worked on the warming center for the homeless. She provided a meal for them and brought her family to serve it and provide entertainment. She hoped we can continue to find more resources for these people. Anyone interested in helping should contact Pastor Boggs at First Baptist Church.

Councilor Luman-Bailey announced that we have taken action on the vagrancy issue by opening the warming shelter.

**COUNCIL COMMUNICATIONS**

**Councilor Gore:** - Councilor Gore requested that Council help support the Vendor Taste Test with Crater Health District (HEAL Alliance). Councilor Gore also provided an update on the Crater Regional Workforce Development Board Annual 4-Year Strategic Planning Meeting and The

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Ad-Hoc Website Committee. Councilor Gore also requested that the City Manager begin looking at dates for a 2017 City Council Strategic Planning Retreat.

**OTHER COUNCIL COMMUNICATIONS**

The City Manager thanked Councilor for his years of service as he is participating in his last Council Meeting before heading into retirement. This message was echoed by all members of Council and Councilor Walton was then presented with two (2) tokens of the City's appreciation for his years of service. Councilor Walton commented that he would like to thank everyone who has been by his side during his tenure and especially his wife Ann Walton.

**ADJOURN**

Motion was made at 9:46 p.m. by Councilor Zevgolis, seconded by Councilor Walton, and unanimously passed to adjourn the meeting.

**January 24, 2017**

DATE

/s/ Brenda S. Pelham

Brenda S. Pelham, Mayor

**Ross A. Kearney III**

Ross A. Kearney, III, City Clerk