

**May 24, 2016  
Regular Meeting**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MAY 24, 2016**

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, May 24, 2016, at 6:00 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene \_ . Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
Jasmine E. Gore, Councilor  
K. Wayne Walton, Councilor  
Jackie M. Shornak, Councilor

Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney III, City Clerk

**ROLL CALL**

Mayor Pelham opened the meeting at 6:00 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	absent (arrived @ 6:10 p.m.)
Councilor Holloway	-	present
Councilor Zevgolis	-	absent (arrived @ 6:06 p.m.)
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	absent (arrived @ 6:06 p.m.)

**MOTION TO APPROVE AGENDA**

A motion was made by Councilor Walton, and seconded by Councilor Gore to adopt the May 24, 2016 agenda. Upon the roll call, the vote resulted:

Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Holloway	-	yes

**Vote Result: 4-0 Agenda Adopted**

**WORK SESSION**

**WS-1 – Work Session - Overview of the City Council Pending List**

Mark Haley, City Manager began the briefing on the City Council Pending List. Mr. Haley noted many of the items had been accomplished and were marked off on the current list. Mr. Haley reported that as of May 20, 2016 two responses had been received for the Beacon RFP and that interviews were being mad during the current month and that a final decision would be made in June 2016. Ross A. Kearney III City Clerk reported on the updated Talent Bank Resume (TBR) and that it had been uploaded to the City

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Website. Councilor Gore requested that the Youth Commission be added to the TBR however, the City Manager, City Attorney and City Clerk explained that it would be best to hold off on adding the Youth Commission until after the Director has been hired, Council agreed. The City Clerk also reported that the pool of TBR's was very low and that not enough citizens were applying to fill all the boards and commissions. Mayor Pelham requested that the TBR's once filed be kept on file for two years instead of one, Council agreed. City Clerk recommended that City Council members may want to look at the City Charter and amend to allow City Council members to also serve on the boards and commissions, Council took that recommendation under advisement. Council instructed all the current boards and commissions to file their annual reports and to supply the City Clerk with all the meeting minutes. Council also requested that the City Manager merge some of the items on the pending list due to the repetitive items that appeared. Mr. Haley informed Council that the Food Pantry was again in the process of looking for a new location due to the fact that the owner Mr. Jones had pulled out of his agreement. Mr. Haley informed Council that Assistant City Manager Charles Dane was in the process of assisting them on finding a new location.

**REGULAR MEETING**

Mayor Pelham opened the regular meeting at 7:35 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	present
Councilor Shornak	-	present

**PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Prayer was led by Father Chris Hess, followed by the Pledge of Allegiance to the Flag of the United States of America.

**CONSENT AGENDA**

Motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey, to approve the Consent Agenda, Minutes: May 2015 through September 2015; Pending; Pending List: Updated during work session; Information for Council Review – Work Session with the EDA in July (Tentative); Appomattox Cemetery Policy; Personnel Change Report/Financial Report – NONE; Public Hearing Announcement: None; Routine Approval of Work Session – None; Ordinances on second and final reading: None; Routine Grant Approval: None; Proclamations/Resolutions/Presentation: St. James Catholic Church 100th Anniversary Recognition Proclamation – Father Chris Hess; Hopewell Police Department Proclamation – Chief Keohane; Building Safety Month Proclamation – Tevya Griffin. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

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**Vote Result: 7-0 Consent Agenda Approved**

**Proclamation**

WHEREAS, on a mountain in Galilee over nineteen hundred years ago Our Devine Savior, Jesus Christ commissioned His apostles, one of whom was Saint James, our beloved patron; and

WHEREAS, dearth of recorded facts regarding the Catholic Church in Hopewell and City Point necessitated reliance upon the oldest residents of Hopewell and City Point and the members of the parish who have been associated with Saint James since its infancy for much of the data prior to 1916; and

WHEREAS, during the early part of 1916 the DuPont de Nemours & Company granted to each established church in Hopewell property on which to build a church and through the solicitation of Father Haier and the generosity of DuPont a lot at the corner of City Point Road and Sixth Avenue became the property of the Catholic Church, the same year the cornerstone for the church was laid; and

WHEREAS, the following notation found in the oldest announcement book of the parish dated July 30, 1916 reads, "Name of new church, Saint James. Completion as soon as Possible"; and

WHEREAS, on Sunday October 15, 1916, at 10:30 a.m. the first Saint James Church was dedicated by Reverend Denis J. O'Connell, D. D., Bishop of Richmond, who pontificated at the Mass; and

WHEREAS, the City of Hopewell and Saint James the Greater Catholic Church are celebrating their 100<sup>th</sup> Anniversary.

NOW THEREFORE, BE IT RESOLVED that I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, , and on behalf of the City Council, wishes to give formal recognition to Saint James the Greater Catholic Church and joins in their celebration of their 100th Anniversary.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 24th day of May, 2016.

*/s/ Brenda S. Pelham*  
Mayor, City of Hopewell

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**Proclamation**

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Hopewell play an essential role in safeguarding the rights and freedoms of the citizens of the City of Hopewell; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

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WHEREAS, the police department of the City of Hopewell has grown to be a modern and accredited law enforcement agency which unceasingly provides a vital public service.

NOW, THEREFORE BE IT RESOLVED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, call upon all citizens of the City of Hopewell and upon all patriotic, civil, and educational organizations to observe the week of May 10 through 16, 2015, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 24th day of May, 2016.

*/s/ Brenda S. Pelham*  
Mayor, City of Hopewell

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**Proclamation**

WHEREAS, our The City of Hopewell, Virginia continuing efforts to address the critical issues of safety, energy efficiency, water conservation, and resilience in the built environment that affect our citizens, both in everyday life and in times of natural disaster, give us confidence that our structures are safe and sound; and

WHEREAS, our confidence is achieved through the devotion of vigilant guardians—building safety and fire prevention officials, architects, engineers, builders, tradespeople, laborers and others in the construction industry—who work year-round to ensure the safe construction of buildings; and

WHEREAS, these guardians—dedicated members of the International Code Council—use a governmental consensus process that brings together local, state and federal officials with expertise in the built environment to create and implement the highest-quality codes to protect Americans in the buildings where we live, learn, work, worship, play; and

WHEREAS, the International Codes, the most widely adopted building safety, energy and fire prevention codes in the nation, are used by most U.S. cities, counties and states; these modern building codes also include safeguards to protect the public from natural disasters such as hurricanes, snowstorms, tornadoes, wildland fires, floods and earthquakes; and

WHEREAS, Building Safety Month is sponsored by the International Code Council, to remind the public about the critical role of our communities' largely unknown guardians of public safety—our local code officials—who assure us of safe, efficient and livable buildings; and

WHEREAS, each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments, fire prevention bureaus and federal agencies in protecting lives and property.

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NOW, THEREFORE BE IT RESOLVED, I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, and on behalf of the City Council, encourage our citizens of our Fair City to join with their communities in participation, and do hereby proclaim the month Of May 2016 as:

“Building Safety Month”

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 24th day of May, 2016.

*/s/ Brenda S. Pelham*  
Mayor, City of Hopewell

**REGULAR BUSINESS**

**R-1 – Regular Business – Approval of Amendment of the City’s FY 2015-16 Budget to transfer and re-appropriate \$700,000 from Fund 040-Sewer Operation to Fund 41- Sewer Main**

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey to transfer and re-appropriate from the fiscal year 2015-16 budget \$700,000 from Fund 040-Sewer Operation to Fund 41 – Sewer Main. Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**Vote Result: 7-0 Transfer and Re-Appropriation Approved**

**BUDGET AMENDMENT RESOLUTION  
FISCAL YEAR 2015-2016**

WHEREAS, at the meeting of the City Council of the City of Hopewell held on May 24, 2016, a budget amendment was introduced to transfer and appropriate funds for the FY 2015-2016 budget to provide for funding to continue the payment of the City’s share of wastewater treatment operational expenses.

WHEREAS a budget amendment to appropriate funds in the amount of \$700,000 to the Sewer Operation Fund from the Sewer Main Fund for the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the respective unassigned Fund 40 fund balance account,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated for the City’s share of wastewater treatment operational expenses.

Sewer Operation Fund 040:  
Resources:

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Fund Balance.....	\$700,000
<u>Appropriations:</u>	
Transfer to Fund 041 .....	\$700,000
<u>Sewer Main Fund-041:</u>	
<u>Resources:</u>	
Transfer from Fund 040 .....	\$700,000
<u>Appropriations:</u>	
Sewer Operations .....	\$700,000

**R-2 – Regular Business – Community Development Block Grant (CDBG) Presentation**

Bill Dore’, Housing and Grants Coordinator for the City of Hopewell reported to Council that it was time to approve the second year annual action plan with the appropriations and authorize the City Manager after the June 14, 2016 Community Development Block Grant Public Hearing to submit for the said grant.

**R-3 – Regular Business – FOLAR's Presentation**

Mr. Johnny Butler appeared before Council to provide a Semi Annual FOLAR presentation. Mr. Butler stated the mission of FOLAR is to enhance, preserve, and encourage the wise use of the Lower Appomattox River. It was reported that in 2015 FOLAR removed over 2000lbs of trash from the river. Removed over 200 Tires from the river, established a Finance Committee, Established a Fund Development Committee, Received the Cleveland A. Wright Award for Outstanding Community Service from the Cameron Foundation. Hosted our Inaugural “RiverFest” and took over 200 students from Hopewell and Petersburg Public Schools on an environmental. With regards to FOLAR’s Environmental Service projects, Mansion Hills Ravine Clean Up removed roughly 750lbs of trash, Regional River Clean Up removed roughly 4,700lbs of trash, Bluffs Clean Up removed roughly 2,200lbs of trash. FOLAR over the past six months had raised over \$250,000.00. Council congratulated and thanked Mr. Partin and the members of FOLAR and wished them continued success.

**R-4 - Regular Business - Keep Hopewell Beautiful (KHB) Meeting Date Change**

Horace Wade with the Development Department informed Council and the citizens that the Keep Hopewell Beautiful Committee has changed its meeting date to the second Wednesday of each month starting at 6:00 p.m.

**CITIZENS/COUNCILOR REQUESTS**

**CCR-1: Councilor Gore – Review and Discussion of SecureView.**

**CCR-2: Councilor Gore - Replant flowers on I-295 for the 100th Anniversary events to improve 1st impressions for visitors entering the City of Hopewell.**

**ADJOURN**

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At 9:40 p.m., motion was made by Councilor Walton, and seconded by Councilor Gore to adjourn.  
Upon the roll call, the vote resulted:

Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Walton	-	yes
Mayor Pelham	-	yes
Councilor Shornak	-	yes
Vice Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes

**Vote Result: 7-0 Meeting Adjourned at 9:40 P.M.**

*/s/ Brenda S. Pelham*

Brenda S. Pelham, Mayor

*Ross A. Kearney III*

Ross A. Kearney III, City Clerk