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MINUTES OF THE CITY COUNCIL MEETING HELD OCTOBER 25, 2016

A regular meeting of the City Council of Hopewell, Virginia, was held Tuesday, October 25, 2016, at 6:30 p.m. in Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor
Christina Luman-Bailey, Vice Mayor
Arlene Holloway, Councilor
Anthony Zevgolis, Councilor
Jasmine Gore, Councilor
Jackie Shornak, Councilor

Mark Haley, City Manager
Stefan Calos, City Attorney
Ronnieye Arrington, Acting City Clerk

ABSENT: Wayne Walton, Councilor

ROLL CALL

Mayor Pelham opened the meeting at 6:33 p.m. Roll call was taken as follows:

Mayor Brenda S. Pelham	-	present
Vice-Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Gore	-	present
Councilor Walton	-	absent
Councilor Shornak	-	present

Motion was made by Councilor Gore to amend the agenda by revising the order of issues to be heard in closed meeting. City Attorney Stefan Calos advised that no such motion was necessary as the order of the closed meeting items on the agenda was not necessarily the order in which they would be discussed.

Motion was made by Councilor Shornak and seconded by Councilor Zevgolis to adopt the agenda. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Vice-Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Shornak	-	yes

DRAFT

CLOSED MEETING

Motion was made by Councilor Shornak and seconded by Councilor Gore to go into closed meeting for (I) discussion of specific appointees of City Council (Hopewell Redevelopment & Housing Authority, Economic Development Authority, District 19 Community Services Board, City Clerk); (II) discussion concerning the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position and negotiating strategy of City Council; (III) consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation (Vireol/Green Plains), where such consultation or briefing in open meeting would adversely affect the negotiation or litigation posture of City Council; and (IV) consultation related thereto and other specific legal matters (including code enforcement) requiring the provision of legal advice by counsel retained by City Council, in accordance with Virginia Code § 2.2-3711 (A)(1) (3) and (7), respectively. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Vice-Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes
Councilor Gore	-	yes
Councilor Shornak	-	yes

OPEN MEETING

The councilors came out of closed meeting at 7:45 p.m. and indicated that they intended to return to the Closed Meeting at the conclusion of the Open Meeting. Mayor Pelham opened the regular meeting at 7:51 p.m. Roll call was taken as follows:

Mayor Pelham	-	present
Vice Mayor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolts	-	present
Councilor Gore	-	present
Councilor Shornak	-	present

REGULAR MEETING

Prayer by Rev. April Weaver of First Baptist Church, followed by the Pledge of Allegiance to the Flag of the United States of America.

DRAFT

CONSENT AGENDA

Motion was made by Councilor Holloway and seconded by Vice-Mayor Luman-Bailey to approve the Consent Agenda — Information for Council Review: Minutes of the 9-1-16 meeting of the School Board of the City of Hopewell; Governor McAuliffe Kicks off Commonwealth of Virginia Workplace Giving Campaign; minutes of the Water Renewal Commission 7-18-16 and 8-22-16 meetings; Resolutions: Move the 11-8-16 regular meeting from Election Day (11-8-16) to 11-9-16; Proclamation/Presentation: Condolence Proclamation for Herndon Smith; Proclamation for Domestic Violence Awareness Month; Proclamation for Rev. Dunbar at his retirement. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Vice-Mayor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Shornak	-	yes

PUBLIC HEARINGS - NONE

COMMUNICATIONS FROM CITIZENS – Thomas Gough spoke on the condition of sidewalks in downtown Hopewell. There were no other citizen communications.

UNFINISHED BUSINESS - NONE

REGULAR BUSINESS

R-1 PRESENTATION FROM FINANCE DIRECTOR REGARDARDING COMPREHENSIVE ANNUAL FNANCIAL REPORT (CAFR)

Presentation was made by Jerry L. Whitaker, Finance Director, regarding the status of the CAFR, next steps to continue toward finalization, and response to questions from Council.

R-2 RECREATION AND PARKS APPROPRIATION OF AUCTION FUNDS

Presentation was led by Aaron Reidmiller, Director of Recreation and Parks, with comments by Mark Haley, City Manager, and Charles Dane, Assistant City Manager, regarding the proposed appropriation of surplus property auction revenue.

Motion was made by Councilor Holloway and seconded by Vice Mayor Luman-Bailey to approve appropriation of \$8,875 in auction proceeds to the Recreation and Parks Department to be used towards operating expense related to maintenance and recreational programming. Upon the roll call, the vote resulted:

Mayor Pelham	-	yes
Vice-Mayor Luman-Bailey	-	yes

DRAFT

Councilor Holloway	-	yes
Councilor Zevgolis	-	yes
Councilor Gore	-	yes
Councilor Shornak	-	yes

R-3 CODE ENFORCEMENT PRESENTATION

Presentation was led by Tevya Griffin, Director of Development and Lynn Underwood, Building Official, with comments by the City Manager regarding the Department of Development, current operations, future plans, status of addressing previous complaints, notice of the potential need for new staff, which will be addressed at a future meeting.

This presentation was for informational purposes only and required no action from Council. Councilors asked a variety of questions and requested that the questions be addressed before this matter came back before them.

R-4 PRESENTATION ON CITIZEN COMPLAINT PROCESS

Presentation was made by the City Manager regarding the current process for handling complaints from citizens; e.g., how such complaints are received, forwarded and tracked. This presentation was for informational purposes only and required no action from Council.

REPORTS OF THE CITY ATTORNEY: NONE

REPORTS OF THE CITY CLERK: NONE

REPORTS OF CITY COUNCIL: NONE

CITIZEN/COUNCILOR REQUESTS:

CCR-1 Vice-Mayor Luman-Bailey said she wanted to move this item to the 11-9-16 agenda.

CCR-2 thru
CCR-5 Councilor Shornak requested to move these to the 11-9-16 agenda.

CCR-6 Councilor Gore requested that Director Griffin provide a recommendation about creating a pilot program that would employ the homeless, re-entry youth and work release inmates to assist with beautification of the City. Ms. Griffin is to research request and advise Council at later meeting, including as to creation of task force.

DRAFT

CCR-7 Councilor Gore requested revisions to the Rules of City Council, specifically Rules 302, 303 and 304. The City Attorney requested that suggested revisions be sent to Stefan Calos as he is in the process of revising the rules. Councilor Gore also requested that a motion be added at the end of CCRs so that council could vote on these items. Discussion ensued regarding if the rules allowed a motion. Assistant Manager Dane suggested adding an action request at the end of the CCR. Councilor Gore agreed that was a good compromise. Mayor Pelham, Councilor Zevgolis, Councilor Luman-Bailey and Councilor Gore agreed that this item should be placed on the next agenda so that it could be voted on. Stefan Calos remarked that, per the Rules, there was no need for further voting as Council was allowed to add an action line to the CCRs. Mayor Pelham requested that this format be used going forward, and that the rules be revised to show this change.

CCR-8 Councilor Gore requested that City Council appoint or identify two members to serve on an ad-hoc committee with two recently selected School Board members to finalize MOU and shared use recommendations for the Mallonee Gym renovation. Selected members shall be communicated to Dr. Hackney and School Board to immediately begin scheduling meetings. Council decided to move this item into the Closed Meeting for the 11-9-16 agenda.

City Manager noted that there was an Oleum leak at Honeywell, resulting in Route 10 being closed down. Mayor Pelham asked and the City Manager advised that were this a more serious emergency, citizens would be advised by Code Red, which is free to all citizens.

At 10:50 p.m. Council went back into Closed Meeting.

Council came out of Closed Meeting at 11:33 p.m. Councilors were asked if they complied with Virginia Code § 2.2-3712(D), namely, that only public business matters (I) lawfully exempted from open-meeting requirements and (II) identified in the closed-meeting motion were discussed in closed meeting, to which they all responded yes.

ADJOURN

At 11:33 p.m., Councilor Holloway made a **motion** to adjourn the meeting, which was seconded by Vice-Mayor Luman-Bailey, and unanimously passed.

Brenda S. Pelham, Mayor

Ronnieye Arrington, Acting City Clerk