

*****ATTENTION*****

CITY OF HOPEWELL TAXPAYERS

**SECOND HALF 2017 REAL ESTATE AND
MACHINERY AND TOOLS TAXES
ARE DUE BY DECEMBER 5, 2017**

SECOND HALF REMINDER TAX NOTICES FOR 2017 REAL ESTATE AND MACHINERY AND TOOLS TAXES HAVE BEEN MAILED TO THE PROPERTY OWNERS OR MORTGAGE HOLDERS. FAILURE TO RECEIVE A BILL DOES NOT RELIEVE THE TAXPAYER OF LATE CHARGES IF TAXES ARE NOT PAID BY THE DUE DATE. IF YOU HAVE NOT RECEIVED YOUR BILL(S), PLEASE CONTACT THE TREASURER'S OFFICE AT 541-2240.

PLEASE NOTE OUR NEW BILL FORMAT AND REVIEW YOUR BILL(S) CAREFULLY! IF YOU HAVE ANY QUESTIONS ABOUT YOUR BILL(S), PLEASE CONTACT THE TREASURER'S OFFICE AT (804) 541-2240 AND WE WILL BE HAPPY TO ASSIST YOU.

PAYMENTS MADE BY MAIL SHOULD BE SENT TO TREASURER, CITY OF HOPEWELL, P. O. BOX 199, HOPEWELL, VA 23860 AND **MUST BE POSTMARKED ON OR BEFORE DECEMBER 5, 2017** TO AVOID BEING ASSESSED LATE CHARGES. TAXES MAY ALSO BE PAID AT THE CITY TREASURER'S OFFICE LOCATED AT 300 NORTH MAIN STREET. REGULAR HOURS ARE FROM 8:30 AM TO 5:00 PM MONDAY THROUGH FRIDAY. THE OFFICE IS CLOSED ON WEEKENDS AND HOLIDAYS.

PLEASE NOTE THAT THE TREASURER'S OFFICE WILL BE CLOSED AT 12:00 NOON ON WEDNESDAY, NOVEMBER 22ND FOR THANKSGIVING AND REOPEN MONDAY, NOVEMBER 27TH AT 8:30AM

FOR OUR CITIZENS' CONVENIENCE, AN AFTER-HOURS DRIVE-UP DROP BOX IS LOCATED BEHIND THE MUNICIPAL BUILDING ACROSS FROM THE POLICE DEPARTMENT ENTRANCE.

TO PAY BY PHONE OR ONLINE **BY CREDIT/DEBIT CARD OR ECHECK** THROUGH PAYMENTUS, PLEASE CALL (844) 567-2505 OR GO TO THE CITY'S WEBSITE AT www.hopewellva.gov AND SELECT THE "ONLINE PAYMENT" BUTTON. A SERVICE CHARGE IMPOSED BY OUR SERVICE PROVIDER WILL APPLY. YOU WILL BE REQUIRED TO ENTER THE **PARCEL NO. (7 DIGITS)** LOCATED ON THE FRONT OF YOUR BILL. IF PAYING BY PHONE OR ONLINE, PLEASE PAY AT LEAST TWO DAYS BEFORE THE DUE DATE TO ENSURE TIMELY RECEIPT OF PAYMENT.

PLEASE BE ADVISED THAT PAYMENTS ARE NO LONGER TAKEN AT THE HOPEWELL BRANCH OF SUNTRUST LOCATED AT 200 NORTH MAIN STREET. WE APOLOGIZE FOR ANY INCONVENIENCE.

TERESA L. BATTON, CITY TREASURER
FOR MORE INFORMATION, PLEASE CALL (804) 541-2240