



CITY OF HOPEWELL, VIRGINIA

P.O. Box 1604

Hopewell, VA 23860

Phone: (804) 541-2237 Fax: (804) 541-2207

Debra Kloske Reason, Master Commissioner of the Revenue

2018
****IMPORTANT****
File on or before
March 1, 2018

BUSINESS LICENSE APPLICATION & RENEWAL NOTICE

Mailing Address or Location Change

Applicant/Trade Name/Mailing Address

Local Street Address	FIN/SS#	Customer#
Business Classifications/Category Descriptions	Account Number	Renewal Cycle
Business Phone Number		

Please read schedule on back before completing this application. Return all required documents with completed application.

Gross Receipts License Information

1. Gross Receipts previous year:

(who was in business a full year)

2a. Gross Receipts previous year:

(who began business after January 1)

IF YOU BEGAN BUSINESS AFTER JANUARY 1 AND FILLED IN QUESTION 2a, YOU MUST ALSO COMPLETE SECTION 2b.

2b. Gross Receipts current year:

(estimate receipts through December 31)

Less Allowance (provide proof of gas/excise taxes paid.)

TOTAL GROSS RECEIPTS

Oath: I, the undersigned, do swear (or affirm) that the forgoing figures and statements are true, full and correct to the best of my knowledge and belief.

License Amount Due _____

Enterprise Zone Allowance _____

If no longer in business, please check box [] and provide date business closed _____, sign and date below and return license application.

Late Filing Penalty _____

Penalties & Interest _____

Grand Total _____

Signature of Applicant and Title Date

Make Check Payable to:
Treasurer, City of Hopewell

MAIL TO:
City of Hopewell
Commissioner of the Revenue
P.O. Box 1604
Hopewell, VA 23860