

Signature of Taxpayer

CITY OF HOPEWELL, VIRGINIA P.O. Box 1604

Hopewell, Virginia 23860 Phone: (804) 541-2237 Fax: (804) 541-2207 Debra Kloske Reason, Master Commissioner of the Revenue **IMPORTANT**

File on or before May 1, 2018

will be billed at a later

RETURN OF BUSINESS & PROFESSIONAL PERSONAL PROPERTY

| Name: | | | | | | Prop | erty ID # | |
|--|---------------------------------|--|--|----------------------------|---|---|---------------------------|--|
| Address: | | | | | | Pho | ne# | |
| City/State/Zip: | | | | | Federal ID # | | | |
| All furniture, fixtures and ed ORIGINAL COST on the so RETURN TO | chedule | below. If you | | operty e | enter "NONE". | | | |
| 1.FURNITURE, FIXTURES A fax machines, computer equipmentine equipment) and other office material and other office materials. | nent (ind (UPS), achines, | cluding personal disk drives, mod business telepho | and laptop/notebook ems, and peripheral | comput equipmenes, book | ers, monitors, CF ent including prin cs, signs, and other | Us, file serv ters, scanner er tangible p | vers, tape bars, and PC o | ckup units r mainframe POS perty. |
| Year Acquired | | | nal Cost | 1 1 | % | | | sessed Value |
| Purchased in 2013 & prior | | | | | x 20% = | | | |
| Purchased in 2014 | | | | | x 30% = | | | |
| Purchased in 2015 | | | | | x 40% = | | | |
| Purchased in 2016 | | | | | x 50% = | | | |
| Purchased in 2017 | | | | | x 60% = | | | |
| Total | | | | | | | | |
| 2. <u>VEHICLES</u> : List below any v fees are paid. | ehicle(s |) NOT requiring | a city license fee. Al | ll vehicle | es requiring a city | license fee | will automa | tically be filed when |
| Date of Purchase | Y | Year and Description of Vehicle | | | Weight of Vehicle | Origina Cost | al | Commissioner's Assessment |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 3. <u>LEASED, RENTED OR BOI</u> | RROWI | ED: List below a | ny tangible personal | property | leased, rented or | r borrowed f | rom others | as of January 1, 2018. |
| Name and Address of Owner | | | Description of Pro | perty | | | Start/End | Dates |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| DECLARATION OF TAXPAY belief. NOTE: It is a misdemean | | | | | | | | |
| material matter. (CODE OF V. | | | many submit a ret | um Will | | | | • |
| Signature of Taxpayer | | | Date | | TOTAL AS | SESSED ' | VALUE | This is NOT your tax. Do not send money with this return. You |

Date

INSTRUCTIONS:

As stipulated in §58-1-3518 of the Code of Virginia, it is the responsibility of every taxpayer who owns, leases, rents, or borrows tangible personal property that was used or available for use in business and which was located in Hopewell, Virginia on January 1, 2018, to report such property on this return.

This property must be reported in Section 1, 2 or 3 on the front of this return. This is not limited to, but must include, personal property that has been expensed or fully depreciated on a federal income tax return. DO NOT REPORT MOTOR VEHICLES, TRAILERS OR BOATS WHICH YOU PAY CITY LICENSE FEE ON THIS RETURN.

Property must be reported at its <u>actual/original cost</u> before any allowance for trade-in or depreciation. The cost figures must be reported on a calendar-year basis.

IF YOU DO NOT OWN BUSINESS TANGIBLE PERSONAL PROPERTY, YOU MUST STILL FILE A RETURN; please enter NONE in section 1 and 2 of this form and provide an explanation as to how your business is conducted without the use of property.

ITEMIZED LIST OF ALL FURNITURE, FIXTURES AND EQUIPMENT REPORTED IN SECTION 1 OF THIS FORM

(If you need more space, please attach a separate schedule to this return)

| Year Acquired | Description on Property | Original Cost |
|---------------|-------------------------|---------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |