



ADDENDUM # 1
IFB #02-19 – TRAFFIC SIGNAL MAINTENANCE

MAY 8, 2018

The City of Hopewell has received and reviewed the below questions/requests related to IFB #02-19 – Traffic Signal Maintenance and offers the following responses as Addendum #1. Please acknowledge receipt of this addendum by signing and including the **third page** as part of your bid response.

1. Page 4: Details a breakdown of the scope of work in relation to the preventative maintenance. There are 108 EA City owned street lights and 4EA cabinets for those street lights detailed. On page 6 a scheduled maintenance period is provided for all items except the street lights.
 - Are the street lights part of the preventative maintenance schedule?
 - Or will they be paid on an “as needed” basis based on the hourly rate and material?

Answer: Street light repair is on an “as needed” basis except those attached to signals (January/July on the Maintenance Schedule). Repairs are covered on the Monthly maintenance bill. Materials will be paid for by the City.

2. Page 5: “Test and Certify all active and spare City conflict monitors annually”.
 - How many spare conflict monitors does the City own?

Answer: Currently the city has one spare but will be acquiring a total of 4 spares.

3. Service price per month (Pay item)
 - Will this be billed every month (36 months) of the contract since we are required to be on-call for emergency maintenance?
 - To clarify- The awarded contractor will have a monthly set price for a 3 year period that covers the required maintenance schedule as well as emergency response. Please verify.

Answer: Service price will be billed Monthly (36 months) and covers both Scheduled Maintenance and Emergency Response.

4. Page 6: “The bidder shall paint all mast arms and span wire poles with paint approved by the Contract Administrator”, “Where needed, the Bidder shall paint all sign heads control cabinets, and the inside of visors with a paint of a suitable type and color as approved by the Contract Administrator”.
- Will any required painting be covered by the hourly rate plus material?
 - Or is this work included in the preventative maintenance covered by the monthly service pay item? If this is the case it will be hard to determine to what extent new paint is required and how many locations.

Answer: Painting will be on an “as needed basis” determined by the contract administrator. It will be billed Hourly Rate plus Materials.

5. We have several traffic signal maintenance contracts and each seem to be structured differently. Perhaps you can help to ensure we understand the intent. Is the general structure below correct?

Scheduled Maintenance of Traffic Equipment

Service per month line item covers all labor, but material is billable.

Unscheduled or Emergency Maintenance

Service per month line item covers all labor, but material is billable with the exception of damages other than “wear and tear” which would be T&M.

Answer: Yes, the structure is correct.

6. Can you provide a list of service requests over the last year of non-scheduled repairs?

Answer: Non-scheduled repairs/emergency maintenance often happens after normal business hours at night and weekends. These types of situations are not cataloged in our service request system. However in an effort to answer the question, Non-Scheduled/ Emergency calls are first looked at by the City’s On-Call personnel. If they are unable to resolve the issue then the Point of contact for signal maintenance will be contacted. These calls can vary greatly from 1-2 a month to several (usually weather related caused issues).

7. Is the painting of mast arms, span wire poles, signal heads control cabinets and inside the visors T&M or is it included in the service per month line item.

Answer: Painting will be on an “as needed basis” determined by the contract administrator. It will be billed Hourly Rate plus Materials.

8. Can you provide the current contract pricing?

Answer: Venture Electric is currently under contract to perform traffic signal maintenance for the City of Hopewell. The service price per month is \$4075.00 (which is the amended amount that became effective on July 1, 2017). Copies of the contract information are attached to this addendum.

Please sign and include this form as part of your bid response to verify receipt of Addendum # 1.



April L. Cone,
Purchasing Officer

Signature of Receipt of Addendum # 1

Date

Company Name

CONTRACT RENEWAL AGREEMENT

Date: April 24, 2017
Contract No.: 03-13
Issued by: City of Hopewell
Purchasing
300 North Main Street
Hopewell, VA 23860
Contractor: Venture Electric
10136-C Hull St. Road
Midlothian, VA 23112



This Supplemental Agreement is entered into to extend the current contract for one additional year based on the clause located on page 2, paragraph 3 of the Invitation for Bid. The renewal contract term will start on July 1, 2017 and end on June 30, 2018. This renewal contract includes an additional traffic signal (Route 10 & Hummel Ross Road) that requires maintenance. All other terms and conditions of this contract remain unchanged and in full force and effect.

Cost of additional maintenance of new traffic signal: \$ 125.⁰⁰ PER MONTH NEW MONTHLY
CHARGE WILL BE \$4075.⁰⁰

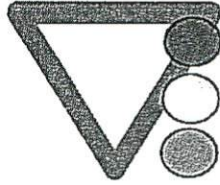
NAME OF CONTRACTOR: VENTURE ELECTRIC CO. INC. CITY OF HOPEWELL
By: [Signature] By: [Signature]
RONALD TURNER V.P. OPERATIONS April L. Cone, Purchasing Officer
Name and Title (Type or Print) Name and Title (Type or Print)
[Signature] 4/27/17 4/24/17
Date Signed Date Signed

Price

Materials & parts, cost price plus percentage of	<u>15</u> %
Employee hourly rate for non-contract services	\$ <u>SEE ATTACHED</u>
Service price per month	\$ <u>3950.00</u>
Annual cost for Conflict Monitor Certification	\$ <u>4900.00</u>

Attach list for equipment rates for non-contract services

Contract Administrator for the City will be Phil Elliott or Johnnie Butler, with the Department of Public Works. They can be reached at 541-2295 and 541-2319 respectively.



VENTURE ELECTRIC

Traffic Signalization / Highway Electrical

10136-C Hull Street Road
Midlothian, VA 23112

Phone: (804) 675-1619
Fax: (804) 745-2895

Date 3/19/2013 City of Hopewell Annual Contract

	Rate	Hrs.	Regular Rate		Hrs.	Overtime Rate		Total Billed
			Total	Overtime Rate		Total		
Working Foreman	57.75		0.00	86.63		0.00		0.00
Signal Tech	35.50		0.00	53.25		0.00		0.00
Signal Tech Helper	24.50		0.00	36.75		0.00		0.00
Total Labor								\$0.00

Item No.	Item Description	Rate	Total Billed
1	Truck, Pickup with tools	0.0	0.00
2	Truck, Dump	0.0	0.00
3	Digger Truck	0.0	0.00
4	Air Compressor with tools	0.0	0.00
5	Water Truck (loops)	0.0	0.00
6	Trenching Machine	0.0	0.00
7	Bucket Truck	0.0	0.00
8	Backhoe	0.0	0.00
9	Concrete Saw 65hp (loops)	0.0	0.00
10	Concrete Saw (chop)	0.0	0.00
11	Generator	0.0	0.00
12	Arrow Board	0.0	0.00
13	Signs and Cones	0.0	0.00
14	Concrete Vibrator	0.0	0.00
15		0.0	0.00
16		0.0	0.00

Subcontractors Used on this Project See Attached Invoice

Subcontractor Name	Description of Work	Amount	15% Mark Up	Total Billed
1		0.00	0.00	0.00
2		0.00	0.00	0.00
3		0.00	0.00	0.00

Material Supplied on this Project See Attached Invoice

Supplier	Amount	15% Mark Up	Total Billed
1	0.00	0.00	0.00
2	0.00	0.00	0.00
3	0.00	0.00	0.00
4	0.00	0.00	0.00

Comments:
Sample Invoice

Total Cost Labor	\$0.00
Total Cost Equipment	\$0.00
Total Cost Subcontractor	\$0.00
Total Material Cost	\$0.00
Total Invoice Amount	\$0.00