

**June 14, 2016  
Regular Meeting**

**MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD JUNE 14, 2016**

A Regular Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, June 14, 2016, at 6:00 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Brenda S. Pelham, Mayor  
Christina J. Luman-Bailey, Vice Mayor  
Arlene Holloway, Councilor  
Anthony J. Zevgolis, Councilor  
K. Wayne Walton, Councilor

Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney III, City Clerk

**ROLL CALL**

Mayor Pelham opened the meeting at 6:01 p.m. Roll call was taken as follows:

|                         |   |                           |
|-------------------------|---|---------------------------|
| Mayor Pelham            | - | present                   |
| Vice Mayor Luman-Bailey | - | present                   |
| Councilor Holloway      | - | present                   |
| Councilor Zevgolis      | - | present                   |
| *Councilor Gore         | - | absent (Family Emergency) |
| Councilor Walton        | - | present                   |
| *Councilor Shornak      | - | absent (sick)             |

(Councilor Gore had a family emergency and Councilor Shornak was ill)

**MOTION TO ADOPT AGENDA**

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey to adopt the June 14, 2016 agenda. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 Agenda Adopted**

**CLOSED SESSION**

Motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton, to resolve to go into Closed Meeting for discussion into closed meeting for: (I) discussion of specific appointees of city council (Hopewell Redevelopment and Housing Authority, Hopewell School Board); (II) discussion and consideration of the acquisition of real property for a public purpose (eminent domain), and of the acquisition and disposition of other publicly held real property, where discussion in an open meeting would

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adversely affect the bargaining position and negotiating strategy of city council and the EDA, respectively; (III) discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating in the community (EDA and other economic development matters); (IV) consultation related thereto requiring the provision of legal counsel retained by city council, in accordance with Virginia Code Section 2.2-3711 (a) (1) (3) (5) & (7), respectively, Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 Yes**

**OPEN MEEETING**

Council convened into Open Session. Councilors responded to the question: "Were the only matters discussed in the Closed Meeting public business matters lawfully exempted from open meeting requirements; and public business matters identified in the motion to convene into Closed Session?" Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 Yes**

**REGULAR MEETING**

Mayor Pelham opened the regular meeting at 7:40 p.m. Roll call was taken as follows:

|                         |   |                           |
|-------------------------|---|---------------------------|
| Mayor Pelham            | - | present                   |
| Vice Mayor Luman-Bailey | - | present                   |
| Councilor Holloway      | - | present                   |
| Councilor Zevgolis      | - | present                   |
| Councilor Gore          | - | absent (Family Emergency) |
| Councilor Walton        | - | present                   |
| Councilor Shornak       | - | absent (Sick)             |

**PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Prayer by Rev. W. Darrell Boggs, followed by the Pledge of Allegiance to the United States of America.

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**CONSENT AGENDA**

Motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey, to approve the Consent Agenda, Minutes: None; Pending; Pending List: Updated provided; Information for Council Review: Youth & Government Day News Article; Invitation to City of Hopewell 100th Anniversary Ceremony and Celebration Event; Public Safety Site Plan.; Personnel Change Report/Financial Report: HR and Financial Report provided; Public Hearing Announcement: June 28, 2016 - 1. A request submitted by Victoria Goodwin & Christina Callis to Rezone Lots 5, 6, 7, & 8, Block 3 in the Buren Homestead Addition [Subparcel – 023-0230] from Residential, High Density to Limited Commercial District (B-2) in accordance with the City of Hopewell Zoning Ordinance, Article XXI; Routine Approval of Work Session: None; Ordinances on second and final reading: None; Routine Grant Approval: None; Proclamations/Resolutions/Presentation: Proclamation for Recognition of Hopewell Juneteenth 10th Anniversary – Rebecca Rose; Proclamation Honoring Drinking Water & Wastewater Professionals Appreciation Day – Jeanie Grandstaff (HRWTF); Southside Virginia Association of REALTORS Plaque Presentation to Chief Keohane in recognition of National Police Appreciation Week. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 Consent Agenda Approved**

**PROCLAMATION**

WHEREAS, Ms. Rebecca Rose of the Washington Cultural Foundation of Prince George, Virginia, Inc., and Lewis Rogers, Superintendent of the Petersburg National Battlefield, National Park Service has gathered citizens of Hopewell and engages the support and partnership of Petersburg National Battlefield City Point Unit, in organizing the Juneteenth National Freedom Celebration in the commemoration of this historic occasion; and

WHEREAS, more than 2½ years after President Abraham Lincoln issued the Emancipation Proclamation in 1862, on June 19, 1865, General Gordon Granger by virtue of the Emancipation Proclamation was a strategic measure against confederate states leading to the 13th, 14th and 15th Amendments to the Constitution to liberate a strong, vibrant group of Americans. Juneteenth, as it was called the slaves freed, remains a glorious day in the history of our Nation; and

WHEREAS, since that day, African Americans have risen above the bonds of slavery to be counted among our Nation’s political, economic and community leaders. The citizens of Virginia are vital contributors to the success of this City of Hopewell, our state, our culture and our prosperity, and appreciation is extended to our African American community for their strength, determination and contributions; and

WHEREAS, June 18, 2016, marks the 151th Anniversary of Juneteenth National Freedom Day; and

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WHEREAS, the Hopewell Juneteenth Celebration 10th year celebration will be held at Grants Headquarters, Petersburg National Battlefield, City Point Unit, Cedar Lane and Pecan Street, Hopewell, Virginia on June 18, 2016 in commemoration of Juneteenth National Freedom Day; and

NOW, THEREFORE, BE IT RESOLVED that I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, do hereby proclaim June 18, 2016, in commemoration of Juneteenth National Freedom Day June 19, 2016. On behalf of all Hopewellians, we are proud to celebrate and pay tribute to those who fought against injustice and inequality. All attendees are saluted and everyone is encouraged to enjoy this celebration of American history today and through the year.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the Seal of the City of Hopewell to be affixed. Proclaimed this 14<sup>th</sup> day of June, 2016.

- /s/ Brenda S. Pelham  
Mayor, City of Hopewell

\* \* \* \*

**PROCLAMATION**

WHEREAS, The City of Hopewell, Virginia owns and operates, Hopewell Water Renewal, a sophisticated wastewater reclamation facility and sewage collection system that serves the citizens and industry of Hopewell, Fort Lee, and portions of Prince George County; and

WHEREAS, wastewater treatment is the first defense against disease and a major step towards environmental protection and is critical to the health and economic welfare of millions of people in Virginia; and

WHEREAS, drinking water and wastewater professionals preform this very important work every day, year-round to protect our environment and to preserve our quality of life; and

WHEREAS, those who work in this sector are the ‘human’ element of our water and wastewater infrastructure, which is essential to our robust local and regional economies; and

WHEREAS, the Virginia General Assembly salutes the professionals who provide these invaluable services across the Commonwealth and the 2016 Virginia General Assembly designated June 30, 2016 as annual Drinking Water and Wastewater Professionals Appreciation Day to honor the thousands of men and women that ensure clean drinking water and a healthy environment for the more than eight million residents of the Commonwealth of Virginia.

NOW, THEREFORE, BE IT RESOLVED that I, Brenda S. Pelham, Mayor of the City of Hopewell, Virginia, on behalf of the City Council and the citizens of our fair City, do hereby proclaim June 30, 2016 as:

**“Water and Wastewater Professionals Appreciation Day”**

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Accordingly, I encourage our citizens to acknowledge the water and wastewater professionals dedicated to the health of the community and environment.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of Hopewell in the Commonwealth of Virginia this 14th day of June, 2016.

*/s/ Brenda S. Pelham*  
Mayor, City of Hopewell

**PUBLIC HEARINGS**

**PH-1 - PUBLIC HEARING - FY 2016-2017 Community Development Block Grant (CDBG) Budget.**

Mark Haley, City manager reported that the City of Hopewell has been notified that it will receive \$180,739 in CDBG funding for the Fiscal Year 2016-2017. The City Administration has reviewed all Fiscal Year 2016-17 applications for funding submitted by various agencies and have developed a proposed CDBG budget for City Council's consideration. City Administration provided City Council with three priorities for the next five years. The 5 year Consolidated Plan based on these priorities. The Annual Action Plan describes the projects that will be funded in the second year of the Consolidated Plan

The Public Hearing was opened at 7:56 p.m. There being no speakers, the Public Hearing was closed at 7:57 p.m.

Motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey, to adopt the Fiscal Year 2016-2017 Community Development Block Grant budge. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 CDBG Block Grant Adopted**

**REGULAR BUSINESS**

**R-1 - Regular Business – Appomattox Cemetery Ordinance and Policy**

Mr. Mark Haley, City Manager, explained to Council In response to recent requests to modify the existing City Code restrictions pertaining to marker sizes in the Appomattox Cemetery, the Public Works Department proposes some changes to City Code that will provide more flexibility in the operations of the cemetery. Mr. Haley and staff recommended that the City Code, Section 12, Article II be modified as shown on the attached draft ordinance.

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Walton to amend City Code, Section 12 Article II Appomattox Cemetery. Upon the roll call, the vote resulted:

|                  |   |     |
|------------------|---|-----|
| Councilor Walton | - | yes |
| Mayor Pelham     | - | yes |

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|                         |   |     |
|-------------------------|---|-----|
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 City Code, Section 12 Article II Amended**

ARTICLE II. APPOMATTOX CEMETERY – Proposed Changes

Sec. 12-21. Application of article.

The provisions of this article shall apply to Appomattox Cemetery, located within the city, which is owned, operated and maintained by the city.

Sec. 12-22. Definitions.

As used in this article, the term "cemetery" shall mean Appomattox Cemetery and the term "supervisor" shall mean the supervisor of such cemetery. The supervisor shall be appointed, and may be dismissed, by the city manager at any time and in the city manager's sole discretion.

Sec. 12-23. Violations of article generally.

Except as otherwise provided in other sections of this article, a violation of any provision of this article shall constitute a Class 3 2 misdemeanor. In addition, any vendor that violates any provision of this article may be barred by the city manager or the court from providing goods and services related to the cemetery.

Sec. 12-24. General powers and duties of city manager.

(a) The city manager shall have the general management and control of the cemetery and of the supervisor and other persons employed therein.

(b) The city manager shall make such rules and regulations for the proper maintenance and operation of the cemetery and for the guidance and direction of the supervisor and employees employed therein as he may deem necessary, not inconsistent with the provisions of this Code or with the Charter. It shall be unlawful for any person to fail, neglect or refuse to comply with such rules and regulations.

Sec. 12-25. Casual visitors.

Casual visitors to the cemetery, who are not members of a funeral procession or party, shall not intrude upon a funeral party and shall not loiter about an open gate.

Sec. 12-26. Expulsion or arrest of noisy, boisterous, etc., persons.

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The supervisor may expel from the cemetery or arrest or have arrested any person disturbing its sanctity by noisy, boisterous or other improper conduct, or violating any of the rules and regulations prescribed in, or adopted under, this article.

Cross references: Disorderly conduct in public places, § 25-17; noise generally, Ch. 23.

Sec. 12-27. Purchase of lots and burial space generally.

(a) The purchase of lots, sections and grave spaces in Appomattox Cemetery shall be made in the manner provided in this article. All purchases shall be subject to any prior reservations made for the sale of lots.

(b) Any person who desires may purchase any unsold or unreserved burial space in the cemetery to have and to hold for future use. The contract of purchase of such burial space shall be on a form prescribed by the city manager or his duly authorized representative.

(c) The price or cost of lots, sections, half-sections and single grave portions in the cemetery shall be as prescribed or fixed by the city council.

Sec. 12-28. Rights retained by city when lots sold.

The city retains the general management and control of all lots in the cemetery which are sold. The city further retains the right to have the supervisor enter upon any lot to prohibit, modify or remove any structure, object, improvement or adornment on such lot which has been placed thereon in violation of this article, or which may be objectionable or injurious to the lot, adjoining lots or the cemetery in general.

Sec. 12-29. Transfer back to city and resale of sections, grave sites, etc.

No privately owned section, half-section, portion thereof or single grave site in the cemetery shall be transferred other than to the city. The council may, in its discretion, agree to any such transfer back to the city on such terms and for such consideration as it deems beneficial to the city. All such grave sites thus redeemed may thereafter be resold by the city.

Sec. 12-30. Record of sale of sections, grave spaces, etc.

The city manager, or his duly authorized representative, shall keep a record of sales of sections, parts of sections and single grave spaces in the cemetery, together with the names of the purchasers.

Sec. 12-31. Record of burials, disinterments, and reinterments.

The city manager, or his duly authorized representative, shall keep a record of all burials, disinterments and reinterments in the cemetery. Such record shall include the date thereof, the lot, block and grave number where done, and the name of the deceased.

Sec. 12-32. Charges for grave openings, etc.

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The charges for grave openings, disinterments and reinterments in the cemetery shall be as prescribed by the council.

Sec. 12-33. Permit for work.

No person shall do any work on any lot or section in the cemetery, unless he shall first have secured a permit therefor from the city manager, or his duly authorized representative. No charge shall be made for such permit.

Sec. 12-34. Vaults and concrete slabs.

No interment in the cemetery shall be allowed, unless a concrete or metal vault is used or a concrete slab used in lieu thereof.

Sec. 12-35. Monuments.

(a) No monument shall be erected in the cemetery, unless the specifications, plans and location are first submitted to and approved by the city manager or his duly authorized representative.

(b) Foundations for monuments shall be placed by the monument contractor from material approved by the city manager or his duly authorized representative.

(c) The foundation for a monument shall not be built until the price on the lot upon which it is to be placed has been fully paid.

(d) The lower base of a monument shall be dressed to a true level on the bottom so as to bear evenly at all points upon the foundation without the use of sprawls, chips or underpinning. The bottom shall be beveled all around to a point one-half to three-fourths of an inch higher and extending back underneath for two (2) or three (3) inches to prevent chipping of the edges when the stone settles and the base is lowered into it.

(e) The removal of any part of the foundation, or the building up thereof, to overcome defective workmanship in the base stone shall not be permitted.

(f) No monument shall be placed nearer than one foot to the boundary line of the lot on which it stands. Unless otherwise considered advisable by the city manager or his duly authorized representative, the base of a monument shall not exceed one-third of the width of the lot nor more than five (5) percent of the area of the lot.

(g) Notice of intention to bring a monument into the cemetery shall be given by the dealer to the supervisor, at least one day (24 hours) before the work is to be done.

(h) No monuments or materials may be brought into the cemetery on Saturdays, Sundays or holidays.

(i) After a monument has been placed in the cemetery, a written request from the owner shall be presented before a permit will be issued to remove such monument or to make any change upon it.



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Sec. 12-36. Enclosure of lots and sections.

(a) The following regulations pertaining to the enclosure of lots and sections shall apply in the cemetery:

1. No fences or walls of concrete, stone, wood or iron will be allowed.
2. No coping or curbing of concrete, brick, stone or any other material shall be allowed.
3. Hedges, wooden or iron trellises, posts and chains for the purpose of enclosures, railings, steps, boxings or borders are prohibited.

(b) Lots and sections in the cemetery may be enclosed only in accordance with rules and regulations of the city manager which are not inconsistent with subsection (a) of this section. It shall be unlawful and a violation of this article for any person to fail, neglect or refuse to comply with such rules and regulations.

Sec. 12-37. Omitted When emblems, markers, flags, etc., permitted.

Metal emblems or markers, flags and guidons are prohibited on lots or graves in the cemetery, except on Memorial Day. They may be placed by authorized representatives of lodges, posts, camps, and the like, not more than two (2) days before Memorial Day, and removed not later than three (3) days thereafter, and stored until called for, and at no risk to the city. Such emblems shall be removed by the organization or individual placing them.

Sec. 12-38. Planting of grass, flowers, etc.

Permanent planting of grass, flowers, shrubs and the like shall be made in the cemetery by the city and further planting may be permitted only at the discretion of the supervisor. All plantings shall be under the control of the city. The owners of the lots shall not do any planting without the express approval of the supervisor.

Sec. 12-39. Permit for plucking or cutting plants or shrubs.

No person shall pluck or cut plants or shrubs growing in the cemetery, whether upon his own lot or others, without a permit from the supervisor.

Sec. 12-40. Potted plants.

Potted plants are permitted upon lots and graves in the cemetery at Easter, Memorial Day and other similar occasions, and may remain until the blossoms are dead. Live plants of particular value will then be removed. Upon application to the supervisor, potted plants may be allowed upon a lot or grave on special occasions for five (5) days. At all other times potted plants shall be removed from the lot at the time of mowing or trimming of the grave.

Sec. 12-41. Omitted Regulations applicable in Section B.

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- (a) The provisions of this section shall apply only to Section B of Appomattox Cemetery.
- (b) Within Section B of Appomattox Cemetery:
  - (1) No mausoleum or vault above the ground shall be allowed.
  - (2) Foundations for all markers shall be built from materials approved by the city manager or his duly authorized representative.
  - (3) All lettering on individual grave markers will be of the V incises type and in no case will raised letters be permitted on these slabs.
  - (4) Grave markers with porcelain or other photographs attached thereto shall be of approved design and shall require specific approval by the city manager or his duly authorized representative.
  - (5) Individual slabs shall not be set in a pocket nor upon a limestone or sandstone base.
  - (6) Rolls or pillow stones shall not be permitted.
  - (7) After a marker has been placed, a written request order from the owner shall be presented before a permit will be issued to remove such marker or to make any change upon it.

Sec. 12-41.1. Omitted Regulations applicable in Section C.

- (a) The provisions of this section shall apply only to Section C of Appomattox Cemetery.
- (b) Within Section C of Appomattox Cemetery:
  - (1) No mausoleum or vault above the ground shall be allowed.
  - (2) Footstones standing on end shall be prohibited.
  - (3) Foundations for all markers shall be built from materials approved by the city manager or his duly authorized representative.
  - (4) All lettering on individual grave markers will be of the V incises type and in no case will raised letters be permitted on these slabs.
  - (5) Grave markers with porcelain or other photographs attached thereto shall be of approved design and shall require specific approval by the city manager or his duly authorized representative.
  - (6) Structures of the type commonly known as "headboards" or "footboards" shall be prohibited.
  - (7) Individual slabs shall not be set in a pocket nor upon a limestone or sandstone base.
  - (8) Rolls or pillow stones shall not be permitted.
  - (9) After a marker has been placed, a written request order from the owner shall be presented before a permit will be issued to remove such marker or to make any change upon it.

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Sec. 12-42. Perpetual care foundation.

(a) There is hereby created a perpetual care foundation for the purpose of maintaining in perpetuity the Appomattox Cemetery.

(b) There is hereby created a perpetual care fund consisting of the revenue from the sale of gravesites in fiscal year 1981/82, fiscal year 82/83 revised cemetery budget savings, and funds transferred from fiscal year 81/82 general fund surplus. To this fund shall be added the revenue from the sale of gravesites, plus any contributions or grants which may be received and designated for the purpose of augmenting the funds of the foundation. The mayor, city manager, and city treasurer shall constitute trustees of the perpetual care fund so established and, as such, shall have full power to invest and reinvest such funds, subject to the limitations that no investment shall be made except, upon the exercise of good faith and discretion, in securities which, at the time of making the investment are, by Title 26 of the Code of Virginia, 1950, as amended, permitted for investment or reinvestment by fiduciaries. Subject to such limitation, the trustees shall have full power to hold, purchase, sell, assign, transfer, or dispose of any of the securities or investments in which any part of the fund created herein have been invested.

(c) Any contribution or grant which shall be received for this fund shall be added to the fund established herein and invested in accordance with paragraph (b).

(d) The city treasurer shall be the custodian of the perpetual care fund.

(e) All interest and dividends received from investments of the perpetual care fund shall be deposited in open account in one or more banks or trust companies organized under the laws of the state or of the United States.

(f) The principal of the perpetual care fund may be used to expand the cemetery and/or increase the number of available gravesites for sale, but all money collected from the sale of the added gravesites shall be returned to the principal amount in the perpetual care fund.

(g) At such time as city council may determine, upon the recommendation of the trustees, that sufficient funds have accumulated so that the annual investment income will cover the annual cost of grounds and gravesite maintenance, such income shall be transferred annually to the general fund of the city to support cemetery operations. (Ord. No. 82-23, 9-28-82)

**R-2 - Regular Business – Update on Community Assistance and Donations to the Homeless Shelter**

Mr. Ray Spicer, Director of DSS reported to Council that the local churches and the Department of Social Services would accept donations for the winter warming shelter. City Manager, Mark Haley also reported that the City website there was a form citizens could fill out who wanted to make donations. Council applauded the work of Mr. Spicer and offered him continued support.

**R-3 - Regular Business – Hopewell 100th Anniversary at “The Diamond” Announcement**

Mr. Charles Dane, Assistant City Manager reported to Council that on Friday, June 17<sup>th</sup> Council was cordially invited to attend the Richmond Squirrels game and that the baseball organization would be promoting the City’s 100<sup>th</sup> Anniversary all game long and that Mr. Dane would also appear on the radio broadcast promoting the 100<sup>th</sup> Anniversary.

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**R-4 – Regular Business – Justice Assistance Grant (JAG) Program**

John Keohane, City of Hopewell Chief of Police addressed Council and explained that the Hopewell Police Department requests approval to apply for the JAG local solicitation grant under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. City of Hopewell has been allocated to receive \$12,449 under this grant as listed in the 2016 Virginia JAG allocation list (attached). The grant's purpose areas are law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections programs; drug treatment and enforcement programs; planning, evaluation, and technology programs; and crime victim and witness programs. Tablets for mobile field reporting will be purchased with this grant. There is no city match for the one year grant period.

A motion was made by Vice Mayor Luman-Bailey, and seconded by Councilor Holloway to grant approval to the Hopewell Police Department to apply for the Justice Assistance Grant (JAG) Program. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolits     | - | yes |

**Vote Result: 5-0 JAG Approval Granted**

**R-5 - Regular Business: - Transfer of Police Funds from Fiscal Year 2015-16 to Fiscal Year 2016-17**

John Keohane, City of Hopewell Chief of Police addressed Council and explained City Council approved Hopewell Police Department's request to apply for a Fiscal Year 2017 PSAP Grant at the September 22, 2015 City Council meeting. The two year \$150,000 grant was awarded by the PSAP Committee on January 21, 2016 to cover the costs of new Call Handling Equipment in the Dispatch Center. Up to \$75,000 in city funding will be needed to match the grant funding. Using a Cooperative Procurement purchase option from either the City of Colonial Heights or the City of Hampton, cost of the equipment will be as high as \$225,000. Hopewell Police Department has Fiscal Year 2015-16 operational funds available to cover the difference between the grant award amount and the equipment's actual cost.

A motion was made by Councilor Walton, and seconded by Vice Mayor Luman-Bailey to appropriate \$39,000 of police department (Fund 011) Operational Funds to Police Department (fund 071) Capital Funds and appropriate \$36,000 of Police Department (Fund 011) Operational Funds from to Police Department (Fund 071) Capital Funds. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolits     | - | yes |

**Vote Result: 5-0 Appropriation Granted**

**BUDGET AMENDMENT RESOLUTION  
FISCAL YEAR 2015-2016**

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WHEREAS, at the meeting of the City Council of the City of Hopewell held on June 14, a budget amendment was introduced to appropriate funds from the FY 2015-2016 Police Operating Budget to provide for funding to the FY 2015-2016 Capital Project Budget for the purchase toward the Call Handling Equipment in FY 2016-17.

WHEREAS a budget amendment to appropriate funds in the amount of \$75,000 to Call Handling Equipment from the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the following accounts in the FY 2015-2016 budget lines 11311052 503320 and 11311052 505230,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated from and to.

General Fund 010 :

Resources:

|                                   |          |
|-----------------------------------|----------|
| Service Contracts 11311052 503320 | \$39,000 |
| Phone/Fax 11311052 505230         | \$36,000 |

Appropriations:

|                              |          |
|------------------------------|----------|
| Transfer to Capital Fund 071 | \$75,000 |
|------------------------------|----------|

Capital Fund 071 :

Resources:

|                                |          |
|--------------------------------|----------|
| Transfer from General Fund 011 | \$75,000 |
|--------------------------------|----------|

Appropriations:

|                         |          |
|-------------------------|----------|
| Call Handling Equipment | \$75,000 |
|-------------------------|----------|

**R-6- Regular Business - Transfer of Police Funds from Fiscal Year 2015-16 to Fiscal Year 2016-17**

A motion was made by Councilor Holloway, and seconded by Councilor Zevgolis to appropriate \$17,000 of Police Department (Fund 011) Operational Funds to Police Department (Fund 071) Capital Funds. Upon the roll call, the vote resulted:

|                         |   |     |
|-------------------------|---|-----|
| Councilor Walton        | - | yes |
| Mayor Pelham            | - | yes |
| Vice Mayor Luman-Bailey | - | yes |
| Councilor Holloway      | - | yes |
| Councilor Zevgolis      | - | yes |

**Vote Result: 5-0 Appropriation Granted**

**BUDGET AMENDMENT RESOLUTION**

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**FISCAL YEAR 2015-2016**

WHEREAS, at the meeting of the City Council of the City of Hopewell held on June 14, a budget amendment was introduced to re-appropriate funds from the FY 2015-2016 Police Operating Budget to provide for funding to the FY 2015- 2016 Capital Project Budget for the purchase toward a vehicle in FY 2016-17.

WHEREAS a budget amendment to re-appropriate funds in the amount of \$17,000 for the purchase of a vehicle in the FY 2015-2016 budget, was introduced and,

WHEREAS, sufficient funds exist in the following account in the FY 2015- 2016 budget line 11311052 505230,

BE IT, HEREBY, RESOLVED by the Council of the City of Hopewell that:

Sec. 1 The following designated funds and accounts shall be appropriated from and to.

|   |          |
|---|----------|
| General Fund 010 : Resources:           |          |
| Service Contracts 11311052 503230 ..... | \$17,000 |
|   |          |
| Appropriations:                         |          |
| Transfer to Capital Fund 071 .....      | \$17,000 |
|   |          |
| Capital Fund 071 : Resources:           |          |
| Transfer from General Fund 011 .....    | \$17,000 |
|   |          |
| Appropriations:                         |          |
| Vehicle Purchase .....                  | \$17,000 |

**ADJOURN**

At 8:50 p.m., motion was made by Councilor Walton, seconded by Vice Mayor Luman-Bailey, and unanimously passed to adjourn the meeting.

*/s/ Brenda S. Pelham*

Brenda S. Pelham, Mayor

*Ross A. Kearney III*

Ross A. Kearney III, City Clerk