



# CITY OF HOPEWELL

Hopewell, Virginia, 23860

## AGENDA

PHONE: 541-2249

FAX: 541-2248

e-mail: [info@hopewellva.gov](mailto:info@hopewellva.gov)  
[rkearney@hopewellva.gov](mailto:rkearney@hopewellva.gov)  
[www.hopewellva.gov](http://www.hopewellva.gov)

### CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6  
Christina J. Luman-Bailey, Vice Mayor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
Anthony J. Zevgolis, Councilor, Ward #3  
Jasmine E. Gore, Councilor, Ward #4  
K. Wayne Walton, Councilor, Ward #5  
Jackie M. Shornak, Councilor, Ward #7

Mark A. Haley, City Manager  
Stefan M. Calos, City Attorney  
Ross A. Kearney, III, City Clerk

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**Date: February 2, 2016    MUNICIPAL BUILDING    TIME: Work Session 6:00 p.m.**  
**Closed Meeting 7:00 p.m.**  
**Special Meeting 7:30 p.m.**

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6:00 p.m.

### WORK SESSION

Call to Order, Roll Call, and Welcome to Visitors

WS-1            Review of Action Items from City Council Advance held December 11-12, 2015.

**MOTION: RESOLVE TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION OF SPECIFIC APPOINTEES OF CITY COUNCIL (VIRGINIA GATEWAY REGION AND HOPEWELL REDEVELOPMENT HOUSING AUTHORITY) AND DISCUSSION OF A PUBLIC OFFICER (CITY COUNCILOR); (II) DISCUSSION OF A PROSPECTIVE BUSINESS WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' INTEREST IN LOCATING IN THE COMMUNITY, (III) DISCUSSION AND CONSIDERATION OF THE INVESTMENT OF PUBLIC FUNDS WHERE BARGAINING IS INVOLVED, WHERE, IF MADE PUBLIC INITIALLY, THE FINANCIAL INTEREST OF THE CITY WOULD BE ADVERSELY AFFECTED; AND (IV) CONSULTATION WITH LEGAL COUNSEL RETAINED BY CITY COUNCIL REGARDING SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY SUCH COUNSEL IN ACCORDANCE WITH VIRGINIA CODE SECTIONS 2.2-3711 (A) (1) (5) (6) & (7), RESPECTIVELY.**

Roll Call

7:00 p.m.

### CLOSED MEETING

### OPEN MEETING

**CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.**

**Roll Call**

**SPECIAL MEETING**

**7:30 p.m.** Call to Order, roll call, and welcome to visitors.

Prayer by Chaplin Michael Wyche followed by the Pledge of Allegiance to the Flag of the United States of America.

**CONSENT AGENDA**

All matters listed under Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1** Minutes: Pending Until February 9, 2016
- C-2** Pending List: Under Revision
- C-3** Information for Council Review – NONE
- C-4** Personnel Change Report/Financial Report – NONE
- C-5** Public Hearing Announcement – Hopewell Fire & EMS Code Revisions as to Fees
- C-6** Routine Approval of Work Sessions: Action Items from Advance held December 11 and 12, 2015  
Work Session - Pending List Update – February 9, 2016  
Joint Work Session - School Board/Council – February 23, 2016
- C-7** Ordinances on second and final reading – NONE
- C-8** Routine Grant Approval – NONE
- C-9** Proclamations/Resolutions/Presentation

**PUBLIC HEARINGS**

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.)*

**NONE**

**COMMUNICATIONS FROM CITIZENS**

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.*

**UNFINISHED BUSINESS**

**UB-1** Request from Green Plains Hopewell LLC to Subdivide Appomattox Bio Energy Lot 1R into two lots, forming Lots 1R and 2R

**RECOMMENDATION:** Staff recommends Approval

**MOTION:** To grant the request from Green Plains Hopewell LLC to subdivide Appomattox Bio Energy Lot 1R into Green Plains Hopewell LLC Lots 1R and 2R.

**Roll Call**

**REGULAR BUSINESS**

**Reports of City Manager**

**R-1** Police Department Yearly Review

**R-2** Virginia Department of Transportation Accounting Measure for Current Budget FY16

**RECOMMENDATION:** Staff recommends Approval.

**MOTION:** To authorize the appropriation of Virginia Department of Transportation (VDOT) revenue sharing program reimbursements to the City's Capital Improvements Program (CIP) projects for various street, sidewalk and drainage improvements

**Roll Call**

**R-3** Adjustment in the estimated maximum reimbursement summary value for the candidate projects submitted in the FY17 VDOT revenue sharing program inclusion.

**RECOMMENDATION:** Staff recommends Approval.

**MOTION:** To approve the adjustment in the estimated maximum reimbursement value for the candidate projects submitted in the FY17 VDOT revenue sharing program inclusion.

**Roll Call**

**R-4** Resolution to Amend Fiscal Year 2015-16 Budget

**RECOMMENDATION:** Staff recommends Approval.

**MOTION:** To adopt budget resolution amendment for fiscal year 2015-2016

**Roll Call**

**R-5** Approval of Automatic Aid between City of Hopewell and Prince George County, and Authorization for City Manager to execute a mutually-agreeable Memorandum of Understanding with Prince George County

**RECOMMENDATION:** Staff recommends Approval.

**MOTION:** To approve Automatic Aid between the City of Hopewell and Prince George County, and to authorize the City Manager to execute a mutually agreeable MOU with Prince George regarding Automatic Aid.

**Roll Call**

**R-6** Adopt a resolution fixing the immediately-following Tuesday as the day to which a regular meeting shall be continued if the mayor or, if the mayor is unable to act, the vice-mayor finds and declares that weather or other conditions are such that it is hazardous for members of City Council to attend its regular meeting pursuant to Va. Code Section 15.2-1416.

**RECOMMENDATION:** Staff recommends Approval.

**MOTION:** To adopt a resolution fixing the immediately-following Tuesday as the day to which a regular meeting shall be continued if the mayor or, if the mayor is unable to act, the vice-mayor finds and declares that weather or other conditions are such that it is hazardous for members of City Council to attend its regular meeting.

**Roll Call**

**Reports of the City Attorney:**

**Reports of the City Clerk:**

Re-Appointment & Appointment to the Virginia Gateway Region (No TBR's on file)  
(2) Members – One Council Member and One Industry Leader

Appointment to Hopewell Redevelopment and Housing Authority (1 TBR's on file)

Receive and file City Council Calendar

**Reports of City Council:**

**Committees**

**Individual Requests –**

**Any Other Councilor**

**CITIZENS/COUNCILOR REQUESTS**

**COUNCIL COMMUNICATIONS**

**ADJOURNMENT**

Motion: resolve to adjourn the Special Meeting

Action: consensus