



CITY OF HOPEWELL
Hopewell, Virginia, 23860

AGENDA

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CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6
Christina J. Luman-Bailey, Vice Mayor, Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony J. Zevgolis, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Councilor, Ward #5
Jackie M. Shornak, Councilor, Ward #7

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Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

Date: March 22, 2016

MUNICIPAL BUILDING

TIME: Closed Meeting 6:00 p.m.
Regular Meeting 7:30 p.m.

6:00 p.m.

OPEN MEETING

Call to order, roll call, and welcome to visitors

Motion: To Approve/Amend Agenda

6:00 p.m.

CLOSED MEETING

MOTION: TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION OF SPECIFIC APPOINTEES OF CITY COUNCIL (BOARD OF EQUALIZATION, JOHN TYLER COMMUNITY COLLEGE BOARD AND HOPEWELL REDEVELOPMENT HOUSING AUTHORITY); (II) DISCUSSION OR CONSIDERATION OF THE DISPOSITION OF PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION OR NEGOTIATING STRATEGY OF THE PUBLIC BODY; (III) DISCUSSION AND CONSIDERATION OF THE INVESTMENT OF PUBLIC FUNDS WHERE BARGAINING IS INVOLVED, WHERE, IF MADE PUBLIC INITIALLY, THE FINANCIAL INTEREST OF THE CITY WOULD BE ADVERSELY AFFECTED; AND (IV) CONSULTATION WITH LEGAL COUNSEL EMPLOYED OR RETAINED BY CITY COUNCIL REGARDING SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY SUCH COUNSEL, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) (3) (6) & (7), RESPECTIVELY.

Roll Call

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors.

Prayer by Chaplain Laura followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1 **Minutes:** 2015 Minutes to be provided April 12, 2016.
- C-2 **Pending List:** Updated from March 15, 2016
- C-3 **Information for Council Review:** NONE
- C-4 **Personnel Change Report/Financial Report:** NONE
- C-5 **Public Hearing Announcement:** April 12, 2016 – Proposed Real Property Tax Increase;
- C-6 **Routine Approval of Work Sessions:** March 15th, 2016 & March 17, 2016 Budget Work Session & March 21, 2016 Budget Work Session.
- C-7 **Ordinances on Second & Final Reading:** Adopt **Ordinance 2016-3-22A** Revising The City Code, Chapter 2a, Article I And Revising The City’s Procurement Policy, And Allow By Inclusion, The Written Procedures For Design–Build and/or Construction Management Contracts, As Outlined In §2.2-4318 Of The Virginia Public Procurement Act, Which Govern The Administration Steps, Selection, Evaluation And Award Of Design-Build And Construction Management Contracts; Adopt **ORDINANCE 2016-3-22B** Revising City Code Chapter 2a, Article I And Revising The City’s Procurement Policy, And Allow By Inclusion, The Additional Small Purchase Category Of Non-Transportation-Related Construction, If The Aggregate Or The Sum Of All Phases Is Not Expected To Exceed \$50,000 (Amount Per City Policy) As Outlined In §2.2-4303.G Of The Virginia Public Procurement Act, Which Allows For A Public Body To Establish “Small” Purchase Procedures Not Requiring Competitive Sealed Bids Or Competitive Negotiation; Adopt the release of the city easement located at 100 South Kippax Street, a Hopewell Redevelopment and Housing Authority property and authorize the City Attorney to prepare proper documentation to release the city's easement on the property and further authorize the signature of the City Manager on said documentation.
- C-8 **Routine Grant Approval:** NONE
- C-9 **Proclamations/Resolutions/Presentation:** Proclamation in Honor of Virginia Organizing’s 20th Anniversary; Mayor & County Recognition Day for National Services.

COMMUNICATIONS FROM CITIZENS

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration*

on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, dated March 26, 2002.) Any other person desiring to make a comment who is recognized by the chair.

REGULAR BUSINESS

Reports of City Manager

- R-1. **Regular Business:** - Vacant Building Registry Presentation
- R-2. **Regular Business:** - Request for Matching Funds for the 2016 Local Government Challenge Grant presented by the Virginia Commission for the Arts.

RECOMMENDATION: The City Administration recommends that \$5,000 be appropriated as matching funds for the Local Government Challenge Grant presented by the Virginia Commission for the Arts to assist with arts and entertainment programming in the City. This grant and matching funds have been the primary funding source for the popular Weston Manor Concert Series for several years.

MOTION: TO APPROPRIATE MATCHING FUNDS IN THE AMOUNT OF \$5,000.00 FOR THE LOCAL GOVERNMENT CHALLENGE GRANT PRESENTED BY THE VIRGINIA COMMISSION FOR THE ARTS.

Roll Call

- R-3. **Regular Business:** - Citywide Cleanup Initiative Report for the 100th Anniversary
- R-4. **Regular Business:** - Cold Weather Warming Shelter Update

Reports of the City Attorney

Reports of the City Clerk: Committee Appointments

Board of Equalization
JTCC

(4) – Reappointments
(2) – Reappointments

Reports of City Council:
Committees

Individual Requests –

Any Other Councilor

CITIZENS/COUNCILOR REQUESTS

CCR-1 – Councilor Gore: Request City Council to approve/take the "Start Up in a Day Pledge" at the next regularly scheduled council meeting.

<https://www.sba.gov/about-sba/sba-initiatives/startup-day>

CCR-2 – Councilor Gore: Request City Council to enroll the City of Hopewell in the Virginia Department of Veteran Services, V3 Program. Program helps companies hire and retain Veterans. Many local governments, Sheriff, Police and Fire departments are enrolled in the program.

CCR-3 – Councilor Gore: Request City Council to include Let's Move as an aspect of the HEAL resolution or adopt Let's Move as an additional City health policy. Request photos and city program literature be collected to add to city Let's Move profile. Request for City Council to approve staff implementing or conducting tasks to reach Gold in all 5 Let's Move categories. Current medal standings include: Goal 1-Silver, Goal 2- N/A, Goal 3- Gold, Goal 4- Bronze and Goal 5- Gold.

Grant money and program funding available depending on medal standing.

<http://www.healthycommunitieshealthyfuture.org/the-five-lmctc-goals/>

COUNCIL COMMUNICATIONS

ADJOURNMENT

Motion: resolve to adjourn the Regular Meeting

Action: consensus