



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

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CITY COUNCIL

Brenda S. Pelham, Mayor, Ward #6
Christina J. Luman-Bailey, Vice Mayor, Ward #1
Arlene Holloway, Councilor, Ward #2
Anthony J. Zevgolis, Councilor, Ward #3
Jasmine E. Gore, Councilor, Ward #4
K. Wayne Walton, Councilor, Ward #5
Jackie M. Shornak, Councilor, Ward #7

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Mark A. Haley, City Manager
Stefan M. Calos, City Attorney
Ross A. Kearney, III, City Clerk

Date: June 28, 2016

MUNICIPAL BUILDING

TIME:

Closed Meeting 6:00 p.m.
Regular Meeting 7:30 p.m.

6:00 p.m.

OPEN MEETING

Call to order, roll call, and welcome to visitors

Motion: To Amend/Adopt Agenda

MOTION: TO GO INTO CLOSED MEETING FOR: (I) DISCUSSION OF SPECIFIC APPOINTEES OF CITY COUNCIL (HOPEWELL REDEVELOPMENT AND HOUSING AUTHORITY, HOPEWELL SCHOOL BOARD, KEEP HOPEWELL BEAUTIFUL); (II) DISCUSSION AND CONSIDERATION OF THE ACQUISITION OF REAL PROPERTY FOR A PUBLIC PURPOSE (EMINENT DOMAIN), AND OF THE ACQUISITION AND DISPOSITION OF OTHER PUBLICLY HELD REAL PROPERTY, WHERE DISCUSSION IN AN OPEN MEETING WOULD ADVERSELY AFFECT THE BARGAINING POSITION AND NEGOTIATING STRATEGY OF CITY COUNCIL AND THE EDA, RESPECTIVELY; (III) DISCUSSION CONCERNING A PROSPECTIVE BUSINESS WHERE NO PREVIOUS ANNOUNCEMENT HAS BEEN MADE OF THE BUSINESS' INTEREST IN LOCATING IN THE COMMUNITY (EDA AND OTHER ECONOMIC DEVELOPMENT MATTERS); (IV) CONSULTATION RELATED THERETO REQUIRING THE PROVISION OF LEGAL COUNSEL RETAINED BY CITY COUNCIL, IN ACCORDANCE WITH VIRGINIA CODE SECTION 2.2-3711 (A) (1) (3) (5) & (7), RESPECTIVELY.

Roll Call

CLOSED MEETING

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): ONLY PUBLIC BUSINESS MATTERS (I) LAWFULLY EXEMPTED FROM OPEN-MEETING REQUIREMENTS AND (II) IDENTIFIED IN THE CLOSED-MEETING MOTION WERE DISCUSSED IN CLOSED MEETING.

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors.

Prayer by Rev. W. Darrell Boggs of First Baptist Church of Hopewell, followed by the Pledge of Allegiance to the Flag of the United States of America.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the Regular Agenda at the request of any Council Member.

- C-1 **Minutes:** September 2015 through December 15, 2015. 2015 Completed!!
- C-2 **Pending List:** Provided to Council @ Last Work Session, Update Coming from City Manager.
- C-3 **Information for Council Review:** Hopewell 100th Anniversary Celebration on July 2nd.
- C-4 **Personnel Change Report/Financial Report:** None, provided June 14th.
- C-5 **Public Hearing Announcement:** July 19th Council Meeting.
- C-6 **Routine Approval of Work Sessions:** July 19th.
- C-7 **Ordinances on Second & Final Reading:** None
- C-8 **Routine Grant Approval:** None
- C-9 **Proclamations/Resolutions/Presentation:** Let's Move Resolution – Councilor Gore; ImPower Youth Conference Recognition – Councilor Gore.

PUBLIC HEARINGS

*(Addressing Council (See Minute Book 26, Page 211, dated March 27, 2001.) – Each person addressing the Council shall step to the microphone, give name and address and limit comments to **three (3) minutes** or less. No person shall be permitted to address Council a second time until all others have been heard once and no one shall speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body and not to any member thereof. No person other than the Council and the person having the floor shall enter into any discussion either directly or through a member of the Council without permission of the Mayor. No question shall be asked a Council member (including Administration) except through the presiding officer.*

PH-1 – **Public Hearing:** - Consider Citizen Comments regarding a request for Rezoning a parcel [023-0230], Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition from (R-3) Residential High Density to (B-2) Limited Commercial District.

ISSUE: The City has received a request from Victoria Goodwin & Christina Callis to rezone and amend the zoning district map for Lots 5, 6, 7, & 8, Block 3, Buren Homestead Addition Subdivision, also identified as Parcel 023-0230, from (R-3) Residential High Density to (B-2) Limited Commercial District.

RECOMMENDATION: City Administration recommends City Council hold a public hearing to consider the Rezoning request and to take appropriate action. Development staff recommends approval subject to the following conditions:

The property owner shall combine the subject property with subparcels 023-0225, 023-0220, and 023-0215 in an administrative re-subdivision application prior to site plan approval of the subject property. Planning Commission recommends approval due to aligning with the comprehensive plan, making the site more viable for commercial development, providing for adequate parking, and economic development, subject to staff's recommended conditions.

MOTION: TO APPROVE THE REQUEST FROM VICTORIA GOODWIN & CHRISTINA CALLIS TO REZONE AND AMEND THE ZONING DISTRICT MAP FOR LOTS 5, 6, 7, & 8, BLOCK 3, BUREN HOMESTEAD ADDITION SUBDIVISION, ALSO IDENTIFIED AS PARCEL 023-0230, FROM (R-3) RESIDENTIAL HIGH DENSITY TO

(B-

2) LIMITED COMMERCIAL DISTRICT

Roll Call

COMMUNICATIONS FROM CITIZENS

*Communications from Citizens – A Communications from Citizens period, limited in total time to 30 minutes, shall be part of the Order of Business at each regular Council meeting. **Each speaker** will be limited to **three (3) minutes**. No citizen will be permitted to speak on any item scheduled for consideration on the regular agenda of the meeting at which the speaker is to make remarks. (See Minute Book 26, Page 33, and dated March 26, 2002.)*

REGULAR BUSINESS

Reports of City Manager

R-1. **Regular Business:** - The Department of Recreation and Parks will present information on current programs and services offered to older adults.

Presentation – No Action Required

R-2. **Regular Business:** - Re-appropriate \$2,000 to provide funds for anti-litter and educational programming operations from the Assigned Fund Balance.

MOTION: TO APPROVE THE REAPPROPRIATION OF \$2,000 FROM THE ASSIGNED FUND BALANCE FOR ANTI-LITTER AND EDUCATIONAL PROGRAMMING OPERATIONS.

Roll Call

R-3. **Regular Business:** - Boards and Commissions Review

Reports of the City Attorney:

Reports of the City Clerk:

(2) Appointments to the HRHA

(2) Appointments to the School Board

Accepting TBR's for ALL Boards and Commissions: www.hopewellva.gov; including Economic Development Authority (EDA); Planning Commission/Wetlands Board; Keep Hopewell Beautiful (KHB); Architectural Review Board (ARB); District 19 Community Service Board; Crater District Area Agency on Aging; Downtown Design Review Committee (DDRC); Historical Preservation Sub-Committee; Hopewell Redevelopment & Housing Authority (HRHA); Library Board; Social Services Advisory Board; Transportation Safety Board.

Reports of City Council:

Committees -

Citizens/Councilor Requests

1. **Councilor Gore** - Request City Manager's Office to create a constituent complaint process policy for Council review. Request draft policy be submitted to be placed on the next regularly scheduled Council meeting for review. Policy to include response timelines, chain of custody for complaints, city final response and councilor notification/debrief. City staff uses a form located on city shared drive, but there is no customer service policy defining the process to handle constituent complaints. In addition, staff submit a report about the status to launch an online complaint tracking tool for residents to use (MUNIS or another online app).

2. **Councilor Gore** - Request City Attorney partner with Development to create an addendum or document to reference examples of accessory structures with the city code. Furthermore, document will define in layman's terms the definition of an accessory structure. Lastly, request that the City Attorney partner with Development to create a policy in which secondary permits needed for any project requiring a primary permit, be not excepted (except without signed waiver) until the primary permit is approved.

COUNCIL COMMUNICATIONS

ADJOURNMENT

Motion: resolve to adjourn the Regular Meeting

Action: consensus