

1	Project Name	City of Hopewell - Development (CD 901)
	Target Area	City Wide
	Goals Supported	General Planning and Administration
	Needs Addressed	Affordable Housing Reduce Poverty Homelessness and Homeless Prevention General Administration and Planning
	Funding	CDBG: \$35,570
	Description	Manage all aspects of the CDBG program. This includes the preparation and approval of the Annual Action Plan and the CAPER. The timely processing of the requests for reimbursement from the sub-grantees and the timely requests for reimbursement from the Treasury. We will maintain compliance with the regulations within the primary resource of 24 CFR 570. We will monitor the sub-grantees on a schedules basis as shown in a later part of this plan. Training will also be conducted on an as needed basis.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	No established quantifiable goals for grants management other than to enable the sub-grantees to meet their goals and remain compliant in so doing.
	Location Description	City Wide
	Planned Activities	NA
2	Project Name	Hopewell Food Pantry (CD911)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$4,825
	Description	Hopewell Food Pantry allows the elderly poor, over 65 and documented disabled, who live alone or width one other person, to receive a monthly distribution rather than the normal quarterly distributions for all other households.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of uniquely identified persons to be served in this program is 200 with a total number of units being approximately 2,400. A unit is described as a provision of food.
	Location Description	
	Planned Activities	The activity under the Yellow Card Program will take place monthly for the identified eligible population.
3	Project Name	City of Hopewell - Healthy Families (CD 905)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$4,825
	Description	This is a community based program that offers screening/assessment and information/referral as well as in-home family support services (pre-natal and post-natal) to families living in Hopewell. These are first time mothers that have been identified through the screening process to be at-risk for child abuse or neglect of their children.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We anticipate a total of 23 uniquely identified persons to be assisted in this program. The total number of units (personal contact with the client) may exceed 500 units.
	Location Description	City Wide
	Planned Activities	
4	Project Name	City of Hopewell - Recreations and Parks - Respite Care (CD 909)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$3,025
	Description	Meet the needs of caregivers, partners of aged, infirmed and/or individuals with disabilities that reside at home or alone, and provide the opportunity for respite relief and support.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that approximately 20 persons will have approximately 7,982 project units (visitations by the participants) during the fiscal year.
	Location Description	100 W. City Point Road, Hopewell, VA 23860
	Planned Activities	The activities is to delay or prevent premature institutionalization of frail older and/or disabled adults, and aid in preventing burnout of caregivers/partners.
5	Project Name	CARES, Inc. (CD 906)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$5,000
	Description	The CARES program through STEPS (Sources to Ensure Permanent Solutions) provides homeless women (individually, with children, seniors, domestic violence victims, veterans, and those with mental challenges) safe, accessible housing along with critical access to counseling, case management, and additional supportive services as they transition to permanent supportive housing.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We expect to have approximately 139 uniquely identified persons from the City of Hopewell within this program. The total number of bed nights is over 900 for the fiscal year.
	Location Description	Very unidentified housing units throughout the region/city.
	Planned Activities	Shelter and critical access to safe, accessible housing along with critical access to counseling, case management, additional supportive services as they transition to permanent supportive housing.
6	Project Name	The James House Intervention/Prevention Services, Inc. (CD 907)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention

	Funding	CDBG: \$3,475
	Description	The James House provides safety planning, counseling and hotline crisis intervention for underserved population who have experienced sexual violence, domestic violence, or stalking.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate the number of persons to be assisted is 50 uniquely identified individuals.
	Location Description	Undisclosed properties in the Tri-City area for safety purposes. The main office is located at
	Planned Activities	
7	Project Name	STORY (CD 923)
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention
	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$3,475
	Description	This program (ML2) is an after school youth development program for residents of HRHA public housing communities. The focus is on enhancing math, literacy and leadership skills for youth residents of Thomas Rolfe Court and Piper Square. All eligible residents that are at risk in school programs will be recruited from grades K-8.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We anticipate approximately 40 uniquely identified youth to be enrolled in this program with a total project total of units to be approximately
	Location Description	
	Planned Activities	
8	Project Name	Commonwealth Catholic Charities
	Target Area	City Wide
	Goals Supported	Ending Homelessness and Homeless Prevention

	Needs Addressed	Homelessness and Homeless Prevention
	Funding	CDBG: \$2,052
	Description	This project is to provide permanent supportive housing (PSH) and related services for chronically homeless single adults living in Hopewell.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate assisting 1 person in obtaining Permanent Supportive Housing during the fiscal year.
	Location Description	
	Planned Activities	
9	Project Name	SMART BEGINNINGS SOUTHEAST (CD 902)
	Target Area	City Wide
	Goals Supported	Capacity Building for Early Childhood Education
	Needs Addressed	Reduce Poverty
	Funding	CDBG: \$16,051
	Description	This project provides mentoring and "train-the trainer" services to organizations that provide services for children ages 0-5 in Hopewell who are enrolled in public and private child care settings; parents and child care providers of these children and community agencies serving this population, including the local school system.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Estimate the 11 organizations will be served; however, between this project and 18.201, the total number of persons receiving books and assistance will be 7,820 children. For IDIS purposes, this number will be split evenly for the population served.
	Location Description	
Planned Activities		
10	Project Name	COMMUNITY ACTION PROGRAM FOR READING - (CD 912)
	Target Area	City Wide
	Goals Supported	Capacity Building for Early Childhood Education

	Needs Addressed	Reduce Poverty
	Funding	CDBG: \$17,500
	Description	This project funds the purchase of fiction and nonfiction books for the Reading is Fundamental (RIF) program. This project has a cross-walk agreement with SMART BEGINNINGS to provide the books to the organizations they assist and the elementary schools involved from the City of Hopewell.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate to provide approximately 7,920 children to the project which will include 2 or 3 book distributions per child. For CAPER purposes, these figures will be divided between these two agencies for accomplishment data.
	Location Description	Harry E. James Elementary School, DuPont Elementary School, Carter G. Woodson Middle School, Woodlawn Learning Center, West End Christian School.
	Planned Activities	Distribute 2 or 3 books per student enrolled in this project throughout the school year.
11	Project Name	project: HOMES (CD 919)
	Target Area	City Wide
	Goals Supported	Owner-Occupied Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	Project: HOMES will offer emergency home rehabilitation services to income eligible owners in Hopewell. The maximum funding for the rehabilitation will be \$19,000. This is a significant increase from previous years to help make critical and immediate housing rehabilitation needs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate completing 3 rehabilitations during this fiscal year.
	Location Description	To be determined.

	Planned Activities	Housing rehabilitation
12	Project Name	(Re)Building Together of Richmond (CD 920)
	Target Area	City Wide
	Goals Supported	Owner-Occupied Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$50,000
	Description	This project will provide free home rehabilitation to low-income Hopewell owners utilizing contractors and volunteers. Rehabilitation will focus on keeping the homeowner safe, warm and dry, and maintaining independence in their homes.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	We estimate 10 housing units to be rehabilitated under this project criteria.
	Location Description	To be determined.
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Based on the latest census data used in our 2015 CSP, the entire City of Hopewell with contiguous boundaries had over 61 percent of the persons with an average household income of under 51 percent.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	100

Table 1 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Based on the demographic survey for the Strategic Plan and Market Analysis, all of the block groups in the City of Hopewell combine for a 62.1 percent of the population were at or below 51 percent of the area median income.

Discussion

The City of Hopewell has a percentage of households under the poverty level of 21 percent. With the Census Analysis in the 2015 CSP, most of our Public Service Agencies can use the presumed benefit method of estimating income for their clients. We require the Housing Rehabilitation sub-grantees to use the Online Income tool to ensure eligibility.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

We have limited funds from HUD for the City of Hopewell. We have established through our Consolidated Planning efforts that the gap between income and housing costs among many of our residents (approaching 60%) is significant and because of the age of the housing, it barely meets the defined Housing Quality Standards regulations. We allocate over 50 percent of our funds to housing rehabilitation but the cost of materials reduces the amount of owner occupied houses we can rehabilitate even though both of our sub-grantees are leveraging these funds at greater than 1 to 5 between their fundraising and volunteers.

One Year Goals for the Number of Households to be Supported	
Homeless	35
Non-Homeless	35
Special-Needs	15
Total	85

Table 2 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	1
The Production of New Units	0
Rehab of Existing Units	13
Acquisition of Existing Units	0
Total	14

Table 3 - One Year Goals for Affordable Housing by Support Type

Discussion

See introduction.

AP-60 Public Housing – 91.220(h)

Introduction

Hopewell Redevelopment and Housing Authority supports the City with housing and subsidy for over 700 housing residents throughout the city.

Actions planned during the next year to address the needs to public housing

HRHA is aggressively working to establish funds to replace or rehabilitate older existing housing stock.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

HRHA has RAB boards and they also receive FSS funds to help households move out of Public Housing into their own affordable and sustainable housing.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

HRHA is NOT a troubled housing agency.

Discussion

HRHA is a quality team player that is a valuable stakeholder in support of the City Housing objectives. We will be working collaboratively to develop a citywide AFFH plan for each agencies 5-year strategic plan in 2020.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is probably perceived to be higher than it actually is and the persons that are at-risk of becoming homeless is probably under perceived. Only detailed planning, analysis and data management will help us understand the actual need. The disabled and elderly are easier to identify but equally challenging to assist. This will be part of our challenge this year and in the coming years.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

A plan has been approved by CACH for the Crater Region. The individual plans are being put in place at this time. Commonwealth Catholic Charities has taken over the coordination of the Central Intake function to ensure appropriate assessment and evaluation.

Addressing the emergency shelter and transitional housing needs of homeless persons

We have no resources for emergency shelter or transitional housing. The city in conjunction with the faith-based organizations and other non-profit organizations are entering their third year of creating a winter shelter program to provide a safe gathering place each night during the winter months. Several of our agencies provide emergency shelter for DV, SV and other abused individuals and their children.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

This is being worked on with the Department of Human Services taking the lead in the City. It also extends to solutions within the Tri-City region.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

See previous discussion.

Discussion

We have a relatively small amount of homelessness within the city although the perception is much greater than the actual numbers support. We will continue to focus on preventing homelessness among the high poverty level households to keep them housed. Resources do not match need but we will have to be creative in how we raise additional funds to move these results higher.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Hopewell Department of Development has outlined a number of incentives to reduce the barriers to affordable housing within the city. These have been detailed in the Strategic Plan (SP-55) section of the CSP. They will not be duplicated in this section. The results will be captured in the resulting CAPER.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

These are detailed in SP-55 within the Strategic Plan section.

Discussion:

These are detailed in SP-55 within the Strategic Plan section.

AP-85 Other Actions – 91.220(k)

Introduction:

The solution to the problems within Hopewell will actually fall into this category. They cannot be done with limited HUD funds. The roots of the problem and the solutions are so diverse but intertwined that many people have to be involved in the solution. We will work to that goal over the next five years.

Actions planned to address obstacles to meeting underserved needs

Incorporating the needs addressed in this plan in to work projects of the Council Strategic Planning Goals.

Actions planned to foster and maintain affordable housing

We have advanced the amount of funding for rehabilitation of the existing housing stock. We will seek additional resources to increase the number of housing units we can rehabilitate in the city.

Actions planned to reduce lead-based paint hazards

Aggressively review every house we assess for rehabilitation to ensure that lead-based paint mitigation is accomplished. Utilize the Real Estate Assessor database to search systematically by Census Tract and Block Groups to identify houses built before 1978 so that we can actually determine the number of houses and work block group by block group to assess risk for the most vulnerable citizens, under 6 and the elderly.

Actions planned to reduce the number of poverty-level families

The primary funding we have allocated to impact poverty is for the capacity building of organizations to assist in early childhood development and a love for reading. These initiatives are designed to make lifelong learning a goal of children within poverty the capability to break free of poverty as they grow older. We are trying to identify funds to provide Adult Education and literacy, including GED attainment.

Actions planned to develop institutional structure

The structure is well in place. The biggest issue is to work effectively and collaboratively to produce tangible results. We work toward that goal to create a Council supported action plan beyond the scope of the HUD funding requirements of this plan. A new financial system is now about 100 percent operational which was a problem for the past two years. New leadership in that department is proving effective.

Actions planned to enhance coordination between public and private housing and social

service agencies

We will work through the Crater Planning District Commission, the District 19, CSB and other tri-city initiatives along with internal and quasi-agencies within the City of Hopewell to address all the needs of the City and those that extend beyond our boundaries but impact our community.

Discussion:

Even if we can create a plan with all stakeholders engaged with a solution for every problem, these problems will require more funding than has ever been realized. That will be a challenge when cuts in every venue are expected. Volunteers will also have to be engaged. These are exciting times in Hopewell.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This is the introduction.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

This is the discussion

Attachments

