



**ARCHITECTURAL REVIEW
BOARD
CITY OF HOPEWELL, VIRGINIA**

November 26, 2018

**City Council Conference Room
City Hall**

300 North Main Street, Hopewell, VA

REGULAR MEETING – 6:00 P.M.

ARB MEMBERS

**Rita Joyner, *Chairman*
Joseph Bailey, *Vice-Chairman*
Mary M. Calos
Edith Holsopple
Kathleen Vincent**

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- I.** Call to order, roll call, and welcome to members and visitors.
- II. ADMINISTRATIVE MATTERS**
1. Requests for withdrawal/deferral or amendments to the agenda.
 2. Review and take action on previous meeting minutes.
 - a. October 22, 2018
 3. Request for Approval of Consent Agenda for November 22, 2018.
 - a. CLG – Chairman and Development Department are in the process of completing the application. Application will be submitted within the next 30 days.
 - b. City Point/Downtown Historic Preservation Workshop – This item will remain on the agenda but a date to hold the workshop has not been set.
 - c. Prince Henry Road Improvements – Project design has not started but project is still on schedule with advertising set for July 2019.
 - d. National Park Service – Letter with photographs to be sent to the National Park Service and others to alert them to the unacceptable state of the property, grounds, and park. Letter is being sent this week.
 - e. Bank Street Garages property – Recommendation from staff to the City Manager has been made to accept the donated property. Recommendation to City Council will be presented to City Council at December 11 meeting.
- III. CITIZEN COMMENTS** – 5 minute limit. Comments should not consist of items listed on the agenda.
- IV. CERTIFICATES OF APPROPRIATENESS**
1. 603 Brown Ave – Jones – installation of new shed.
 2. 613 Prince Henry Ave. – Bradford – shed.

V. VIOLATIONS

1. Property Maintenance
2. Protective Maintenance
3. COA/Zoning Violations

VI. OLD BUSINESS

1. Cost Share Project – Kick-off meeting was held on November 19th. Public information meeting to be held in early January.

VII. NEW BUSINESS

1. December meeting is canceled.
2. Old Historic District signs to be removed according to Public Works schedule.
3. Request for Dominion power line relocation to underground.
4. Cedar Tree Replacement Grant – Letter of Intent due by January 3, 2019 to Cameron Foundation. Planning for 2019 submittal.

VIII. REPORTS OF BOARD MEMBERS

IX. ADJOURN