

AGENDA



CITY OF HOPEWELL

Hopewell, Virginia 23860

AGENDA

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CITY COUNCIL

Jasmine E. Gore, Mayor, Ward #4
Patience Bennett, Vice Mayor, Ward #7
Debbie Randolph, Councilor, Ward #1
Arlene Holloway, Councilor, Ward #2
Johnny Partin, Councilor, Ward #3
Janice Denton, Councilor, Ward #5
Brenda S. Pelham, Councilor, Ward #6

John M. Altman, Jr., City Manager
Stefan M. Calos, City Attorney
Ronnieye L. Arrington, City Clerk

Date: January 8, 2019

MUNICIPAL BUILDING

Closed Meeting: 5:30 p.m.
Regular Meeting: 7:30 p.m.

OPEN MEETING

5:30 p.m. Call to order, roll call, and welcome to visitors

PROPOSED MOTION: To go into closed meeting for (1) discussion and consideration of the appointment of specific appointees of city council (boards, commissions, authorities, and committees); (2) discussion and consideration of specific appointees or employees of city council (city attorney); and (3) consultation with legal counsel employed or retained by city council related thereto and regarding specific legal matters requiring the provision of legal advice by such counsel in accordance with Virginia Code § 2.2-3711 (A) (1) [two items] and (8), respectively.

Roll Call

CLOSED MEETING

RECONVENE OPEN MEETING

CERTIFICATION PURSUANT TO VIRGINIA CODE § 2.2-3712 (D): *Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting?*

Roll Call

PROPOSED MOTION: To amend/adopt agenda

Roll Call

REGULAR MEETING

7:30 p.m. Call to order, roll call, and welcome to visitors

Prayer by Rev. Pamela Cooper of John Randolph Pastoral Care, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Holloway.

Consent Agenda

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

- C-1 **Minutes**: None
- C-2 **Pending List**: None
- C-3 **Routine Approval of Work Sessions**: None
- C-4 **Personnel Change Report & Financial Report**: None
- C-5 **Ordinances on Second & Final Reading**: None
- C-6 **Routine Grant Approval**: None
- C-7 **Public Hearing Announcement**: None
- C-8 **Information for Council Review**: None
- C-9 **Resolutions/Proclamations/Presentations**: None
- C-10 **Additional Announcements**: None

Public Hearings

CITY CLERK: *All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **five minutes**. No person shall be permitted to address Council a second time until all others have been heard, and no one may speak more than twice on any subject in any one meeting. All remarks shall be addressed to Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers may be barred by the mayor from further audience before Council, and removed, subject to appeal to a majority of Council. (See Rules 405 and 406)*

NONE

Communications from Citizens

CITY CLERK: *A Communications from Citizens period, limited in total time to 30 minutes, is part of the Order of Business at each regular Council meeting. All persons addressing Council shall approach the microphone, give name and, if they reside in Hopewell, their ward number, and limit comments to **three minutes**. No one is permitted to speak on any item scheduled for consideration on the regular agenda of the meeting. All remarks shall be addressed to Council as a body, any questions must be asked through the mayor only, and there shall be no discussion without permission of the mayor. Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in Council Chambers, may be barred by the mayor from further audience before Council, and removed, subject to appeal to a majority of Council. (See Rules 405 and 406.)*

Regular Business

Reports of City Manager:

Reports of the City Attorney: Council rules

Reports of the City Clerk:

Reports of City Council:

1. **State of the City Address and Town Halls**

ISSUE: Discussion of proposed timeline from State of City address, to announcement of revised city council strategic plan; and communication tool to announce new members of council, contact information, important information for residents; town hall/state of the city address.

MOTION: _____

Roll Call

2. **Council Advance**

ISSUE: Discussion concerning tentative dates for Council Advance. Also determine if Advance to be held locally or out of town, determine method and point of contact for drafting of Advance agenda (appointment of two members of Council), and determine if a facilitator is needed.

MOTION: _____

Roll Call

3. **Office Location of the Mayor Office and City Council Administrative Appointees, City Clerk and City Attorney. Office Location of Administrative Appointees supporting staff, Assistant City Clerk and City Paralegal.**

ISSUE: Discussion of proposed relocation of Council and Clerk offices. Council is asked to choose between one of two options. Council will also discuss the moving schedule for both options and the need to purchase new furniture.

MOTION: _____

Roll Call

4. **Council Standing Committees Appointments**

MOTION: _____

Roll Call

5. **City Attorney Selection Process**

ISSUE: Council to discuss and vote on the method of hiring a new city attorney (i.e., use a hiring firm, handle internally), budget and costs associated with hiring of new attorney, where to advertise (if applicable), etc.

MOTION: _____

Roll Call

6. **Boards, Commissions, and Authorities Appointments**

ISSUE:

MOTION: _____

Roll Call

Individual Councilors

Citizen/Councilor Requests

Other Council Communications

Adjournment

REGULAR MEETING

CONSENT AGENDA

**COMMUNICATIONS
FROM CITIZENS**

**REPORTS
OF THE
CITY
MANAGER**

**REPORTS
OF THE
CITY
ATTORNEY**

HOPEWELL CITY COUNCIL RULES OF PROCEDURE

These rules are authorized by the Hopewell Charter, Chapter IV, Section 4

CONDUCT OF MEETINGS— ROLES OF PRESIDING OFFICER, CITY CLERK, AND CITY ATTORNEY

101. **Robert's Rules of Order; Parliamentarian; Presiding Officer** – Where these rules are silent, *Robert's Rules of Order* prevails (Charter IV.4). The city attorney is parliamentarian, whose ruling, when requested by or through the presiding officer, is final and binding, subject only to appeal to and a two-thirds vote of all council members. The presiding officer is the council president (mayor) or, in the mayor's absence, the vice-president (vice mayor) (Charter IV.5). If the mayor and vice mayor are absent, the temporary chairman (see Rule 103) is the presiding officer.

[Approved 6.26.18 (this and other rules are to be adopted once all rules are approved)]

102. **Roll Call; Quorum** – The presiding officer takes the chair at the appointed meeting hour, and immediately calls council to order. The clerk then calls the roll, and enters in the meeting minutes the names of the councilors as present or absent. In the absence of a quorum, the clerk attempts to procure the attendance of absent councilors. A quorum exists when a majority of all councilors is present (Charter IV.4).

103. **Temporary Chairman** – In the absence of the mayor and vice mayor, the clerk calls council to order, and calls the roll. If a quorum exists, council elects by majority vote of those present one of its members to be temporary chairman until the mayor or vice mayor appears.

104. **Appeals** – See Rule 101.

[Rules 102-104 approved 9.11.18]

105. **Voting Methods** – Votes upon a motion to adopt an ordinance or resolution are by roll call. All other votes are recorded by “ayes” and “nays” (Charter IV.8), unless the presiding officer requests a roll call. No councilor is excused from voting except on items that consider the councilor's official conduct, or involve the councilor's financial or personal interests (Charter IV.8). Although one cannot be compelled to vote (*Robert's Rules*), a councilor (a) who is present but fails to vote without having been excused under this rule, or (b) who, in violation of Rule 209, excused himself or herself from the meeting to avoid voting, may be disciplined (Charter IV.4; Va. Code § 2.2-3711).

[Approved 10.9.18]

106. **Presiding Officer's Designee** – The presiding officer may designate another councilor to preside for a single issue. If the mayor is the presiding officer, the vice mayor is designated. If the vice mayor is unavailable, the presiding officer may designate any other councilor.

[Approved 9.11.18]

**CONDUCT OF MEETINGS—
MEMBERS OF COUNCIL**

201. **Seating** – Councilors are seated at the council chamber dais as follows. Mayor: center; vice mayor: immediate left of mayor; immediate past mayor, if any: immediate right of mayor; remainder of members: in increasing numerical order by ward, starting at the far left of the mayor and the immediate right of the city manager. The remaining seats are occupied, from the far left, by the city attorney, the city manager, the city clerk, and the assistant city clerk, respectively.

Sample Seating Chart

Asst. City Clerk	City Clerk	Councilor Ward 5	Councilor Ward 3	Immediate Past Mayor	Mayor	Vice Mayor	Councilor Ward 2	Councilor Ward 1	City Manager	City Attorney
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[podium]

202. **Addressing Council** – Councilors and others are addressed or referred to as Mr., Mrs., Miss, Ms., Madam, and/or by title. For example, "Madam Mayor," "Vice Mayor Jones," "Councilor Smith," "Mr. Williams," or "the City Manager."

[Rules 201 and 202 approved 10.9.18]

204. **Voting Order** – Roll call for voting is by ward number. At the first meeting in January, the roll call starts with the Ward 1 councilor, and proceeds numerically, through the Ward 7 councilor. At each meeting thereafter, the roll call is rotated by beginning with the Ward 2 councilor at the second meeting, and so on until each councilor has voted first. Once all councilors have voted first, the process repeats.

[Approved 9.11.18]

209. **Excuse During Meeting** – Any councilor may excuse himself or herself during a meeting, except to avoid voting.

406. **Decorum** – Any person who makes personal, impertinent, abusive, or slanderous statements, or incites disorderly conduct in the council chamber may be reprimanded by the presiding officer, and removed from the meeting upon a majority vote of councilors present, excluding any councilor who is the subject of the motion.

[Rules 209 and 406 approved 10.9.18]

Current . . .

203. **Debate** – Limitation – No member shall be allowed to speak more than once upon any one subject until every other member choosing to speak thereon shall have spoken.

Proposed (blacklined) . . .

203. **Debate—Limitation** – No member shall be allowed to speak for longer more than ten minutes on any item or more than twice once upon any item (Robert's Rules), one subject and not until every other councilor has had an opportunity to speak member choosing to speak thereon shall have spoken.

Proposed (clean) . . .

203. **Discussion Limitation** – No member speaks for longer than ten minutes on any item or more than twice on any item (*Robert's Rules*), and not until every other councilor has had an opportunity to speak.

Current . . .

205. **Division of a Question** – On demand of any member, a question under consideration covering two or more points shall be divided when the question admits of such division.

Proposed (blacklined) . . .

205. ~~**Motions**~~~~**Division of a Question**~~ – All motions, except those to adopt ordinances making appropriations, authorizing the contracting of indebtedness, or relating to the issuance of bonds or other evidences of debt, are confined to one subject (Charter IV.8).~~On demand of any member, a question under consideration covering two or more points shall be divided when the question admits of such division.~~

Proposed (clean) . . .

205. **Motions** – All motions, except those to adopt ordinances making appropriations, authorizing the contracting of indebtedness, or relating to the issuance of bonds or other evidences of debt, are confined to one subject (Charter IV.8).

Current . . .

206. RESERVED

*Proposed . . .**

206. RESERVED

**No changes proposed at this time. Council would continue to reserve this number for a future rule. The familiar numbering of current rules would remain.*

Current . . .

207. **Dissent or Protest** – Any member shall have the right to express dissent from or protest against any ordinance or resolution of Council and have the summary of reason therefor entered upon the minutes.

Proposed (blacklined) . . .

Dissent or Protest – ~~During debate, a councilor~~ Any member shall have ~~has~~ the right to express dissent from or protest against ~~the adoption of~~ any ordinance or resolution of Council and have the summary of reason therefor entered upon the minutes.*

Proposed (clean) . . .

Dissent or Protest – During debate, a councilor has the right to express dissent from or protest against the adoption of any ordinance or resolution.

*See proposed Rule 403 as to minutes.

Current . . .

208. **Attendance** – Members must notify the City Clerk or presiding officer of absence from a scheduled meeting twelve hours or more in advance. The City Clerk may notify all Council Members of a pending absence, but shall notify all Council Members if a quorum may not be present at a regular scheduled meeting due to requested absences.

Proposed (blacklined) . . .

Attendance – ~~Councilors Members~~ must notify the ~~City C~~ clerk or presiding officer of absence from a scheduled meeting, at least 12 ~~twelve hours or more~~ in advance if possible. The ~~City C~~ clerk ~~may promptly~~ notifiesy all ~~Councilors~~ Members of ~~thea~~ pending absence, but shall notify all Council Members if a quorum might ~~may~~ not be present at a regular scheduled meeting due to requested absences.

Proposed (clean) . . .

Attendance – Councilors notify the clerk of absence from a scheduled meeting, at least 12 hours in advance if possible. The clerk promptly notifies all councilors of the absence, if a quorum might not be present.

Current . . .

403. **Remarks of Council** – A Council member may request through the Mayor the privilege of having an abstract of his statement on any subject under consideration by Council entered into the minutes.

Proposed (blacklined) . . .

Minutes; Recordings~~**Remarks of Council**~~ – Meetings are electronically recorded. In accordance with *Robert's Rules of Order*, ~~A Council member may request through the Mayor the privilege of having an abstract of his statement on any subject under consideration by Council entered into the minutes~~ contain a record of what was done at the meeting.

Proposed (clean) . . .

Minutes; Recordings – Meetings are electronically recorded. In accordance with *Robert's Rules of Order*, minutes contain a record of what was done at the meeting.

**REPORTS
OF THE
CITY CLERK**

REPORTS OF THE CITY COUNCIL

- **COMMITTEES**
- **INDIVIDUAL REQUEST**
- **ANY OTHER COUNCILOR**

1

STATE OF CITY ADDRESS PROPOSED TIMELINE



State of City Address

State of City Address – City departments present updates about their department. City Council present for their wards/city. Provide written update about current Strategic Plan progress. If held at school, staff can set up stations in cafeteria/gym before address. Public can stop by stations afterwards to ask additional questions.

City Town Halls

City Town Halls- City Council meet with residents to discuss their needs/ideas/concerns. Recommend at least 3 Town Halls.

City Council Convening

City Council Convening- City Council meet alone to find common ground.

City Council Advance

City Council Advance- City Council meet with Admin to discuss pre-planned topics and to continue the reorganization process. Council review current Strategic Plan for amendments, removals and additions.

Staff-Admin Strategy Session

Staff-Admin Strategy Session- City Manager and Admin meet to create workflows, budgets and timelines for new Strategic Plan.

Council-Admin Planning Session

Council- Admin Planning Session- City Council meets with Admin to review the proposed timelines created by staff. Directors present to answer questions if needed.

City Council Strategic Plan Adoption

City Council Strategic Plan Adoption- City Council hold public hearing during Council meeting and adopt plan.

City Town Halls

City Town Halls- City Council present adopted plan to public.

Separate Town Halls may be scheduled after this process for the completion of the CAFRs, new budget and to provide a Finance Update/plan to address audit findings.

2

3



CITY OF HOPEWELL CITY COUNCIL ACTION FORM

Strategic Operating Plan Vision Theme:

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

Order of Business:

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

Action:

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1st Reading
- Approve Ordinance 2nd Reading
- Set a Public Hearing
- Approve on Emergency Measure

COUNCIL AGENDA ITEM TITLE: Office Location of the Mayor Office and City Council Administrative Appointees, City Clerk and City Attorney. Office Location of Administrative Appointees supporting staff, Assistant City Clerk and City Paralegal.

RECOMMENDATION: City Council consider Option #1 and Option #2 as it pertains to the relocation of the Mayor, City Clerk, Assistant Clerk, City Attorney and the City Paralegal Offices. Creation of a new City Clerk and City Council reception area and possibly include a City Council Meeting Room.

TIMING: Immediate

BACKGROUND: On October 28, 2018, City Council was contacted about the proposed relocation of the City Clerk’s Office in preparation of the City Hall office relocations due to the completion of the new Hopewell Police Station. In addition, City Council needs to prepare for future office space for the incoming City Attorney and City Paralegal.

A member of Council asked to wait to have the discussion and was obliged. Due to the New Year and reorganization, a determination needs to be made as to where the Mayor’s Office will be located as well as the Clerk’s Office.

The estimated completion date is March/April of 2019. However, offices on the 2nd Floor can begin to move in order to make the future office switches occur seamlessly.

Incoming members of City Council will be provided keys to the Council Alcove to have access to their office space and confidential office storage. New desk plates have been ordered and incoming members of Council can select their office location in the Alcove. The locks were changed for the Mayor’s Office and keys were distributed to members of City Council.

Council Action Form 2019

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Debbie Randolph, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda S. Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Johnnie Partin, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Patience Bennett, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Jasmine Gore, Ward #4			

January 8, 2019

BACKGROUND CONTINUED: The goal of the office relocation is to place the Mayor’s Office back in the center of the City Council three Admin staff: City Attorney, City Clerk and City Manager. Most importantly, one objective is to create a City Council Suite to mimic the City Manager’s Suite and for the City Clerk and City Council to have a receptionist “gatekeeper” to assist with greeting guests. The City Attorney does not currently work out of the office located in City Hall. Also, by the time a new City Attorney and paralegal are hired, the members of the IT department currently located on the second floor, will have been moved up to the third floor to re-join the rest of their department.

2nd Floor of City Hall (Administration Floor) Office Suites:

The City Manager’s Office Suite: Debbie Pershing, Executive Assistant, serves as the greeter/receptionist for the City Manager and Assistant City Manager. Her office is located in between their two office spaces.

The Human Resource Department Office Suite: Michelle Ingram, Human Resource Specialist, serves as the greeter/receptionist for the HR Director and Supervisor.

3rd Floor of City Hall (Administration Floor) Office Suites:

The Development and Planning Office Suite: Melissa Perez-Diggs, Administrative Assistant, serves as the greeter/receptionist for all offices located within the Development wing.

OFFICE RELOCATION OPTIONS

Option #1: The City Clerk’s Office will replace the current payroll office so that Ms. Hampton will have a larger office to mimic a reception currently located in the City Manager’s suite. The old City Attorney’s office will be replaced with a small meeting space for City Council. The City Council snacks, microwave, coffee maker located in the Mayor’s Office will be placed in this room for everyone to use. The City Council Conference Room is located in Council Chambers and managed by the City Clerk. Under Council Rules, the City Clerk shall be the keyholder. The 2nd Floor Conference Room is under the management of the Administration via Debbie Pershing and she is the keyholder.

Council Action Form 2019

SUMMARY:

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Debbie Randolph, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda S. Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Johnnie Partin, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Patience Bennett, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Jasmine Gore, Ward #4			

January 8, 2019

The Paralegal will be relocated to an office beside the City Attorney and will serve as his/her greeter/receptionist.

Option #2: Ms. Hampton, would serve as the greeter/receptionist. The Copy Room will serve as a small reception area for guests. A glass door would be placed on the outside door hinge (leads to hallway) that will display City Council's names, wards and titles. The second door, currently located beside the copier, will be glass so that Ms. Hampton can see guests as they walk in.

The Paralegal will be relocated to an office beside the City Attorney and will serve as his/her greeter/receptionist.

FISCAL IMPACT: The costs associated with replacing the locks, obtaining new keys and name desk plates were funded using the existing City Council Office Supply budget line item.

Anticipated costs for the office location included:

Office	New Item	Reason	Price
City Clerk	Bookcase	The Clerk needs a bookcase to store Council binders and codebooks.	\$200.00
Assistant Clerk	Filing Cabinets	The Clerk's Office does not have enough existing filing cabinet storage for items that must be stored within the Clerk's Office. The Office would like to purchase at least 3-4 lateral filing cabinets.	\$1,000
Assistant Clerk	Desk Knobs & Hardware	The desk in the Council/Mayor's Office is in need of new knobs and hardware. Many knobs for the credenza and desk are not attached to the desk and sitting on top of the unit.	\$100.00
Mayor's Office	Desk	City Council received a new desk a few months prior to the renovation of the 2 nd Floor to accommodate the City Manager's Suite renovation. During the renovation the Council/Mayor's Office was relocated to the end of the hall on the 2 nd Floor; however, the desk was given to the incoming City Clerk. Mr. Hampton, the Assistant Clerk is in need of a new desk for her office space. To complete the intent of previous Council, the older furniture in the Mayor's Office could be donated to the Assistant Clerk, and a new desk w/ hutch could be ordered for the Mayor's Office.	\$3,000
Mayor's Office	Conference Room Chairs	The conference table in the Mayor's Office only has 2 chairs that are old and stained. A request is being made to purchase a set of 4 chairs in order to use the table.	\$300.00

Council Action Form 2019

SUMMARY:

Y N

- Councilor Debbie Randolph, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Johnnie Partin, Ward #3
- Mayor Jasmine Gore, Ward #4

Y N

- Councilor Janice Denton, Ward #5
- Councilor Brenda S. Pelham, Ward #6
- Vice Mayor Patience Bennett, Ward #7

January 8, 2019

Mayor's Office	Sofa	The loveseat in the Mayor's Office was removed by the former Mayor. A request is being made to replace that seating.	\$500.00
			\$5,100

All offices located within City Council's Suite (City Clerk, Assistant City Clerk, Mayor's Office, City Council Meeting Room, City Attorney and Paralegal) would be painted the same paint located in the Council Conference Room for uniformity and to represent a "Suite".

The City Attorney will manage his/her own budget as well as that of the paralegal, and will probably come to Council regarding his/her needs for office furniture, filing cabinets, etc.

The remaining offices that will be relocated in City Hall have their own budgets to accommodate their furniture needs, if any. Also, it is assumed that there have been funds assigned to the buildout of the former Police Station for these pre-planned office relocations.

All other office décor and needs not considered standard office supplies will be purchased independently by the Mayor and Admin staff.

ENCLOSED DOCUMENTS: Floor layouts of Options #1 and Options #2.

STAFF: Ronnieye Arrington, City Clerk

Council Action Form 2019

SUMMARY:

Y N

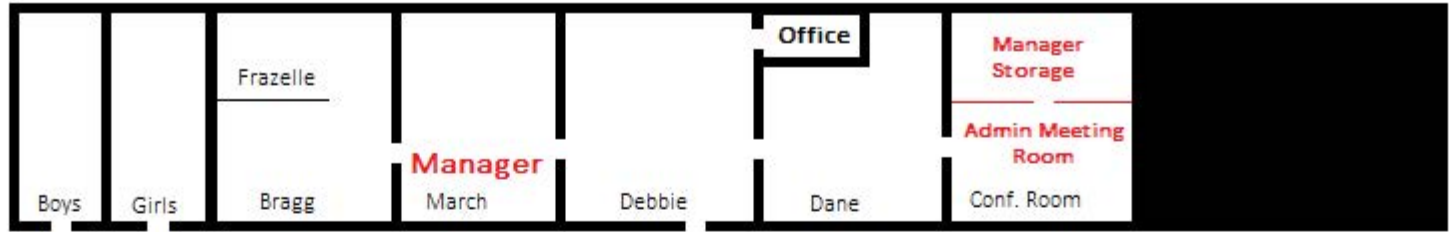
- Councilor Debbie Randolph, Ward #1
- Councilor Arlene Holloway, Ward #2
- Councilor Johnnie Partin, Ward #3
- Mayor Jasmine Gore, Ward #4

Y N

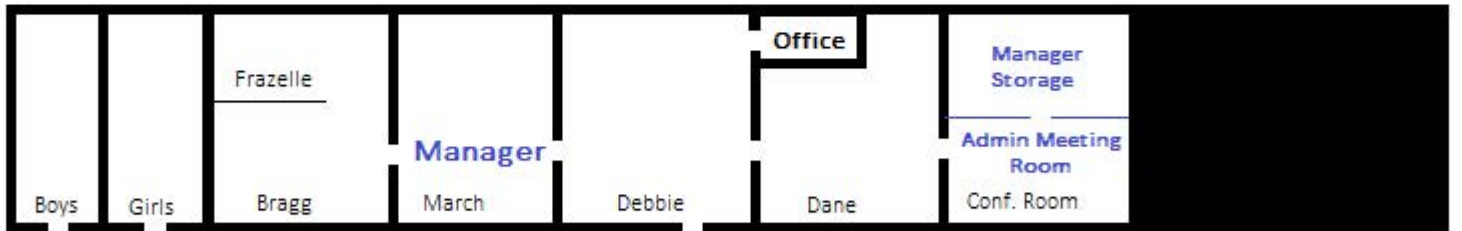
- Councilor Janice Denton, Ward #5
- Councilor Brenda S. Pelham, Ward #6
- Vice Mayor Patience Bennett, Ward #7

January 8, 2019

Option 1



Option 2



4

2019 – 2021
City Council Standing Boards and Committees
(City Council and City Staff Members only)

Board	Members
Chamber of Commerce Liaison	Councilor
CDBG – Community Development Block Grant	Councilor – Ward 1 Councilor – Ward 2 Councilor – Ward 6 Councilor – Ward 7 Staff: Tevya Griffin
Crater Planning District Commission	Councilor Councilor John M. Altman, Jr., City Manager
CLEO	Mayor
Ethics Committee	Councilor Councilor Sands Anderson PC, City Attorney
Finance Committee	Councilor Councilor Michael Terry, Finance Director John M. Altman, Jr., City Manager
Historic Preservation Committee	Councilor Councilor College of William & Mary member ARB member National Park Service member Historic Hopewell Foundation member At large citizen At large citizens Tevya Griffin Aaron Reidmiller Department of Tourism

Board	Members
Investment Policy Committee	<p>Mayor Joan Gosier, Treasurer Debbie Reason, Commissioner of Revenue Michael Terry, Finance Director John M. Altman, Jr., City Manager</p>
Law Library Committee	<p>Councilor Sands Anderson PC, City Attorney Rick Newman, Commonwealth Atty Circuit Court Judge Tamara Ward, Circuit Court Clerk</p>
Legislative Committee	<p>Councilor Councilor John M. Altman, Jr., City Manager Sands Anderson PC, City Attorney Staff: Herbert Bragg</p>
Metropolitan Planning Organization	<p>Councilor Staff: Johnnie Butler</p>
National Park Service Waterfront Committee	<p>Councilor Councilor Staff: Aaron Reidmiller</p>
Resource Conservation & Development Council	<p>Councilor Councilor</p>
Riverside Community Corrections Board	<p>John M. Altman, Jr., City Manager Kamran Afzal, Police Chief Mary K. Martin, Esquire Nat Troth</p>

Board	Members
School Board/Council Working Group	<p>Councilor Councilor</p> <p>Nelson G. Cuffey, School Board Wesley Joyner, School Board Dr. Melody Hackney, Supt. School Board John M. Altman, Jr., City Manager</p>
School Facilities Committee	<p>Councilor Councilor</p> <p>Nelson G. Cuffey, School Board Wesley Joyner, School Board</p>
Technology Fund Committee	<p>Councilor Councilor</p> <p>Kamran Afzal, Police Chief Rick Newman, Commonwealth Atty Tommy Wells (Ward 5)</p>
Telecommunications Regulations Committee	<p>Councilor Councilor</p> <p>Sands Anderson PC, City Attorney</p>
Virginia First Cities Coalition	<p>Councilor</p> <p>John M. Altman, Jr., City Manager Staff: Herbert Bragg</p>
Virginia's Gateway Region	<p>Councilor</p>
Water Renewal Commission	<p>Councilor</p> <p>John M. Altman, Jr., City Manager Sands Anderson PC, City Attorney VAWCO representative Ashland Aqualon representative Westrock representative Staff: Jerry Byerly</p>

5

6

**CITIZEN/
COUNCILOR
REQUEST**

**COUNCIL
COMMUNICATIONS**

ADJOURN