



## CITY OF HOPEWELL

Hopewell, Virginia 23860

### MEETING

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### CITY COUNCIL

Deborah Randolph, Councilor, Ward #1

Arlene Holloway, Councilor, Ward #2

Johnny Partin, Councilor, Ward #3

Jasmine E. Gore, Vice Mayor, Ward #4

Janice Denton, Councilor, Ward #5

Brenda S. Pelham, Councilor, Ward #6

Patience Bennett,

John M. Altman, Jr., City Manager

Stefan M. Calos, City Attorney

Ronnieye L. Arrington, City Clerk

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Date: January 2, 2019

MUNICIPAL BUILDING

6:30 p.m.

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### OPEN MEETING

**6:30 p.m.** Welcome to visitors, call to order, roll call

The purpose of this meeting is to appoint a Mayor and a Vice Mayor, each of whom shall serve a period of two years (January 2019 through December 31, 2020), in accordance with Chapter IV, Sec. 4 (a) of the City Charter; to establish regular meeting dates, special meeting dates, and work session dates; adopt resolution regarding adverse weather and other emergency conditions; accept recommendations to Standing Committees of Council.

**MOTION: To amend/adopt agenda**

**Roll Call**

### SPECIAL MEETING

Prayer by Charles Dane, Assistant City Manager, followed by the Pledge of Allegiance to the Flag of the United States of America.

**SB-1 Appoint the Mayor, in accordance with Chapter IV, Sec. 4 (a) of the City Charter.**

Nominations are opened for the office of Mayor. Nominations are received.

**Roll Call**

**SB-2 Appoint the Vice Mayor, in accordance with Chapter IV, Sec. 4 (a) of the City Charter.**

Nominations are opened for the office of Vice Mayor. Nominations are received.

**Roll Call**

Swearing in of Mayor and Vice-Mayor by Tamara Ward, Clerk of Hopewell Circuit Court.

**SB-3 Establish City Council regular meeting dates for 2019, and dates for special meetings and work sessions, pursuant to Virginia Code § 15.2-1416.**

**Roll Call**

**SB-4 Adopt Resolution regarding adverse weather or other emergency conditions.**

**Roll Call**

**SB-5 Appointments to Standing Committees of Council.**

Council to submit recommendations to the Mayor. Appointments will be made at the January 8, 2019 meeting.

**Roll Call**

**ADJOURNMENT**

# January 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		New Year's Day 1	Council Organizational meeting 2	City pay day 3	4	5
6	7	COUNCIL MEETING VML newly elected officials conference & finance forum - Richmond, VA 8	9	10	11	12
13	14	15	16	City pay day 17	Lee Jackson Day 18	19
20	Martin Luther King, Jr. day 21	COUNCIL MEETING 22	23	VML Legislative Day 24	25	26
27	28	29	30	City pay day 31		

# February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					1	2	
3	4	5	6	7	8	9	
10	11	<b>COUNCIL MEETING</b>	12	City pay day 14	15	16	
17	George Washington Day	18	19	20	21	22	23
24	25	<b>COUNCIL MEETING</b>	26	27	City pay day 28		

# March 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	<b>COUNCIL MEETING</b> 5	6	7	8	9
NLC Congressional City Conference - Washington DC 10	NLC Congressional City Conference - Washington DC 11	NLC Congressional City Conference - Washington DC 12	NLC Congressional City Conference - Washington DC 13	City pay day 14	15	16
17	18	19	20	21	22	23
24	25	<b>COUNCIL MEETING</b> 26	27	City pay day 28	29	30
31						

# April 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1	2	3	4	5	6	
7	<b>COUNCIL MEETING</b>	8	9	10	City pay day 11	12	13
14	15	16	17	18	19	20	
21	<b>COUNCIL MEETING</b>	22	23	24	City pay day 25	26	27
28	29	30					

# May 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	City pay day 9	10	11
12	13	<b>COUNCIL MEETING</b> 14	NLC-RISC Conference - Ft Lauderdale FL 15	NLC-RISC Conference - Ft Lauderdale FL 16	NLC-RISC Conference - Ft Lauderdale FL 17	18
19	20	21	22	City pay day 23	24	25
26	<b>Memorial Day</b> 27	<b>COUNCIL MEETING</b> 28	29	30	31	

# June 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1	
2	3	4	5	City pay day 6	7	8	
9	10	<b>COUNCIL MEETING</b>	11	12	13	14	15
16	17	18	19	City pay day 20	21	22	
23	24	<b>COUNCIL MEETING</b>	25	26	27	28	29
30							

# July 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1	2	3	<b>Independence Day</b> City Pay Day	4	5	6
7	8	9	10	11	12	13	
14	15	<b>COUNCIL MEETING</b>	16	17	City pay day 18	19	20
21	22	23	24	25	26	27	
28	29	30	31				

# August 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
				City pay day 1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	City pay day 15	16	17	
18	19	<b>COUNCIL MEETING</b>	20	21	22	23	24
25	26	27	28	City pay day 29	30	31	

# September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	<b>Labor Day</b> 2	3	4	5	6	7
8	9	<b>COUNCIL MEETING</b> 10	11	<b>City pay day</b> 12	13	14
15	16	17	18	19	20	21
22	23	<b>COUNCIL MEETING</b> 24	25	<b>City pay day</b> 26	27	28
29	30					

# October 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	VML Virginia Mayors Institute - Roanoke, VA 5
VML Mayor's Institute - and Annual Conference Roanoke, VA 6	VML Annual Conference - Roanoke, VA 7	<b>COUNCIL MEETING</b> VML Annual Conference - Roanoke, VA 8	9	City pay day 10	11	12
13	<b>Columbus Day &amp; Yorktown Victory Day</b> 14	15	16	17	18	19
20	21	<b>COUNCIL MEETING</b> 22	23	City pay day 24	25	26
27	28	29	30	31		

# November 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	City pay day 7	8	9
10	<b>Veteran's Day</b> 11	12	13	14	15	16
17	18	<b>COUNCIL MEETING</b> 19	NLC City Summit - San Antonio, TX 20	City pay day 21 NLC City Summit - San Antonio, TX	NLC City Summit - San Antonio, TX 22	NLC City Summit - San Antonio, TX 23
24	25	26	27 <b>Thanksgiving holiday City off half-day</b>	28 <b>Thanksgiving</b>	29 <b>Thanksgiving</b>	30

# December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 City pay day	6	7
8	9	10	11	12	13	14
15	16	17 COUNCIL MEETING	18	19 City pay day	20	21
22	23	24 Christmas	25 Christmas	26	27	28
29	30	31				

**RESOLUTION**

**RESOLUTION ADOPTING  
AN EMERGENCY AND INCLEMENT WEATHER  
OPERATIONS AND SAFETY POLICY**

WHEREAS, the occurrence of adverse weather or other emergency conditions may impact the ability of City Council to safely attend Council meetings, and

WHEREAS, such conditions also may impact the regular operations of City Council, and

WHEREAS, City Council has considered the need to adopt guidelines to respond to inclement weather and other emergency conditions, and

WHEREAS, believing it necessary to provide appropriate direction for response in such instances,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HOPEWELL,  
VIRGINIA:**

1. City Council hereby adopts an Emergency and Inclement Weather Operation and Safety Policy as follows: that should the mayor, or in her absence or incapacity, the vice-mayor determines that adverse weather or other emergency conditions make it hazardous to attend a regularly-scheduled meeting of City Council, then the regularly-scheduled meeting shall be continued to the following Tuesday, if possible. If the adverse weather or emergency is such that continuing to the next Tuesday is not feasible, or if Council is unable to meet on that date, then the Mayor shall select another date with concurrence of the majority Council.
2. City Council reserves the right to alter or amend this policy as deemed necessary.
3. This Resolution shall become effective upon the date of adoption as established below.

**ADOPTED** by the City Council of the City of Hopewell, Virginia, at an open public meeting this \_\_\_\_ day of January, 2019.

**✍**

The undersigned Clerk of the Council of the City of Hopewell, Virginia, certifies that the foregoing constitutes a true and correct extract from the minutes of a regular meeting of the City Council of the City of Hopewell, Virginia, held on the \_\_\_\_ day of January, 2019, and of the whole thereof so far as applicable to the matters referred to in such extract.

(SEAL)

\_\_\_\_\_  
Ronnieye L. Arrington  
Clerk of the Council, City of Hopewell

**2019 – 2021**  
**City Council Standing Boards and Committees**  
*(City Council and City Staff Members only)*

Board	Members
<b>Chamber of Commerce Liaison</b>	Councilor
<b>CDBG – Community Development Block Grant</b>	Councilor – Ward 1 Councilor – Ward 2 Councilor – Ward 6 Councilor – Ward 7 Staff: Tevya Griffin
<b>Crater Planning District Commission</b>	Councilor Councilor John M. Altman, Jr., City Manager
<b>CLEO</b>	Mayor
<b>Ethics Committee</b>	Councilor Councilor Sands Anderson PC, City Attorney
<b>Finance Committee</b>	Councilor Councilor Michael Terry, Finance Director John M. Altman, Jr., City Manager
<b>Historic Preservation Committee</b>	Councilor Councilor College of William & Mary member ARB member National Park Service member Historic Hopewell Foundation member At large citizen At large citizens Tevya Griffin Aaron Reidmiller Department of Tourism

Board	Members
<b>Investment Policy Committee</b>	<p><b>Mayor</b>  Joan Gosier, Treasurer  Debbie Reason, Commissioner of Revenue  Michael Terry, Finance Director  John M. Altman, Jr., City Manager</p>
<b>Law Library Committee</b>	<p><b>Councilor</b>  Sands Anderson PC, City Attorney  Rick Newman, Commonwealth Atty  Circuit Court Judge  Tamara Ward, Circuit Court Clerk</p>
<b>Legislative Committee</b>	<p><b>Councilor</b>  <b>Councilor</b>  John M. Altman, Jr., City Manager  Sands Anderson PC, City Attorney  Staff: Herbert Bragg</p>
<b>Metropolitan Planning Organization</b>	<p><b>Councilor</b>  Staff: Johnnie Butler</p>
<b>National Park Service Waterfront Committee</b>	<p><b>Councilor</b>  <b>Councilor</b>  Staff: Aaron Reidmiller</p>
<b>Resource Conservation &amp; Development Council</b>	<p><b>Councilor</b>  <b>Councilor</b></p>
<b>Riverside Community Corrections Board</b>	<p>John M. Altman, Jr., City Manager  Kamran Afzal, Police Chief  Mary K. Martin, Esquire  Nat Troth</p>

Board	Members
<b>School Board/Council Working Group</b>	<p>Councilor Councilor</p> <p>Nelson G. Cuffey, School Board Wesley Joyner, School Board Dr. Melody Hackney, Supt. School Board John M. Altman, Jr., City Manager</p>
<b>School Facilities Committee</b>	<p>Councilor Councilor</p> <p>Nelson G. Cuffey, School Board Wesley Joyner, School Board</p>
<b>Technology Fund Committee</b>	<p>Councilor Councilor</p> <p>Kamran Afzal, Police Chief Rick Newman, Commonwealth Atty Tommy Wells (Ward 5)</p>
<b>Telecommunications Regulations Committee</b>	<p>Councilor Councilor</p> <p>Sands Anderson PC, City Attorney</p>
<b>Virginia First Cities Coalition</b>	<p>Councilor</p> <p>John M. Altman, Jr., City Manager Staff: Herbert Bragg</p>
<b>Virginia's Gateway Region</b>	<p>Councilor</p>
<b>Water Renewal Commission</b>	<p>Councilor</p> <p>John M. Altman, Jr., City Manager Sands Anderson PC, City Attorney VAWCO representative Ashland Aqualon representative Westrock representative Staff: Jerry Byerly</p>