

MINUTES OF THE MEETING AND WORK SESSION OF CITY COUNCIL
HELD JUNE 26, 2018

A Meeting and Work Session of Hopewell City Council was held Tuesday, June 26, 2018, at 6:00 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jackie M. Shornak, Mayor, Ward 7
Christina Luman-Bailey, Councilor, Ward 1
Arlene Holloway, Councilor, Ward 2
Anthony Zevgolis, Councilor, Ward 3
Janice Denton, Councilor, Ward 5
Brenda S. Pelham, Councilor, Ward 6

John Altman, City Manager
Charles Dane, Assistant City Manager
Stefan Calos, Sands Anderson PC, City Attorney
Ronnieye Arrington, City Clerk
Frazelle Hampton, Assistant City Clerk

ABSENT: Jasmine E. Gore, Vice Mayor, Ward 4

ROLL CALL

Mayor Shornak opened the meeting at 6:01 p.m. Roll call was taken as follows:

Mayor Shornak	-	present
Vice Mayor Gore	-	absent
Councilor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present
Councilor Denton	-	present
Councilor Pelham	-	present

6 present – 1 absent

CLOSED MEETING

Motion was made by Councilor Luman-Bailey, and seconded by Councilor Zevgolis, to go into Closed Meeting for (1) discussion, consideration, and interview of specific appointees of city council (CPMT, Water Renewal, HRHA, CDBG); (2) discussion concerning a prospective business where no previous announcement has been made of the business' interest in locating or expanding its facilities in the community; (3) consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body (EDA, electoral board); and (4) consultation with legal counsel employed or retained by city council related thereto and regarding specific legal matters requiring the provision of legal advice by such counsel, in accordance with Virginia Code § 2.2-3711 (A) (1), (5) (7), and (8), respectively. Upon the roll call, the vote resulted:

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Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

RECONVENE OPEN MEETING

Council convened into Open Session at 7:05 p.m. and responded to the question pursuant to Virginia Code § 2.2-3712 (D): were only public business matters (I) lawfully exempted from open-meeting requirements and (II) identified in the closed-meeting motion discussed in closed meeting? Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

All agreed - 6-0

ROLL CALL

Mayor Shornak requested a roll call as follows:

Councilor Denton	-	present
Councilor Pelham	-	present
Mayor Shornak	-	present
Councilor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolis	-	present

AMEND/ADOPT AGENDA

Motion was made by Councilor Denton and seconded by Councilor Pelham to amend the agenda to enable city council to vote on appointees prior to regular business, and to adopt the agenda as so amended. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

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APPOINTMENTS

Motion was made by Councilor Pelham and seconded by Councilor Denton to appoint Wendy Gant and John Tunstall to the HRHA; James Osborne of West Rock and David Clifton of Virginia-American Water to the Hopewell Water Renewal Commission; Councilors Luman-Bailey, Holloway, Pelham, and Mayor Shornak to the Community Development Block Grant committee, and Lauren Hovis to the Community Planning and Management Team. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolts	-	yes

Motion passed 6-0

WORK SESSION - EDA

At 7:09 p.m., Debbie Randolph, Chairman, and Eliot Eliades of the Economic Development Authority came before Council to discuss concerns and to answer questions regarding the EDA. Council requested that the EDA be more communicative with deals, including the terms, and updates. Both the EDA and Council expressed a desire to have more face-to-face meetings. Ms. Randolph stated that she would provide information and updates to the City Manager and he would relay information to Council.

ROLL CALL

Mayor Shornak opened the regular meeting at 7:22 p.m., and requested a roll call as follows:

Councilor Denton	-	present
Councilor Pelham	-	present
Mayor Shornak	-	present
Councilor Luman-Bailey	-	present
Councilor Holloway	-	present
Councilor Zevgolts	-	present

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mayor Shornak called the meeting to order, and thanked all for attending. The prayer was led by Jeff Butler of Woodlawn Presbyterian Church, followed by the Pledge of Allegiance to the Flag of the United States of America led by Mayor Shornak.

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AMEND AGENDA

Councilor Zevgolis moved to amend the agenda to remove the second Closed Meeting at the end. His motion was seconded by Councilor Pelham. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

C-1 Minutes:

C-2 Pending List:

C-3 Routine Approval of Work Sessions: 7-10-18 - HRHA

C-4 Personnel Change Report & Financial Report: Personnel Change Report

C-5 Ordinances on Second & Final Reading:

C-6 Routine Grant Approval:

C-7 Public Hearing Announcement: 7-10-18 - HRHA Rezoning; Rezoning of 905 West Broadway; Conditional Use Permit (2308 Lee Street)

C-8 Information for Council Review: Minutes: HRHA 4-9-18, 4-23-18, CPMT 5-31-18, ARLA 6-19-18; Agenda – CPMT 6-18-18

C-9 Resolutions/Proclamations/Presentations: Local Foods Local Places Grant, Evan Kaufman Director of Hopewell Downtown Partnership

C-10 Additional Announcements:

Evan Kaufman, Executive Director of Hopewell Downtown Partnership announced that HDP had been awarded the Local Foods Local Places Grant. He explained that though the grant did not consist of actual money, it did allow for technical assistance with creating a downtown incubator.

Aaron Reidmiller, the Director of Parks and Recreation, announced that two baseball teams qualified for a tournament. He also noted that on June 29, 2018 the Heritage Band of America will give a free concert. This band only performs patriotic music.

Councilor Zevgolis had moved to amend the Consent Agenda to add announcements by Mr. Reidmiller and John M. Altman, Jr., the City Manager, and to adopt the agenda once amended. The motion was seconded by Councilor Denton.

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

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PUBLIC HEARINGS

PH-1 Community Development Block Grant update - Tevya Griffin, Director of Development, presented information to Council. The City of Hopewell received \$177,848 as its FY2019 CDBG allocation. Administration reviewed all FY2018 agencies' applications for funding, and developed a proposed CDBG spending plan for Council's consideration. Councilor Pelham moved to resolve to approve and appropriate the proposed FY2019 CDBG budget and spending plan, to appropriate \$13,210 from FY2014-2015 and \$4,740.83 from FY 2017-2018 for a total of \$17,950.83, which was added to the \$177,848 for a total of \$195,798.83, and to authorize the City Manager to submit the action plan to the US Department of Housing and Urban Development. The motion was seconded by Councilor Holloway. Upon the roll call, the vote resulted.

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

COMMUNICATIONS FROM CITIZENS:

No one signed up to speak so Mayor Shornak opened the floor and asked if anyone present wanted to speak. No one spoke.

UNFINISHED BUSINESS

UB-1 General Registrar Request for Appropriation - The General Registrar hired an Assistant Registrar at a salary higher than was budgeted for that position. Pursuant to Virginia Code §24.2-112, City Council sets the rate of pay for the assistant registrar, so the Registrar's Office is seeking an appropriation of \$9,758.44. Councilor Pelham moved to postpone discussion on this item until the July 10, 2018 meeting. Her motion was seconded by Councilor Holloway. Upon the roll call, the vote resulted:

Councilor Denton	-	no
Councilor Pelham	-	yes
Mayor Shornak	-	no
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 4-2

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REGULAR BUSINESS

Reports of City Manager:

R-1 Request to subdivide 105 Winston Churchill Drive into three parcels – Tevya Griffin, Director of Development, presented to Council regarding a request from Timmons Group on behalf of Hopewell Business Center, LLC, to subdivide property in the City of Hopewell. Mr. Elan Kanoff spoke on behalf of Timmons Group and answered questions of Council. After discussion, Councilor Luman-Bailey moved to resolve to approve the request by Timmons Group, on behalf of Hopewell Business Center, LLC, to subdivide parcel #048-0176 into three parcels. The motion was seconded by Councilor Denton. Upon the roll call, the vote resulted.

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

R-2 Request to apply for funding through the Virginia Recreational Trails Program - The Virginia Recreational Trails Program, administered by the Virginia Department of Conservation and Recreation, was established for the purposes of providing and maintaining recreational trails. The funding assistance is in the form of a reimbursement grant of up to \$400,000 depending on the trail type (single-use or multi-modal). The assistance would allow the City to complete a connection of the soon-to-be constructed Riverwalk Phase II from behind John Randolph Medical Center to the Hopewell City Marina. Councilor Denton moved to resolve to approve for Staff to apply for the Virginia Recreational Trails Program in the amount of \$400,000, which motion was seconded by Councilor Luman-Bailey. Upon the roll call, the vote resulted.

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

R-3 Request to appropriate \$25,000 to continue cutting grass, removing trash, demolition of buildings, etc. – Tevya Griffin, Director of Development and Code Enforcement, presented information to Council regarding Code of Virginia § 15.2-901 that provides that the City may provide for removal or disposal of trash, cutting of grass and weeds, and ascribe a penalty. She explained that due to an increase in the number of properties requiring grass cutting, trash removal, demolition, etc., staff has almost exhausted the amount already budgeted and is requesting an additional appropriation. Councilor Zevgolis moved to approve the appropriation of \$25,000 to Code Enforcement, which motion was seconded by Councilor Pelham. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes

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Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

R-4 Request to appropriate \$14,000 to cover Law Library expenses for FY 18 and 19 – John M. Altman, Jr., City Manager, presented information to Council regarding the law library. Pursuant to Code of Virginia § 42.1-70 (*Assessment for law library as part of costs in civil actions; contributions from bar associations*) the courts provide the City \$4 for each civil action filed for use in payment for the acquisition of law books, law periodicals, computer legal research services, etc. These funds are placed in a revenue fund, which fund is used to pay the fees related to the upkeep of the law library. Since there is no expense fund for the library, it is necessary to appropriate the funds. Councilor Pelham moved to appropriate the \$14,000 to cover Law Library expenses for FY 18 and FY 19, and to create an appropriate fund so that this matter does not need to come back before Council. Mayor Shornak seconded the motion. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

Reports of City Attorney – Mr. Calos presented Council with his revisions to Rule 101 and 105. He fielded questions from Council. Councilor Zevgolis moved to approve the recommended revisions to Rules 101 and 105, which motion was seconded by Councilor Denton. Upon further discussion and suggestions of Council, Mr. Calos said he would amend Rule 105 and bring it back to Council for approval. Councilor Zevgolis withdrew his motion. Councilor Pelham moved to approve the revisions to Rule 101. Her motion was seconded by Councilor Luman-Bailey. Upon the roll call, the vote resulted:

Councilor Denton	-	yes
Councilor Pelham	-	yes
Mayor Shornak	-	yes
Councilor Luman-Bailey	-	yes
Councilor Holloway	-	yes
Councilor Zevgolis	-	yes

Motion passed 6-0

Reports of City Clerk – Nothing to report.

Reports of City Council.

Individual Councilors

- Shornak – Mentioned that the Secretary of Commerce had visited Hopewell for a meeting at the Beacon. She noted that Mr. Dane had given an awesome presentation. She thanked Staff for throwing out the welcome mat. She also mentioned that there would be an Opioid

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Task Force meeting the night after the Council meeting.

- Pelham – Commended the school system for getting DuPont School accredited. She also thanked them for having a wonderful graduation ceremony. Councilor Pelham also congratulated her granddaughter who is going to the naval academy. She also asked the citizens to be mindful of children getting out of school. She asked that people get with Mr. Reidmiller or Mr. Altman if they have an activity to plan.
- Luman-Bailey – Stated that the Virginia Gateway Region has a new executive director, Mr. Keith Boswell. She noted that Crater Planning was having a meeting the Thursday evening following the meeting. She said the ribbon cutting was hopefully going to be rescheduled.
- Zevgolis – Said that when he was speaking to Ward 3 residents, everyone was asking him about the “H.” He said that in 2015 when representatives of the Cameron Foundation presented to Council, they had already selected the artist and the “H.” He noted that Cameron did not hold a public hearing. He spoke on the committee that was responsible for the artwork, which included the Chair of the Cameron Foundation, the Assistant Chair of Cameron Foundation, Mark Haley, and Russ Vergara. Councilor Zevgolos said they should have had a public hearing. He also noted that there had been two changes made after the approval of the H, the size of the concrete block and the metal from which the “H” is made.

ADJOURN

At 9:47 p.m. motion was made by Councilor Zevgolis and seconded by Councilor Denton to adjourn. All council responded “aye” to the question.

/s/ Jackie Shornak
Jackie Shornak, Mayor

/s/ Ronnieye L. Arrington
Ronnieye L. Arrington, City Clerk