

MINUTES OF THE JANUARY 8, 2019 CITY COUNCIL MEETING

A meeting of the Hopewell City Council was held Tuesday, January 8, 2019, at 5:30 p.m. in the City Council Chambers, Municipal Building, 300 North Main Street, Hopewell, Virginia.

PRESENT: Jasmine E. Gore, Mayor, Ward 4
Patience Bennett, Vice Mayor, Ward 7 (arrived at 5:40 p.m.)
Deborah Randolph, Councilor, Ward 1
Arlene Holloway, Councilor, Ward 2
John B. Partin, Jr., Councilor, Ward 3
Janice B. Denton, Councilor, Ward 5

John M. Altman, Jr., City Manager
Charles Dane, Assistant City Manager
Stefan M. Calos of Sands Anderson PC, City Attorney
Ronnieye L. Arrington, City Clerk
Frazelle Hampton, Assistant City Clerk

ABSENT: Brenda S. Pelham, Councilor, Ward 6

ROLL CALL

Mayor Gore opened the meeting at 5:30 p.m. Roll call was taken as follows:

Mayor Gore	-	present
Vice Mayor Bennett	-	absent (arrived at 5:40 p.m.)
Councilor Randolph	-	present
Councilor Holloway	-	present
Councilor Partin	-	present
Councilor Denton	-	present
Councilor Pelham	-	absent

CLOSED MEETING

At 5:35 p.m., Councilor Randolph moved to go into closed meeting for (1) discussion and consideration of the appointment of specific appointees of city council (boards, commissions, authorities, and committees); (2) discussion and consideration of specific appointees or employees of city council (city attorney); and (3) consultation with legal counsel employed or retained by city council related thereto and regarding specific legal matters requiring the provision of legal advice by such counsel in accordance with Virginia Code § 2.2-3711 (A) (1) [two items] and (8), respectively. Councilor Partin seconded the motion. Upon the roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	---- (arrived at 5:40 p.m.)
Councilor Randolph	-	Yes

Motion passed 6-0

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RECONVENE OPEN MEETING

Council convened into open meeting at 7:36 p.m., and responded to the question pursuant to Virginia Code § 2.2-3712 (D): were only public business matters (I) lawfully exempted from open-meeting requirements and (II) identified in the closed-meeting motion discussed in closed meeting? Upon the roll call, the responses resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

AMEND/ADOPT AGENDA

Councilor Holloway moved to adopt the agenda without amendment. Councilor Partin seconded her motion. Upon the roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

Councilor Partin moved to amend the agenda to move the report of the City Attorney for council rules and procedures and make it item number seven under reports of Council. Councilor Denton seconded the motion. Upon the roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

REGULAR MEETING

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Mayor Gore called the meeting to order, and thanked all for attending. The prayer was led by Rev. Pamela Cooper of John Randolph Pastoral Care, followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Holloway.

Consent Agenda

All matters listed under the Consent Agenda are considered routine by Council and will be approved or received by one motion in the form listed. Items may be removed from the Consent Agenda for discussion under the regular agenda at the request of any Councilor.

- C-1 **Minutes:** None
- C-2 **Pending List:** None
- C-3 **Routine Approval of Work Sessions:** None
- C-4 **Personnel Change Report & Financial Report:** None
- C-5 **Ordinances on Second & Final Reading:** None
- C-6 **Routine Grant Approval:** None
- C-7 **Public Hearing Announcement:** None
- C-8 **Information for Council Review:** None
- C-9 **Resolutions/Proclamations/Presentations:** None
- C-10 **Additional Announcements:** None

PUBLIC HEARINGS

There were no public hearings.

COMMUNICATION FROM CITIZENS

There were no communications from citizens.

REGULAR BUSINESS

Reports of City Manager: There were no reports of the City Manager.

Reports of City Attorney: Council Rules - Upon consensus of City Council, this item moved to the January 22, 2019 Regular City Council Meeting.

Reports of City Council:

1. **STATE OF THE CITY ADDRESS AND TOWN HALLS** - Mayor Gore presented information regarding a proposed timeline to conduct a State of the City Address. The timeline included the State of the City Address, Community Town Halls, a City Council Advance, a City staff Advance, Adoption of a Strategic Plan and presentation of the plan to the public. Mayor Gore requested that City Council approve the City Manager, Vice Mayor and her to present on behalf of the City. She also requested a notification be sent to all City of Hopewell residents via USPS services. The notification would include information about

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how to contact each member of Council, event dates and useful information to residents. She requested to present a draft to City Council for review and approval. Vice Mayor Bennett moved to approve drafting a timeline for the City Address, Town Halls, and a draft flyer to distribute to residents of Hopewell. Councilor Holloway seconded the motion. Upon roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

2. **COUNCIL ADVANCE** - Mayor Gore presented information regarding a selection of dates and locations for the upcoming City Council Advance. She suggested that the Advance be held within driving distance. In addition, she proposed for City Council to create an Ad-Hoc Committee consisting of two members of City Council, the City Clerk and City Manager to create a draft agenda and to recommend a facilitator. Councilor Denton moved to agree to the Council Advance process in which two members of Council are appointed to serve with the City Manager and City Clerk to meet with members of Council to develop a draft agenda for Council's advance, and also look at hiring a facilitator for the days of the Advance, and for the City Manager to begin the process of trying to narrow down some options for Council to consider, and in the interim for Council to submit some days and weeks available in Feb or March for the City Manager to look at options within driving distance so Council can choose a venue, and for Council to further discuss the process at its next meeting. Vice Mayor Bennett seconded the motion. Councilor Randolph amended the motion to add that Council conduct a two day Advance for the Strategic Plan, and to consider future dates for quarterly one-day events for City Council meet. Upon roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

3. **COUNCIL AND ADMINISTRATION OFFICE LOCATION** - Mayor Gore presented information regarding the proposed relocation of the Mayor, City Clerk, Assistant City Clerk, City Attorney and Paralegal Office. She requested that City Council support Option #2, with the exception of the City Payroll office and provide \$5,500.00 of unused travel money to fund the renovation costs, with the exception of paint. Vice Mayor Bennett moved to approve the requested relocation as proposed in Option #2 with the exception of the proposed City Treasurer space and the budget for all is not to surpass \$5,000, not including paint. Only the City Clerk, Assistant City Clerk and Mayor's Office would be move relocated now and the City Attorney and City Paralegal offices would be addressed after the renovations of the police station is done. Councilor Randolph moved to amend the motion and requested that the \$5,500.00 come from leftover budgeted council travel/conference expenses. Councilor Denton seconded the motion. Upon roll call, the vote resulted:

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Councilor Holloway	-	Yes
Councilor Partin	-	No
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	No

Motion passed 4-2

4. **COUNCIL STANDING COMMITTEES APPOINTMENTS** - Councilor Partin moved to postpone item #4 until the January 22, 2019 Regular City Council Meeting. Councilor Denton seconded the motion. Upon roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

5. **CITY ATTORNEY SELECTION PROCESS** - Councilor Partin moved to postpone item #5 until the January 22, 2019 Regular City Council Meeting. Vice Mayor Bennett seconded the motion. Upon roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

BOARDS, COMMISSIONS, AND AUTHORITIES APPOINTMENTS

Mayor Gore proposed the following appointments:

Julia Allen- Ashford Civic Plaza

Mary Calos- Architecture Review Board

Fara Jenkins and Wayne Taylor- Board of Building Code and Fire Prevention

Patricia Dostie and Minerva Jackson - Board of Zoning Appeals

Clarencene Jones- Crater Area on Agency

Shamika Lewis- District 19

Dave Harless and Susan Eliades- Library Board

Patrick Plourde – Recreation Commission

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Kevin Johnson and David Hair- Transportation Board

Councilor Partin moved to approve all appointments. The motion was seconded by Councilor Holloway. Upon roll call, the vote resulted:

Councilor Holloway	-	Yes
Councilor Partin	-	Yes
Mayor Gore	-	Yes
Councilor Denton	-	Yes
Vice Mayor Bennett	-	Yes
Councilor Randolph	-	Yes

Motion passed 6-0

Individual Councilors

Citizen/Councilor Requests

Other Council Communications

Adjournment

ADJOURN

At 8:45 p.m. motion was made by Councilor Denton and seconded Councilor Partin to adjourn. All councilors present responded "aye" to the question.

/s/ Jasmine Gore

Jasmine Gore, Mayor

/s/ Ronnieye L. Arrington

Ronnieye L. Arrington, City Clerk