





**Regular Business**

**Reports of City Manager:**

**R-1 Confirmation of Declaration of Emergency**

**ISSUE:** On March 30, 2018 John M. Altman Jr., City Manager of the City of Hopewell, declared a local emergency due to the loss of water pressure in the Hopewell drinking water system. Virginia Code § 44-146.21 requires that the governing body of a political subdivision declaring a local emergency, confirm said declaration at its next regularly scheduled meeting.

**RECOMMENDATIONS:** Staff recommends that Council **confirm the declaration of local emergency as declared by the City Manager on March 30, 2018.**

**MOTION:** \_\_\_\_\_

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**Roll Call**

**R-2 Request for Appropriation of Funds**

**ISSUE:** The Information Technology Department is currently experiencing a budgetary shortfall caused by unforeseen expenses related to the City network repair and maintenance. IT currently has over \$100,000 in salary savings, and is asking Council to re-appropriate \$60,647.69 of that, to meet the shortfall and to carry IT through the end of FY18.

**RECOMMENDATIONS:** Staff recommends that Council **approve the re-appropriation of \$60,647.69 from IT's salary savings to the IT General Fund.**

**MOTION:** \_\_\_\_\_

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**Roll Call**

**Reports of the City Attorney:**

**Reports of the City Clerk:**

**Reports of City Council:**

**Committees**

**Individual Councilors**

- Gore - Request City Council to consider creating an ad-hoc committee to explore the City participating in the Certified Work Ready Community (CWRC) by American College Testing (ACT) program and Request the City Council to consider enrolling in the U.S. Communities Government Purchasing Alliance Program with the National League of Cities (See CAF)

**Citizen/Councilor Requests**

**Other Council Communications**

**Adjournment**

# **CONSENT AGENDA**

**ORDINANCES  
ON SECOND  
& FINAL  
READING**

Sec. 2-10. - Law library established; court cost assessment; library committee.

- (a) *Library established.* Under the provisions of Code of Virginia (1950), § 42.1-70, as amended, there is hereby established a law library in room 261 of the Courts Facility Building, 100 East Broadway, which law library shall be open for the use of the public.
- (b) *Assessment of court costs.* To provide for the acquisition of law books and law periodicals, and to provide for the maintenance of such library, beginning July 1, 2009, there is hereby assessed a sum of four dollars (\$4.00) as part of the costs incident to each civil action filed in the district court and the circuit court of the City of Hopewell. The assessment provided for herein shall be in addition to all other costs prescribed by law, but shall not apply to any action in which the Commonwealth of Virginia or any political subdivision thereof or the federal government is a party and in which the costs are assessed against the Commonwealth, political subdivision thereof, or federal government. The assessment shall be collected by the clerk of the court in which the action is filed, and remitted to the treasurer of the city, to be held by such treasurer subject to disbursements by the law library committee, hereinafter created.
- (c) *Law library committee.* A committee to be called the law library committee is hereby created to be composed of a member of council appointed by the mayor, the city attorney, the commonwealth attorney, the judge in residence of the general district court, and a member appointed by the Hopewell Bar Association, to oversee the operation of said library and to report to city council quarterly during the first year and annually by June 30 of each year thereafter.

An attested copy of this section shall be sent to the clerks of the Hopewell District and Circuit Courts by the clerk of the city.

(Ord. No. 83-20, 12-13-83; Ord. No. 92-22, 6-23-92; Ord. No. 95-33, 9-26-95; Ord. No. 95-38, 11-15-95; Ord. No. 2009-07, 6-9-09)

Editor's note— Ord. No. 83-20, adopted Dec. 13, 1983, did not specify manner of codification; hence, inclusion herein as § 2-10 has been at the discretion of the editor.

Ordinance No. 2018-

**An Ordinance amending  
Chapter 2, Article I, Sec. 2-10, paragraph (c) of the City of Hopewell Code of Ordinances**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF HOPEWELL**, that Chapter 2, Article I, Sec. 2-10, paragraph (c) of the City of Hopewell Code of Ordinances is hereby amended, and re-enacted as follows:

Sec. 2-10. - Law library established; court cost assessment; library committee.

- (a) *Library established.* Under the provisions of Code of Virginia (1950), § 42.1-70, as amended, there is hereby established a law library in room 261 of the Courts Facility Building, 100 East Broadway, which law library shall be open for the use of the public.
- (b) *Assessment of court costs.* To provide for the acquisition of law books and law periodicals, and to provide for the maintenance of such library, beginning July 1, 2009, there is hereby assessed a sum of four dollars (\$4.00) as part of the costs incident to each civil action filed in the district court and the circuit court of the City of Hopewell. The assessment provided for herein shall be in addition to all other costs prescribed by law, but shall not apply to any action in which the Commonwealth of Virginia or any political subdivision thereof or the federal government is a party and in which the costs are assessed against the Commonwealth, political subdivision thereof, or federal government. The assessment shall be collected by the clerk of the court in which the action is filed, and remitted to the treasurer of the city, to be held by such treasurer subject to disbursements by the law library committee, hereinafter created.
- (c) *Law library committee.* A committee to be called the law library committee is hereby created to be composed of ~~a member of council appointed by the mayor,~~ the city attorney, the commonwealth's attorney, the circuit court clerk, and a judge of the general district circuit court, ~~and a member appointed by the Hopewell Bar Association,~~ to oversee the operation of the library and to report to city council ~~quarterly during the first year and annually by June 30 of each year thereafter.~~

This ordinance amendment shall become effective upon the date of its adoption by the City Council.



Ordinance No. 2018-

**An Ordinance amending**

**Chapter 2, Article I, Sec. 2-10, paragraph (c) of the City of Hopewell Code of Ordinances**

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- (c) *Law library committee.* A committee to be called the law library committee is hereby created to be composed of the city attorney, the commonwealth's attorney, the circuit court clerk, and a judge of the circuit court, to oversee the operation of the library and to report to city council annually.

This ordinance amendment shall become effective upon the date of its adoption by the City Council.

# **PUBLIC HEARING ANNOUNCEMENTS**

**April 24, 2018**

**Comprehensive Plan**

**Eminent Domain**

**Chesapeake Bay Site Plan**

**PROCLAMATIONS**

§

**RESOLUTIONS**

§

**PRESENTATIONS**



















# Vice Mayor Gore's National League of Cities Benefits

## Monetary:

- 3 Conferences, lodging and travel paid in FULL by the National Black Caucus of Local Elected Officials
- 1 Conference Discount Rate due to request to serve as a Conference Speaker. (Prior to Board of Director's Appointment)

## Advocacy

- 2 Invitations to White House to meet with President Cabinet members about federal programs, funding, grants and federal budget.
- Advance knowledge & invitations to participate in new Pilot Programs or grant opportunities, and direct access to government officials and program managers that oversee programs.

**R-1**



# CITY OF HOPEWELL CITY COUNCIL ACTION FORM

**Strategic Operating Plan Vision Theme:**

- Civic Engagement
- Culture & Recreation
- Economic Development
- Education
- Housing
- Safe & Healthy Environment
- None (Does not apply)

**Order of Business:**

- Consent Agenda
- Public Hearing
- Presentation-Boards/Commissions
- Unfinished Business
- Citizen/Councilor Request
- Regular Business
- Reports of Council Committees

**Action:**

- Approve and File
- Take Appropriate Action
- Receive & File (no motion required)
- Approve Ordinance 1<sup>st</sup> Reading
- Approve Ordinance 2<sup>nd</sup> Reading
- Set a Public Hearing
- Approve on Emergency Measure

**COUNCIL AGENDA ITEM TITLE:** Confirmation of the declaration of local emergency by the City Manager for the drinking water emergency beginning March 30<sup>th</sup> 2018.

**ISSUE:** On March 30<sup>th</sup> 2018 John M. Altman Jr., City Manager of the City of Hopewell, declared a local emergency due to the loss of water pressure in the Hopewell drinking water system. City departments and the Virginia American Water Company took necessary action to provide water to the citizens of Hopewell, and restore normal water service. Virginia Code §44-146.21 requires that the governing body of a political subdivision declaring a local emergency, confirm said declaration at its next regularly scheduled meeting.

**RECOMMENDATION:** City Administration recommends that City Council confirm the declaration of local emergency as declared by the City Manager on March 30<sup>th</sup> 2018.

**TIMING:** City Council is requested to act on this matter on April 10<sup>th</sup> 2018.

**BACKGROUND:** Applicable Virginia Code Section:

**§ 44-146.21. Declaration of local emergency.**

A. A local emergency may be declared by the local director of emergency management with the consent of the governing body of the political subdivision. In the event the governing body cannot convene due to the disaster or other exigent circumstances, the director, or in his absence, the deputy director, or in the absence of both the director and deputy director, any member of the governing body may declare the existence of a local emergency, subject to confirmation by the governing body at its next regularly scheduled meeting or at a special meeting within 45 days of the declaration, whichever occurs first. The governing body, when in its judgment all emergency actions have been taken, shall take appropriate action to end the declared emergency.

**FISCAL IMPACT:** None

**ENCLOSED DOCUMENTS:** Signed Declaration of Local Emergency

**SUMMARY:**

Y	N		Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Christina J. Luman-Bailey, Ward #1	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2	<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3	<input type="checkbox"/>	<input type="checkbox"/>	Mayor Jackie M. Shornak, Ward #7
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Jasmine E. Gore, Ward #4			

**STAFF:** Donny Hunter, Fire Chief  
Benjamin Ruppert, Coordinator of Emergency Services

**SUMMARY:**

<b>Y</b>	<b>N</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Christina J. Luman-Bailey, Ward #1
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Arlene Holloway, Ward #2
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Anthony J. Zevgolis, Ward #3
<input type="checkbox"/>	<input type="checkbox"/>	Vice Mayor Jasmine E. Gore, Ward #4

<b>Y</b>	<b>N</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Janice Denton, Ward #5
<input type="checkbox"/>	<input type="checkbox"/>	Councilor Brenda Pelham, Ward #6
<input type="checkbox"/>	<input type="checkbox"/>	Mayor Jackie M. Shornak, Ward #7

## DECLARATION OF LOCAL EMERGENCY FOR THE CITY OF HOPEWELL VIRGINIA

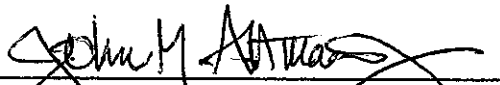
WHEREAS, I, John M. Altman, Jr., Director of Emergency Services for the City of Hopewell Virginia, hereby find as follows:

1. That due to a mechanical failure at the facilities of Virginia American Water, the water supply for the City of Hopewell has been interrupted, and access to water in the city has been temporarily suspended, which has created a state of extreme peril to the lives, health, safety, welfare, and property of the residents of the City of Hopewell;
2. That as a result of this extreme peril, the declaration of the existence of an emergency is necessary to permit the full powers of government to deal effectively with this condition of peril.

NOW, THEREFORE, IT IS HEREBY DECLARED pursuant to authority granted under § 44-146.21 (a) of the Code of Virginia, that an emergency presently exists throughout the City of Hopewell; and

IT IS FURTHER DECLARED AND ORDERED that during the existence of this emergency, the powers, functions, and duties of the Director of Emergency Services and the Hopewell Office of Emergency Management shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the City of Hopewell in order to mitigate the effects and dangers posed by this emergency.

DECLARED BY JOHN M. ALTMAN, JR., DIRECTOR OF EMERGENCY SERVICES FOR  
THE CITY OF HOPEWELL, VIRGINIA ON MARCH 30, 2018.

  
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John M. Altman, Jr., Director for  
Emergency Services