



## CITY OF HOPEWELL ELECTORAL BOARD

### MEETING MINUTES

Date: July 9, 2019

Place: Hopewell Registrar's Office

245 East Broadway, Suite 4

Hopewell, VA 23860

Time: 6:00 p.m.

#### **Members Present:**

George Uzzle, Chair

Sheila Mickelson, Vice Chair

Jackie Shornak, Secretary

**Call to Order:** Chair Uzzle called the meeting to order at 6:09 p.m.

**Welcome:** Chair Uzzle welcomed visitors.

**Roll Call and Announcement of Quorum:** Secretary Shornak conducted the roll call. All members were present and announced a quorum.

**Approval of Agenda:** Motion was made to amend the July 9<sup>th</sup> agenda by Vice Chair Mickelson to consider Gary Fox's request for the Board to respond to him by July 12<sup>th</sup> for L&A Testing, training and whether or not we need him for support on Election Day. Chair Uzzle seconded for discussion. All responded in favor and the motion passed.

**Discussion:** Vice Chair Mickelson suggested we definitely needed his services for the L&A Testing, training with the poll workers and that he was not needed on Election Day. Chair Uzzle felt comfortable with in depth training and would not be needed on Election Day because we should have a new Registrar. Secretary Shornak and Vice Chair Mickelson suggested that Mr. Fox give the Board quotes on the L&A Testing, training and on Election Day. Vice Chair Mickelson will contact Mr. Fox to obtain the quotes. Secretary Shornak conducted the roll call. All responded in favor and the motion passed.

**Pledge of Allegiance and Invocation:** Chair Uzzle led the Pledge of Allegiance and Secretary Shornak led with prayer.

**Closed Session:** Chair Uzzle motioned to go into closed session to discuss and consider specific applications and interview matters for the position of Registrar pursuant to the personnel exemption in the Code of Virginia 2.2-3711(A)(1). Motion was seconded by Vice Chair Mickelson. Roll call was taken and everyone was in unanimous agreement. Motion passed.

**Reconvene Open Meeting:** Chair Uzzle moved to reconvene the meeting at 7:44 p.m. into open session. Certification by Electoral Board members pursuant to Virginia Code 2.2-3712(D): "Were only public business matters (1) lawfully exempted from open meeting requirements and (2) identified in the motion convening the closed meeting were heard, discussed or considered?" Roll call was taken and everyone was in unanimous agreement. Motion passed.

**Other Business:**

**Approval of Minutes:** Vice Chair Mickelson made a motion to approve the June 19, 2019. Minutes as written. Secretary Shornak seconded the motion. All members of the Board voted unanimous to accept and approve the minutes. Motion passed.


**Adjournment:** Chair Uzzle made a Motion to adjourn the meeting. Vice Chair Mickelson seconded the Motion. Chair Uzzle asked the Board Members for all who approved say aye. All responded in favor and the Motion passed.

Meeting adjourned at 7:47 p.m.

Respectfully submitted,

  
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Jackie Shornak, Secretary  
Hopewell Electoral Board

APPROVED by Hopewell Electoral Board Chair on September 16, 2019

  
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George Uzzle, Chair  
Hopewell Electoral Board