



## CITY OF HOPEWELL ELECTORAL BOARD

### MEETING MINUTES

Date: December 10, 2019  
Place: Voter Registration Office  
245 East Broadway, Suite 4  
Hopewell, VA 23860  
Time: 6:00 p.m.

#### **Members Present:**

George Uzzle, Chair  
Sheila Mickelson, Vice Chair  
Jackie Shornak, Secretary

#### **Others Present:**

Norman Shelton, General Registrar

**Call to Order:** Chair Uzzle called the meeting to order at 6:05 p.m.

**Roll Call and Announcement of Quorum:** Secretary Shornak conducted the roll call. All members were present and announced a quorum.

**Approval of Agenda:** Vice Chair Uzzle asked for a motion to approve the agenda as written and presented. Vice Chair Mickelson made a motion to approve the agenda as written and presented and Secretary Shornak seconded the motion.

#### **Roll Call:**

Chair Uzzle – Yes  
Vice Chair Mickelson – Yes  
Secretary Shornak – Yes

Motion passed.

**Pledge of Allegiance** led by George Uzzle.

**Invocation** led by Secretary Shornak.

**Closed Session:** Chair Uzzle asked if there was a motion to go into closed session to discuss and consider personnel matters, including, but not limited to, the assignment, performance and salaries of specific appointees and employees pursuant to Code of Virginia § 2.2-3711(A)(1)? Motion was made by Secretary Shornak and seconded by Vice Chair Mickelson.

#### **Roll Call:**

Chair Uzzle – Yes  
Vice Chair Mickelson – Yes  
Secretary Shornak – Yes

Motion passed.

**Reconvene Open Meeting:** Chair Uzzle moved to reconvene the meeting into open session. Certification by Electoral Board members pursuant to Virginia Code 2.2-3712(D): “Were only public business matters (1) lawfully exempted from open meeting requirements and (2) identified in the motion convening the closed meeting were heard, discussed or considered?” Motion was made by Secretary Shornak and seconded by Vice Chair Mickelson.

**Roll Call:**

Chair Uzzle – Yes

Vice Chair Mickelson – Yes

Secretary Shornak – Yes

Motion passed.

**Old Business:**

**Registrar Report:** Norman Shelton updated the Board on Self-Assessment Baseline (EAIT & NCSR).

**Adjournment:** A Motion was made to adjourn the meeting by Secretary Shornak and seconded by Vice Chair Mickelson. Meeting was adjourned at 7:15 p.m..

**Roll Call:**

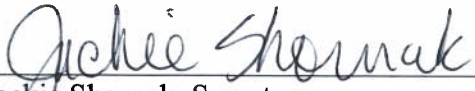
Chair Uzzle – Yes

Vice Chair Mickelson – Yes

Secretary Shornak – Yes

Motion passed.

Respectfully submitted,



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Jackie Shornak, Secretary  
Hopewell Electoral Board

APPROVED by Hopewell Electoral Board Chair on February 27, 2020



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George Uzzle, Chair  
Hopewell Electoral Board