

- Voting the Ballot**
(continued)
7. Your witness must also sign at the bottom of the **STATEMENT OF ABSENTEE VOTER** on **Envelope B**; an X or mark is not acceptable.
You may disregard the witness signature line on Envelope B if you believe you may not safely have a witness present while completing your ballot.
8. Place **Envelope B** in the return envelope pre-addressed to the Secretary of the Electoral Board. Return your ballot using **ONE** of the following methods:
- **MAIL IT** (United States Postal Service) or **RETURN IT BY A COMMERCIAL DELIVERY SERVICE** (FedEx, UPS, DHL)
 - **HAND DELIVER YOUR OWN BALLOT PERSONALLY** to your General Registrar or a member of the Electoral Board so that it is received before 7:00pm on Election Day.
- Neither a personal courier service nor another individual may deliver your ballot for you. You may not leave your voted absentee ballot at a precinct polling place; doing so will invalidate your ballot.
- Lost Ballot**
9. If you lose your ballot, **immediately** contact the General Registrar or a member of the Electoral Board.
- Spoiled Ballot**
10. If you make an error in marking the ballot or if you accidentally damage it, and there is sufficient time to receive it before Election Day, you may request a new ballot. Return the ballot you received to the General Registrar with a letter, signed by you, stating that your enclosed ballot is spoiled and requesting a new ballot.
- Assistance In Voting**
11. If you indicated on your application that you need assistance in voting your ballot, a **REQUEST FOR ASSISTANCE** form is enclosed. This form must be completed by the voter **and** by the person who assists the voter **BEFORE** assistance is provided. If, upon receipt of this form, assistance is **not needed**, you do not need to return the form. For blind voters, see Item 12.
- Sign the **REQUEST FOR ASSISTANCE** on the form. If you are unable to sign or make your mark, the person assisting you must enter **APPLICANT CANNOT SIGN** and must print your name on the line provided. Have your assistant sign and print his/her name and address in the **ASSISTANT** section. Return the **REQUEST FOR ASSISTANCE** form in the envelope pre-addressed to the General Registrar or Electoral Board. Do **NOT** insert this form in **Envelope B** with your ballots.
- Blind Voter**
12. **BEFORE** assisting a blind voter, the person providing the assistance must print the blind voter's full name and the words "BLIND VOTER" on the Signature of Voter line in the **VOTER** section. The assistant then must sign and print his/her full name and address in the **ASSISTANT** section. Return the form in the envelope pre-addressed to the General Registrar or Electoral Board. Do **NOT** insert this form in **Envelope B** with the ballot(s).
- Ballot Status**
13. Remember you can **CHECK THE STATUS OF YOUR BALLOT ONLINE** and confirm the date it was received by your locality using the Virginia Department of Elections website: www.elections.virginia.gov