

# AGENDA



# CITY OF HOPEWELL

Hopewell, Virginia 23860

## AGENDA

(804) 541-2408

[www.hopewellva.gov](http://www.hopewellva.gov)

[info@hopewellva.gov](mailto:info@hopewellva.gov)

[cmbrown@hopewellva.gov](mailto:cmbrown@hopewellva.gov)

## CITY COUNCIL

Jasmine E. Gore, Mayor, Ward #4  
Patience Bennett, Vice Mayor, Ward #7  
Debbie Randolph, Councilor, Ward #1  
Arlene Holloway, Councilor, Ward #2  
John B. Partin, Jr., Councilor, Ward #3  
Janice Denton, Councilor, Ward #5  
Brenda S. Pelham, Councilor, Ward #6

John M. Altman, Jr., City Manager  
Sandra. Robinson, City Attorney  
Camisha M. Brown, Assistant City Clerk

**May 07, 2020**

**ELECTRONIC MEETING**

**Special Meeting: 6:30 PM**

## OPEN SPECIAL MEETING

**6:30 p.m.** Call to order, roll call, and welcome to visitors

## SPECIAL MEETING

### **SB-1 Proposed FY21 Budget Presentation**

- 1. City Manager's Office**
- 2. Human Resources**
- 3. Development**
- 4. Finance**
- 5. Information Technology**

### **Department Requests & Justifications**

## Adjournment

**SPECIAL  
MEETING**

**SB-1**

# Proposed FY21 Budget Presentation

1. **City Manager's Office**- Refer to pages 7-9
2. **Human Resources**- Refer to pages 10-11
3. **Development**- Refer to pages 43-45
4. **Finance**- Refer to pages 12-14
5. **Information Technology**- Refer to page 18

# **CEMETERY**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
03714090	503320		SERVICE CONTRACTS	27,000.00	27,000.00	0.00	
03714090	506007		REPAIR/MAINTENANCE SUPPLIES	13,499.00	22,500.00	9,001.00	reset headstones in Appomattox Cemetery
03714090	506014		OTHER OPERATING SUPPLIES	500.00	15,500.00	15,000.00	computerized software allow online access to community to search for deceased
03714090	508202		ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	0.00	
03714090	508212		ADD-BUILDING	0.00	0.00	0.00	
03714090	508213		ADD-LAND	0.00	0.00	0.00	
03714090	508213	P0038	ADD-LAND	0.00	0.00	0.00	
03714090	509910		MISCELLANEOUS EXPENSE	6,001.00	106,000.00	99,999.00	Columbarium
<b>Total</b>	<b>Cemetery</b>			<b>47,000.00</b>	<b>171,000.00</b>	<b>124,000.00</b>	

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	No
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Repair/Maint 03714090 506007	9000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 9,000.00</b>

**3. Justification for Additional Funding Request:**

Increase from \$12.5K to \$22.5K to continue realignment of headstones throughout Appomattox Cemetery
---

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
Cemetery Software	Other Oper Exp 03714090 506014	15000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 15,000.00</b>

**3. Justification for Additional Funding Request:**

Purchase an onlice computer software package that will allow the Appomattox Cemetery files to be digitize as well as provides online access to the community to search for deceased persons buried in the cemetery

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	No
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Misc Exp 03714090 509910	100000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 100,000.00

**3. Justification for Additional Funding Request:**

Construct a columbarium in the cemetery for place of cremains to provide an alternative to burial. This facility will also provide a place of reflection and alternate graveside services during inclement weather.

**4. Impact if Not Funded?**

# **CIRCUIT COURT CLERK**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11211032	501100	FULL-TIME SALARIES	301,819.96	319,929.16	18,109.20	6% increase in salaries
11211032	501230	BONUSES & LICENSING	0.00	0.00		
11211032	501300	PART-TIME WAGES	0.00	0.00		
11211032	502100	FICA-EMPLOYER CONTRIBUTION	22,678.76	22,678.76		
11211032	502210	RETIREMENT VRS	34,196.88	34,196.88		
11211032	502212	RETIREMENT VRS HYBRID	5,818.56	5,818.56		
11211032	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11211032	502300	EMPLOYEE HEALTH INSURANCE	26,052.00	26,052.00		
11211032	502400	GROUP LIFE INSURANCE	1,566.76	1,566.76		
11211032	502510	SHORT-TERM DISABILITY	192.00	192.00		
11211032	502520	LONG-TERM DISABILITY	493.20	493.20		
11211032	502700	WORKERS COMPENSATION INSURANCE	332.02	332.02		
11211032	503120	ACCOUNTING/AUDITING SERVICES	5,000.00	5,000.00		
11211032	503150	LEGAL SERVICES	0.00	0.00		
11211032	503190	OTHER PROFESSIONAL SERVICES	30,000.00	38,000.00	8,000.00	Increase in Supreme Ct of VA Maintenance Costs for SRA/OCRA
11211032	503310	EQUIPMENT REPAIRS	1,000.00	1,000.00		
11211032	503320	SERVICE CONTRACTS	5,000.00	5,000.00		
11211032	505210	POSTAGE	5,000.00	5,000.00		
11211032	505230	TELEPHONE/FAX/VIDEO	4,000.00	4,000.00		
11211032	505306	SURETY BONDS	3,000.00	3,000.00		
11211032	506001	OFFICE SUPPLIES	15,000.00	15,000.00		
11211032	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00		
11211032	509910	MISCELLANEOUS EXPENSE	0.00	0.00		
<b>Total</b>	<b>Circuit Court Clerk</b>		<b>461,150.14</b>	<b>487,259.34</b>	<b>26,109.20</b>	

# **CITY ATTORNEY**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference
11113003	501100		FULL-TIME SALARIES	189,833.00	264,956.00	75,123.00
11113003	502100		FICA-EMPLOYER CONTRIBUTION	0.00	12,538.76	12,538.76
11113003	502210		RETIREMENT VRS	20,584.00	20,584.00	0.00
11113003	502212		RETIREMENT VRS HYBRID	0.00	0.00	0.00
11113003	502220		PAYMENT OTHER RETIREMENT	7,750.00	8,395.92	645.92
11113003	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00
11113003	502300		EMPLOYEE HEALTH INSURANCE	8,220.00	6,929.00	-1,291.00
11113003	502400		GROUP LIFE INSURANCE	0.00	2,030.60	2,030.60
11113003	502510		SHORT-TERM DISABILITY	0.00	18.00	18.00
11113003	502520		LONG-TERM DISABILITY	0.00	418.56	418.56
11113003	502700		WORKERS COMPENSATION INSURANCE	0.00	181.74	181.74
11113003	502840		CELL PHONE STIPEND	500.00	240.00	-260.00
11113003	503130		MANAGEMENT CONSULTING SERVICES	202,456.80	0.00	-202,456.80
11113003	503150		LEGAL SERVICES	139,330.00	85,000.00	-54,330.00
11113003	503320		SERVICE CONTRACTS	100,000.00	0.00	-100,000.00
11113003	503600		ADVERTISING	0.00	1,000.00	1,000.00
11113003	505210		POSTAGE	300.00	1,000.00	700.00
11113003	505230		TELEPHONE/FAX/VIDEO	1,500.00	1,500.00	0.00
11113003	505510		MILEAGE	1,200.00	1,200.00	0.00
11113003	505520		TRAVEL-PUBLIC TRANSPORTATION	1,600.00	0.00	-1,600.00
11113003	505530		LODGING	1,000.00	2,700.00	1,700.00
11113003	505540		CONVENTION AND CONFERENCES	1,500.00	3,000.00	1,500.00
11113003	505550		MEALS	0.00	1,500.00	1,500.00
11113003	505810		DUES/ASSOCIATION MEMBERSHIPS	2,700.00	2,700.00	0.00
11113003	506001		OFFICE SUPPLIES	2,600.00	3,000.00	400.00
11113003	506012		BOOKS AND SUBSCRIPTIONS/Office	0.00	10,500.00	10,500.00
11113003	508202		ADD-FURNITURE/FIXTURES/EQUIP	2,500.00	6,000.00	3,500.00
11113003	509910		MISCELLANEOUS EXPENSE	0.00	500.00	500.00
11113091	506001		OFFICE SUPPLIES	0.00	2,500.00	2,500.00
11113091	506012		BOOKS AND SUBSCRIPTIONS/Law Library	10,500.00	10,500.00	0.00
<b>Total</b>	<b>City Attorney</b>			694,073.80	448,892.58	-245,181.22
				Original FY 20 Budget \$352,286.8		\$96,605.78 increase requested

## **City Attorney Explanations/Comments**

**Salaries**-Increase salary to cover salary of Legal Assistant/Paralegal and to increase the salary of the City Attorney to the equivalent salary paid to former City Attorney based on quantity of work performed and savings realized by not outsourcing matters to outside counsel which incurred fees in excess of \$130,000 over base contract salary of \$194,670 for each of two prior fiscal years--this is in addition to salary paid to base/contract salary paid to former CA

**Advertising**-Advertising legal ads published to comply with statute

**Postage**-Anticipated increase in mail expenses based on current assignments and bringing more litigation inhouse. Mail sent certified mail/return receipt averages approx \$7/mailing and Fed Express in excess of \$30 for overnight delivery of important, time-sensitive docs e.g., deeds

**Lodging**-Average hotel stay at conference-host hotel (w/ discounts) ranges \$800-900 for 3-night stay for attorney conferences. CA typically attends 3 multi-day conferences per year based on committee status/membership with Virginia Local Government Attorneys Association (LGA), International Municipal Lawyers Association (IMLA) and Virginia State Bar Diversity Conference (Diversity Conference) and Old Dominion Bar Association (ODBA).

**Meals**-Primarily to cover meals for conferences, day seminars if not included for City Attorney and Legal Assistant

**Office Supplies**-Reflective of the costs spent in FY20 and there is no inventory

**Books and Subscriptions**-No budget had been provided; books and subscriptions necessary for efficient operations

**Furniture/Fixtures/Equip**-Setting up new office space for attorney and paralegal; expenses generated in FY20 have exceeded \$4,000 with need for further additions; addt'l needs; need to adequately plan for costs for paralegal's office

**CITY CLERK**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11112002	501100	FULL-TIME SALARIES	\$ 109,791.64	\$ 109,791.64		
11112002	501230	BONUSES & LICENSING	\$ 1,500.00	\$ 1,500.00		
11112002	502100	FICA-EMPLOYER CONTRIBUTION	\$ 8,019.18	\$ 8,019.18		
11112002	502210	RETIREMENT VRS	\$ 6,108.84	\$ 6,108.80		
11112002	502212	RETIREMENT VRS HYBRID	\$ 8,471.52	\$ 8,471.52		
11112002	502300	EMPLOYEE HEALTH INSURANCE	\$ 12,720.00	\$ 12,720.00		
11112002	502400	GROUP LIFE INSURANCE	\$ 570.96	\$ 570.96		
11112002	502510	SHORT-TERM DISABILITY	\$ 219.00	\$ 219.00		
11112002	502520	LONG-TERM DISABILITY	\$ 325.20	\$ 325.20		
11112002	502700	WORKERS COMPENSATION INSURANCE	\$ 120.90	\$ 120.90		
11112002	502840	CELL PHONE STIPEND	\$ -	\$ -		
11112002	503130	MANAGEMENT CONSULTING SERVICES	\$ 200.00	\$ 200.00		
11112002	503320	SERVICE CONTRACTS	\$ 2,500.00	\$ 3,500.00	\$ 1,000.00	For temp worker
11112002	503600	ADVERTISING	\$ 2,500.00	\$ 2,500.00		
11112002	505210	POSTAGE	\$ 600.00	\$ 500.00	\$ (100.00)	Decreased \$100
11112002	505230	TELEPHONE/FAX/VIDEO	\$ 1,500.00	\$ 1,500.00		
11112002	505510	MILEAGE	\$ 250.00	\$ 500.00	\$ 250.00	For trips relating to certification
11112002	505520	TRAVEL-PUBLIC TRANSPORTATION	\$ 1,750.00	\$ 2,500.00	\$ 750.00	For trips relating to certification
11112002	505530	LODGING	\$ 1,000.00	\$ 1,500.00	\$ 500.00	For trips relating to certification
11112002	505540	CONVENTION AND CONFERENCES	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	For conferences including online related to certification
11112002	505550	MEALS	\$ 300.00	\$ 500.00	\$ 200.00	For trips relating to certification
11112002	505810	DUES/ASSOCIATION MEMBERSHIPS	\$ 1,000.00	\$ 1,000.00		
11112002	506001	OFFICE SUPPLIES	\$ 4,500.00	\$ 6,500.00	\$ 2,000.00	Red books and paper are VERY expensive
11112002	508202	ADD-FURNITURE/FIXTURES/EQUIP	\$ 1,000.00	\$ 1,000.00		
<b>Total</b>	<b>City Clerk</b>		\$ <b>165,947.24</b>	\$ <b>171,547.20</b>	\$ <b>5,600.00</b>	

# **CITY COUNCIL**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Divided by 7	Difference	Explanation/Comment
11110001	501100		FULL-TIME SALARIES	\$ 85,000.00	\$ 85,000.00			
11110001	501300		PART-TIME WAGES	\$ -	\$ -			
11110001	502100		FICA-EMPLOYER CONTRIBUTION	\$ 6,224.66	\$ 6,224.66			
11110001	502300		EMPLOYEE HEALTH INSURANCE	\$ 12,720.00	\$ 12,720.00			
11110001	502700		WORKERS COMPENSATION INSURANCE	\$ 93.86	\$ 93.86			
11110001	503130		MANAGEMENT CONSULTING SERVICES	\$ 7,000.00	\$ 14,000.00		\$ 7,000.00	Last year Council had 2 retreats, which costed more than amount budgeted
11110001	503322	G0024	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0025	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0026	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0027	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0028	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0029	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503322	G0030	Ward Improvement Grant	\$ 3,000.00	\$ 3,000.00			
11110001	503600		ADVERTISING	\$ 15,000.00	\$ 15,000.00			
11110001	503601		Marketing & Special Events	\$ 20,000.00	\$ 21,000.00	\$ 1,000.00	\$ 3,000.00	Divisible by 7
11110001	505210		POSTAGE	\$ 3,500.00	\$ 3,500.00	\$ 500.00		
11110001	505230		TELEPHONE/FAX/VIDEO	\$ 1,500.00	\$ 1,500.00			
11110001	505510		MILEAGE	\$ 2,500.00	\$ 3,500.00	\$ 500.00	\$ 1,000.00	Divisible by 7
11110001	505520		TRAVEL-PUBLIC TRANSPORTATION	\$ 14,000.00	\$ 14,000.00	\$ 2,000.00		
11110001	505530		LODGING	\$ 35,000.00	\$ 35,000.00	\$ 5,000.00		
11110001	505540		CONVENTION AND CONFERENCES	\$ 14,000.00	\$ 14,000.00	\$ 2,000.00		
11110001	505550		MEALS	\$ 8,000.00	\$ 8,000.00			
11110001	505810		DUES/ASSOCIATION MEMBERSHIPS	\$ 3,500.00	\$ 3,500.00	\$ 500.00		
11110001	506001		OFFICE SUPPLIES	\$ 3,500.00	\$ 3,500.00	\$ 500.00	\$ 5,000.00	Increasing costs
11110001	506012		BOOKS AND SUBSCRIPTIONS	\$ 1,400.00	\$ 1,400.00	\$ 200.00		
11110001	508202		ADD-FURNITURE/FIXTURES/EQUIP	\$ 3,500.00	\$ 3,500.00	\$ 500.00		
11110001	508203	CC001	ADD-COMMUNICATIONS	\$ 10,250.00	\$ 11,200.00	\$ 1,600.00		
11110001	509910		MISCELLANEOUS EXPENSE	\$ 15,000.00	\$ 15,050.00	\$ 2,150.00	\$ 50.00	Divisible by 7
11110001	509910	G0021	MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ -		
<b>Total</b>	<b>City Council</b>			\$ 282,688.52	\$ 292,688.52	\$ 16,450.00		

**CITY MANAGER**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11121004	501100		FULL-TIME SALARIES	363,030.28	363,030.28		
11121004	501200		OVER-TIME	0.00	0.00		
11121004	501230		BONUSES & LICENSING	0.00	0.00		
11121004	501300		PART-TIME WAGES	40,400.00	40,400.00		
11121004	502100		FICA-EMPLOYER CONTRIBUTION	28,602.99	28,602.99		
11121004	502210		RETIREMENT VRS	47,579.77	47,579.77		
11121004	502212		RETIREMENT VRS HYBRID	0.00	0.00		
11121004	502220		PAYMENT OTHER RETIREMENT	14,200.08	14,200.08		
11121004	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11121004	502300		EMPLOYEE HEALTH INSURANCE	36,474.24	36,474.24		
11121004	502400		GROUP LIFE INSURANCE	1,863.16	1,863.16		
11121004	502510		SHORT-TERM DISABILITY	54.00	54.00		
11121004	502520		LONG-TERM DISABILITY	967.32	967.32		
11121004	502700		WORKERS COMPENSATION INSURANCE	456.56	456.56		
11121004	502840		CELL PHONE STIPEND	1,439.88	1,439.88		
11121004	502855		ASP - PROS	0.00	0.00		
11121004	503130		MANAGEMENT CONSULTING SERVICES	10,000.00	10,000.00		
11121004	503200		TEMP HELP SRVS-OUTSIDE VENDOR	0.00	0.00		
11121004	503320		SERVICE CONTRACTS	1,000.00	1,000.00		
11121004	503321		Efficiency/Technology Study	0.00	0.00		
11121004	503322		Ward Improvement Grant	0.00	0.00		
11121004	503330		VEHICLE MAINTENANCE	500.00	500.00		
11121004	503500		PRINTING AND BINDING	200.00	200.00		
11121004	503600		ADVERTISING	20,500.00	20,500.00		
11121004	503601		Marketing & Special Events	0.00	10,000.00	10,000.00	Military Banquet
11121004	505209		UNCLAIMED BODY	7,000.00	7,000.00		
11121004	505210		POSTAGE	400.00	400.00		
11121004	505230		TELEPHONE/FAX/VIDEO	1,000.00	1,000.00		
11121004	505510		MILEAGE	200.00	200.00		
11121004	505520		TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1,000.00		
11121004	505530		LODGING	1,700.00	1,700.00		
11121004	505540		CONVENTION AND CONFERENCES	1,700.00	1,700.00		
11121004	505550		MEALS	1,000.00	1,000.00		
11121004	505651		AWARDS/LUNCHEON	2,500.00	2,500.00		
11121004	505810		DUES/ASSOCIATION MEMBERSHIPS	7,500.00	7,500.00		
11121004	506001		OFFICE SUPPLIES	4,000.00	4,000.00		
11121004	506008		VEHICLE AND EQUIPMENT GAS	0.00	0.00		
11121004	506012		BOOKS AND SUBSCRIPTIONS	500.00	500.00		
11121004	508202		ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00		
<b>Total</b>	<b>City Manager</b>			<b>595,768.28</b>	<b>605,768.28</b>		
11121005	501300		PART-TIME WAGES	0.00	0.00		
11121005	502100		FICA-EMPLOYER CONTRIBUTION	0.00	0.00		
11121005	503130		MANAGEMENT CONSULTING SERVICES	8,000.00	8,000.00		
11121005	503150		LEGAL SERVICES	0.00	2,000.00	2,000.00	For property use (in cases like Fern St)
11121005	503320		SERVICE CONTRACTS	75,000.00	60,000.00	-15,000.00	Have only used \$10,000 this year - should be enough for Retail Strategies
11121005	505230		TELEPHONE/FAX/VIDEO	60.00	0.00	-60.00	Didn't use this in FY19; only used \$30 in FY20
11121005	505420		LEASE/RENTAL OF BUILDING	45,000.00	45,000.00		
11121005	505510		MILEAGE	100.00	100.00		
11121005	505520		TRAVEL-PUBLIC TRANSPORTATION	4,000.00	4,000.00		
11121005	505530		LODGING	2,500.00	2,500.00		
11121005	505540		CONVENTION AND CONFERENCES	2,500.00	2,500.00		

11121005	505550	MEALS	1,000.00	1,000.00	
11121005	505810	DUES/ASSOCIATION MEMBERSHIPS	1,800.00	1,800.00	
11121005	505815	Enterp. Zone Incentive Pymnt	35,000.00	215,000.00	180,000.00 Need this for Freedman Point (\$100,000) & AdvanSix M&T rebate (\$115,000)
11121005	509910	MISCELLANEOUS EXPENSE	25,000.00	25,000.00	
<b>Total</b>	<b>Economic Development</b>		<b>199,960.00</b>	<b>366,900.00</b>	<b>166,940.00</b>
11121008	501100	FULL-TIME SALARIES	55,000.00	55,000.00	
11121008	501200	OVER-TIME	0.00	0.00	
11121008	501230	BONUSES & LICENSING	0.00	0.00	
11121008	501300	PART-TIME WAGES	0.00	0.00	
11121008	502100	FICA-EMPLOYER CONTRIBUTION	4,062.50	4,062.50	
11121008	502210	RETIREMENT VRS	0.00	0.00	
11121008	502212	RETIREMENT VRS HYBRID	7,304.04	7,304.04	
11121008	502220	PAYMENT OTHER RETIREMENT	0.00	0.00	
11121008	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	
11121008	502300	EMPLOYEE HEALTH INSURANCE	6,324.00	6,324.00	
11121008	502400	GROUP LIFE INSURANCE	286.00	286.00	
11121008	502510	SHORT-TERM DISABILITY	173.28	173.28	
11121008	502520	LONG-TERM DISABILITY	173.28	173.28	
11121008	502700	WORKERS COMPENSATION INSURANCE	60.58	60.58	
11121008	502821	SCHOLARSHIP	0.00	0.00	
11121008	502840	CELL PHONE STIPEND	0.00	0.00	
11121008	503130	MANAGEMENT CONSULTING SERVICES	0.00	0.00	
11121008	503320	SERVICE CONTRACTS	30,273.00	30,273.00	
11121008	503500	PRINTING AND BINDING	500.00	500.00	
11121008	503600	ADVERTISING	500.00	500.00	
11121008	505210	POSTAGE	500.00	500.00	
11121008	505230	TELEPHONE/FAX/VIDEO	500.00	500.00	
11121008	505420	LEASE/RENTAL OF BUILDING	7,200.00	7,200.00	
11121008	505510	MILEAGE	1,500.00	1,500.00	
11121008	505520	TRAVEL-PUBLIC TRANSPORTATION	4,000.00	4,000.00	
11121008	505530	LODGING	4,000.00	4,000.00	
11121008	505540	CONVENTION AND CONFERENCES	2,500.00	2,500.00	
11121008	505550	MEALS	2,500.00	2,500.00	
11121008	505685	Youth Programs	50,000.00	50,000.00	
11121008	505810	DUES/ASSOCIATION MEMBERSHIPS	500.00	500.00	
11121008	506001	OFFICE SUPPLIES	540.00	540.00	
11121008	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00	
11121008	506012	BOOKS AND SUBSCRIPTIONS	500.00	500.00	
11121008	508207	ADD-EDP EQUIPMENT	0.00	0.00	
11121008	509910	G0020 MISCELLANEOUS EXPENSE	0.00	0.00	
11121008	509910	G0021 MISCELLANEOUS EXPENSE	0.00	0.00	
<b>Total</b>	<b>Office on Youth</b>		<b>178,896.68</b>	<b>178,896.68</b>	
11121009	501100	FULL-TIME SALARIES	72,468.12	72,468.12	
11121009	501230	BONUSES & LICENSING	0.00	0.00	
11121009	502100	FICA-EMPLOYER CONTRIBUTION	5,543.72	5,543.72	
11121009	502210	RETIREMENT VRS	9,557.40	9,557.40	
11121009	502300	EMPLOYEE HEALTH INSURANCE	0.00	0.00	
11121009	502400	GROUP LIFE INSURANCE	374.14	374.14	
11121009	502510	SHORT-TERM DISABILITY	18.00	18.00	
11121009	502520	LONG-TERM DISABILITY	194.28	194.28	
11121009	502700	WORKERS COMPENSATION INSURANCE	79.82	79.82	
11121009	503320	SERVICE CONTRACTS	10,000.00	10,000.00	

11121009	503600	ADVERTISING	2,500.00	2,500.00	
11121009	504400	CITY PRINT SHOP	3,000.00	3,000.00	
11121009	505210	POSTAGE	300.00	300.00	
11121009	505230	TELEPHONE/FAX/VIDEO	700.00	700.00	
11121009	505510	MILEAGE	500.00	500.00	
11121009	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	
11121009	505530	LODGING	700.00	700.00	
11121009	505540	CONVENTION AND CONFERENCES	2,000.00	2,000.00	
11121009	505550	MEALS	500.00	500.00	
11121009	505810	DUES/ASSOCIATION MEMBERSHIPS	500.00	500.00	
11121009	506001	OFFICE SUPPLIES	1,000.00	1,000.00	
11121009	506012	BOOKS AND SUBSCRIPTIONS	200.00	200.00	
11121009	509910	MISCELLANEOUS EXPENSE	3,000.00	3,000.00	
<b>Total</b>	<b>Government Affairs</b>		<b>113,135.48</b>	<b>113,135.48</b>	
<b>Grand Total</b>			<b>1,087,760.44</b>	<b>1,264,700.44</b>	<b>176,940.00</b>

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Economic Development
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

1. Operating Cost	Account Name/Number	Amount
	Enterp. Zone Incentive Pymnt / 11121005 505815	215,000

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue	M & T TAX REVENUE	115,000
Reduced Expenditure	SERVICE CONTRACTS / 11121005 503320	15,000
Net Increase/(Decrease)		\$ 85,000.00

**3. Justification for Additional Funding Request:**

Economic Development is requesting \$215,000 for FY21 for Enterprise Zone Incentives. Contractually, the city owes the Freedman Point development \$100,000 for their Enterprise Zone investment. Also, the city owes AdvanSix a partial rebate of their M&T taxes upon AdvanSix's payment of those taxes. We estimate the rebate will not exceed \$115,000 to AdvanSix. The additional M&T taxes that are paid by AdvanSix in FY21 will cover this rebate.

**4. Impact if Not Funded?**

The city is contractually responsible for making both of these payments. If this account is not funded, we would have to find the money in other accounts.

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Economic Development
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

1. Operating Cost	Account Name/Number	Amount
	Legacy Grant Program - No Account Yet	20,000

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 20,000.00

**3. Justification for Additional Funding Request:**

Economic Development is requesting an additional \$20,000 in order to fund the Legacy Grant program. This program helps existing Hopewell businesses make improvements to their establishments that will in turn increase tax revenue.

**4. Impact if Not Funded?**

We will not be able to run the Legacy Grant Program if this account does not get funded.

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Economic Development
<b>Priority Ranking:</b>	3
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	LEGAL SERVICES / 11121005 503150	2,000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure	TELEPHONE/FAX/VIDEO 1121005 505230	60
<b>Net Increase/(Decrease)</b>		<b>\$ 1,940.00</b>

**3. Justification for Additional Funding Request:**  
 Economic Development is requesting an additional \$2,000 in Legal Services fees for cases like the purchase of 2009 Fern Street or the additional Riverwalk properties, where we had to deal with outside council in order to close a deal.

**4. Impact if Not Funded?**  
 If this line item is not funded, then we will have to use other line items when these issues arise.

# **COMMISSIONER OF REVENUE**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11125028	501100	FULL-TIME SALARIES	320,924.91	361,456.11	40,531.20	requesting new FT position
11125028	501200	OVER-TIME	0.00	0.00		
11125028	501230	BONUSES & LICENSING	0.00	0.00		
11125028	502100	FICA-EMPLOYER CONTRIBUTION	23,625.42	23,625.42		
11125028	502210	RETIREMENT VRS	32,988.24	32,988.24		
11125028	502212	RETIREMENT VRS HYBRID	9,431.52	9,431.52		
11125028	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11125028	502300	EMPLOYEE HEALTH INSURANCE	41,525.04	41,525.04		
11125028	502400	GROUP LIFE INSURANCE	1,660.88	1,660.88		
11125028	502510	SHORT-TERM DISABILITY	295.68	295.68		
11125028	502520	LONG-TERM DISABILITY	633.24	633.24		
11125028	502600	UNEMPLOYMENT INSURANCE	0.00	0.00		
11125028	502700	WORKERS COMPENSATION INSURANCE	353.08	353.08		
11125028	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00		
11125028	503320	SERVICE CONTRACTS	800.00	30,800.00	30,000.00	requesting legal fees
11125028	503330	VEHICLE MAINTENANCE	1,500.00	1,500.00		
11125028	503600	ADVERTISING	500.00	500.00		
11125028	505210	POSTAGE	8,000.00	8,000.00		
11125028	505230	TELEPHONE/FAX/VIDEO	3,080.00	3,080.00		
11125028	505306	SURETY BONDS	700.00	700.00		
11125028	505510	MILEAGE	1,200.00	1,200.00		
11125028	505520	TRAVEL-PUBLIC TRANSPORTATION	600.00	600.00		
11125028	505530	LODGING	2,500.00	2,500.00		
11125028	505540	CONVENTION AND CONFERENCES	5,000.00	5,000.00		
11125028	505550	MEALS	600.00	600.00		
11125028	505810	DUES/ASSOCIATION MEMBERSHIPS	1,500.00	1,500.00		
11125028	506001	OFFICE SUPPLIES	8,200.00	8,200.00		
11125028	506008	VEHICLE AND EQUIPMENT GAS	500.00	500.00		
11125028	506012	BOOKS AND SUBSCRIPTIONS	7,500.00	7,500.00		
11125028	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00		
11125028	509910	MISCELLANEOUS EXPENSE	10,000.00	10,000.00		
<b>Total</b>	<b>Commissioner of Revenue</b>		<b>483,618.01</b>	<b>554,149.21</b>	<b>70,531.20</b>	

# **COMMONWEALTH ATTORNEY**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11212034	501100	FULL-TIME SALARIES	457,877.18	633,613.50	175,736.32	2 add'l attys & 3% increase
11212034	501230	BONUSES & LICENSING	0.00	0.00		
11212034	501300	PART-TIME WAGES	8,580.00	8,580.00		
11212034	502100	FICA-EMPLOYER CONTRIBUTION	34,487.84	34,487.84		
11212034	502210	RETIREMENT VRS	45,738.72	45,738.72		
11212034	502212	RETIREMENT VRS HYBRID	15,001.08	15,001.08		
11212034	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11212034	502300	EMPLOYEE HEALTH INSURANCE	40,197.36	40,197.36		
11212034	502400	GROUP LIFE INSURANCE	2,378.22	2,378.22		
11212034	502510	SHORT-TERM DISABILITY	409.80	409.80		
11212034	502520	LONG-TERM DISABILITY	911.64	911.64		
11212034	502700	WORKERS COMPENSATION INSURANCE	513.24	513.24		
11212034	502840	CELL PHONE STIPEND	0.00	0.00		
11212034	503320	SERVICE CONTRACTS	1,000.00	10,160.00	9,160.00	
11212034	505210	POSTAGE	2,250.00	2,250.00		
11212034	505230	TELEPHONE/FAX/VIDEO	4,000.00	4,000.00		
11212034	505306	SURETY BONDS	0.00	0.00		
11212034	505510	MILEAGE	500.00	750.00	250.00	
11212034	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11212034	505530	LODGING	4,000.00	6,000.00	2,000.00	
11212034	505540	CONVENTION AND CONFERENCES	2,000.00	3,000.00	1,000.00	
11212034	505550	MEALS	500.00	750.00	250.00	
11212034	505810	DUES/ASSOCIATION MEMBERSHIPS	2,900.00	4,230.00	1,330.00	
11212034	506001	OFFICE SUPPLIES	5,000.00	7,000.00	2,000.00	
11212034	506012	BOOKS AND SUBSCRIPTIONS	2,500.00	2,825.00	325.00	
11212034	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	6,100.00	6,100.00	
<b>Total</b>	<b>Commonwealth Attorney</b>		<b>630,745.08</b>	<b>828,896.40</b>	<b>198,151.32</b>	

Commonwealth's Attorney  
Draft Budget 2021 Request

**Salary/Positions:** Two additional attorneys: \$162,000.00 (\$60,000.00 each plus benefit costs)

Current Salary Budget: 457,877.18

Plus 3 % Comp board Increase from last year for current employees (\$13,736.32)

Salary - \$457,877.18

3% increase- \$13,736.32

Plus city cost of living raise.

2 additional attorneys - \$162,000

Total: \$633,613.50

2021 Budget Request Total: \$633,613.50 plus Fica, Retirement, Health Ins., plus city cost of living raise, Etc.)

**Service Contracts** - \$5,400.00 for Pistol (Ability to print police reports and updates.)

\$3,360.00 for Axion (Body Cam Licenses)

\$400.00 for Gone4Good – For shredding confidential documents.

Current Budget: \$1,000.00

Total Increase: \$49,160.00

2021 Budget Request Total: \$10,160.00

**Furniture/ Equipment:**

2 Computers: \$3,000.00

2 Printers: \$600.00

2 Scanners: \$1,600.00

1 Desk: \$700.00

2 Chairs: \$200.00

Current Budget: \$0.00

2021 Budget Request Total: \$6,100.00

**Postage : \$2,250.00 - No increase request**

**Conventions and Conferences:**

**\$1,000.00 for two additional attorneys.**

**Current Budget: \$2,000.00**

**Convention/Conference Increase Request: \$1,000.00**

**2021 Budget Request Total: \$3,000.00**

**Mileage Increase: \$250.00 for two additional attorneys.**

**Current Budget: \$500.00**

**Total Mileage Increase Request: \$250.00**

**2021 Budget Request Total: \$750.00**

**Lodging Increase: \$2,000.00 for two additional attorneys.**

**Current Budget: \$4,000.00**

**Total Lodging Increase Request: \$2,000.00**

**2021 Budget Request Total: \$6,000.00**

**Meals Increase: \$250.00 for two additional attorneys.**

**Current Budget: \$500.00**

**Total Meal Increase Request: \$250.00**

**2021 Budget Request Total: \$750.00**

**Dues:** \$1,330.00 for two additional attorneys.

Current Budget: \$2,900.00

Total Dues Increase Request: \$1,330.00

2021 Budget Request Total: **\$4,230.00**

**Office Supplies:** \$2,000.00 for two additional attorneys.

Current Budget: \$5,000.00

Total Office Supply Increase Request: \$2,000.00

2021 Budget Request Total: **\$7,000.00**

**Books/Subscriptions:** \$325.00 for two additional attorneys.

Current Budget: \$2,500.00

Total Book/Subscription Increase Request: \$325.00

2021 Budget Request Total: **\$2,825.00**

**CSA**

<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>2020 Original Budget</b>	<b>2021 Budget</b>
015	505712	OTHER PURCHASED SERVICES	2,952,018.78	2,952,018.78
015	508110	DEPRECIATION	0.00	0.00
015	508299	LOSS/DISPOSAL OF ASSETS	0.00	0.00
015	509920	CONTINEGENCY	0.00	0.00
015	599015	SUPPORT OF CSA & CPMT	0.00	0.00
15011000	501100	FULL-TIME SALARIES	101,477.32	101,477.32
15011000	501230	BONUSES & LICENSING	0.00	0.00
15011000	501300	PART-TIME WAGES	0.00	0.00
15011000	502100	FICA-EMPLOYER CONTRIBUTION	7,641.92	7,641.92
15011000	502210	RETIREMENT VRS	13,409.76	13,409.76
15011000	502212	RETIREMENT VRS HYBRID	0.00	0.00
15011000	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00
15011000	502300	EMPLOYEE HEALTH INSURANCE	6,396.00	6,396.00
15011000	502400	GROUP LIFE INSURANCE	525.20	525.20
15011000	502510	SHORT-TERM DISABILITY	36.00	36.00
15011000	502520	LONG-TERM DISABILITY	272.64	272.64
15011000	502600	UNEMPLOYMENT INSURANCE	0.00	0.00
15011000	502700	WORKERS COMPENSATION INSURANCE	111.80	111.80
15011000	502840	CELL PHONE STIPEND	479.96	479.96
15011000	502850	EAP PROGRAM	37.60	37.60
15011000	503190	OTHER PROFESSIONAL SERVICES	0.00	0.00
15011000	503320	SERVICE CONTRACTS	8,500.00	8,500.00
15011000	505110	ELECTRICAL SERVICES	1,700.00	1,700.00
15011000	505130	WATER AND SEWER	209.52	209.52
15011000	505210	POSTAGE	500.00	500.00
15011000	505230	TELEPHONE/FAX/VIDEO	900.00	900.00
15011000	505420	LEASE/RENTAL OF BUILDING	8,400.00	8,400.00
15011000	505510	MILEAGE	1,000.00	1,000.00
15011000	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
15011000	505530	LODGING	1,100.00	1,100.00
15011000	505540	CONVENTION AND CONFERENCES	1,000.00	1,000.00
15011000	505550	MEALS	500.00	500.00
15011000	506001	OFFICE SUPPLIES	1,100.00	1,100.00

15011000	508202	ADD-FURNITURE/FIXTURES/EQUIP	1,000.00	1,000.00
15011000	509910	MISCELLANEOUS EXPENSE	823.00	823.00
15011000	509930	SUPPORT OF RAISES	0.00	0.00
<b>Total</b>	<b>CSA</b>		<b>3,109,139.50</b>	<b>3,109,139.50</b>

# DEVELOPMENT

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
<b>Planning</b>							
11811085	430137		HOME TOWN HEROS	0.00	0.00		
11811085	461218		DONATION - CEDAR TREE PRESERVA	0.00	0.00		
11811085	501100		FULL-TIME SALARIES	207,645.64	207,654.64		
11811085	501200		OVER-TIME	0.00	0.00		
11811085	501230		BONUSES & LICENSING	0.00	0.00		
11811085	501300		PART-TIME WAGES	45,585.70	45,585.70		
11811085	502100		FICA-EMPLOYER CONTRIBUTION	19,059.56	19,059.56		
11811085	502210		RETIREMENT VRS	13,736.04	13,736.04		
11811085	502212		RETIREMENT VRS HYBRID	13,839.60	13,839.60		
11811085	502220		PAYMENT OTHER RETIREMENT	5,020.08	5,020.08		
11811085	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11811085	502300		EMPLOYEE HEALTH INSURANCE	24,204.48	24,204.48		
11811085	502400		GROUP LIFE INSURANCE	1,079.78	1,079.78		
11811085	502510		SHORT-TERM DISABILITY	346.20	346.20		
11811085	502520		LONG-TERM DISABILITY	607.44	607.44		
11811085	502700		WORKERS COMPENSATION INSURANCE	284.70	284.70		
11811085	502840		CELL PHONE STIPEND	0.00	0.00		
11811085	503130		MANAGEMENT CONSULTING SERVICES	50,000.00	50,000.00		
11811085	503190		OTHER PROFESSIONAL SERVICES	0.00	0.00		
11811085	503200		TEMP HELP SRVS-OUTSIDE VENDOR	0.00	0.00		
11811085	503330		VEHICLE MAINTENANCE	600.00	0.00	-600.00	Based on previous use
11811085	503500		PRINTING AND BINDING	3,000.00	3,000.00		
11811085	503600		ADVERTISING	7,000.00	7,500.00		Zoning Ordinance Re-write. Enterprise Zone Amendment. Both require advertisementss not included with day to day operations of the office that require newspaper ads.
11811085	505210		POSTAGE	2,000.00	2,500.00		Zoning Ordinance Re-write. Enterprise Zone Amendment. Both require mailings not included with day to day operations of the office that require mailings.
11811085	505230		TELEPHONE/FAX/VIDEO	2,000.00	2,000.00		
11811085	505510		MILEAGE	700.00	400.00	-300.00	Based on previous use
11811085	505520		TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1,000.00		
11811085	505530		LODGING	2,000.00	2,000.00		
11811085	505540		CONVENTION AND CONFERENCES	3,000.00	2,571.00	-470.00	Placed in Meals Based on previous use. Meals associated with conferences. This will remove need to transfer 470.00 from Convention and Conferences
11811085	505550		MEALS	0.00	470.00		
11811085	505668		VA GATEWAY REGION DUES	0.00	0.00		
11811085	505669		LONGWOOD SBDC CONTRIBUTION	0.00	0.00		
11811085	505810		DUES/ASSOCIATION MEMBERSHIPS	2,000.00	2,000.00		
11811085	505821		HOME TOWN HEROS	0.00	0.00		
11811085	505822		CEDAR TREE EXPENSE	0.00	0.00		
11811085	506001		OFFICE SUPPLIES	5,000.00	5,000.00		
11811085	506003		AGRICULTURAL SUPPLIES	0.00	0.00		
11811085	506008		VEHICLE AND EQUIPMENT GAS	700.00	700.00		
11811085	506010		POLICE SUPPLIES	0.00	0.00		
11811085	506011		UNIFORMS/APPAREL EMP/INMATES	0.00	0.00		
11811085	506012		BOOKS AND SUBSCRIPTIONS	400.00	250.00	-150.00	Based on previous use
11811085	509910		MISCELLANEOUS EXPENSE	0.00	0.00		
<b>Total</b>	<b>Planning</b>			<b>410,809.22</b>	<b>410,809.22</b>		
<b>GIS</b>							
11811086	501100		FULL-TIME SALARIES	73,033.60	73,033.60		
11811086	501230		BONUSES & LICENSING	0.00	0.00		
11811086	502100		FICA-EMPLOYER CONTRIBUTION	5,345.86	5,345.86		
11811086	502210		RETIREMENT VRS	9,698.88	9,698.88		
11811086	502300		EMPLOYEE HEALTH INSURANCE	6,756.00	6,756.00		
11811086	502400		GROUP LIFE INSURANCE	379.86	379.86		
11811086	502510		SHORT-TERM DISABILITY	18.00	18.00		
11811086	502520		LONG-TERM DISABILITY	197.16	197.16		
11811086	502700		WORKERS COMPENSATION INSURANCE	80.34	80.34		
11811086	503320		SERVICE CONTRACTS	25,000.00	35,000.00	10,000.00	Increase to cover the cost of the Enterprise License Agreement through ESRI which is \$25,000. Additional \$10,000 to cover costs for use of GIS Consulting firm. Entire budget has gone to the ELA in this fiscal budget.
11811086	503330		VEHICLE MAINTENANCE	0.00	0.00		
11811086	503600		ADVERTISING	0.00	0.00		

11811086	505210	POSTAGE	0.00	0.00	
11811086	505230	TELEPHONE/FAX/VIDEO	500.00	500.00	
11811086	505510	MILEAGE	500.00	500.00	
11811086	505520	TRAVEL-PUBLIC TRANSPORTATION	800.00	800.00	
11811086	505530	LODGING	1,000.00	1,000.00	
11811086	505540	CONVENTION AND CONFERENCES	500.00	500.00	
11811086	505550	MEALS	240.00	240.00	
11811086	505810	DUES/ASSOCIATION MEMBERSHIPS	100.00	100.00	
11811086	506001	OFFICE SUPPLIES	2,750.00	2,750.00	
11811086	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00	
11811086	506011	UNIFORMS/APPAREL EMP/INMATES	0.00	0.00	
11811086	506012	BOOKS AND SUBSCRIPTIONS	100.00	100.00	
11811086	508201	ADD-MACHINERY AND EQUIPMENT	0.00	0.00	
11811086	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	
<b>Total</b>	<b>GIS</b>		<b>126,999.70</b>	<b>136,999.70</b>	

Code					
11811087	501100	FULL-TIME SALARIES	258,297.43	258,297.43	
11811087	501200	OVER-TIME	0.00	0.00	
11811087	501230	BONUSES & LICENSING	0.00	0.00	
11811087	501300	PART-TIME WAGES	0.00	0.00	
11811087	502100	FICA-EMPLOYER CONTRIBUTION	19,518.98	19,518.98	
11811087	502210	RETIREMENT VRS	23,502.00	23,502.00	
11811087	502212	RETIREMENT VRS HYBRID	10,667.16	10,667.16	
11811087	502300	EMPLOYEE HEALTH INSURANCE	19,908.00	19,908.00	
11811087	502400	GROUP LIFE INSURANCE	1,337.96	1,337.96	
11811087	502510	SHORT-TERM DISABILITY	325.08	325.08	
11811087	502520	LONG-TERM DISABILITY	730.92	730.92	
11811087	502600	UNEMPLOYMENT INSURANCE	0.00	0.00	
11811087	502700	WORKERS COMPENSATION INSURANCE	3,154.84	3,154.84	
11811087	502840	CELL PHONE STIPEND	0.00	2,000.00	1,800.00 All cell phone stipend in Code Division
11811087	503130	MANAGEMENT CONSULTING SERVICES	500.00	900.00	400.00 100% of budget utilized by December 19
11811087	503320	SERVICE CONTRACTS	500.00	760.00	260.00 All cell phone stipend in Code Division
11811087	503330	VEHICLE MAINTENANCE	1,000.00	3,500.00	2,500.00 100% of budget utilized by December 19 for fleet maintenance
11811087	503600	ADVERTISING	1,000.00	1,000.00	
11811087	505210	POSTAGE	3,500.00	3,500.00	
11811087	505230	TELEPHONE/FAX/VIDEO	2,100.00	2,100.00	
11811087	505510	MILEAGE	0.00	0.00	
11811087	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	
11811087	505530	LODGING	1,000.00	1,260.00	260.00 All cell phone stipend in Code Division
11811087	505540	CONVENTION AND CONFERENCES	4,500.00	5,000.00	500.00
11811087	505550	MEALS	500.00	500.00	
11811087	505810	DUES/ASSOCIATION MEMBERSHIPS	700.00	700.00	
11811087	506001	OFFICE SUPPLIES	3,000.00	3,500.00	
11811087	506007	REPAIR/MAINTENANCE SUPPLIES	0.00	0.00	
11811087	506008	VEHICLE AND EQUIPMENT GAS	2,500.00	4,200.00	1,700.00 Budget changed from 4,200 to 2,500 last year. This covers 5 vehicles
11811087	506011	UNIFORMS/APPAREL EMP/INMATES	1,000.00	1,050.00	50.00 Covers maximum allowance for inspectors per year
11811087	506012	BOOKS AND SUBSCRIPTIONS	2,000.00	2,000.00	
11811087	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	
11811087	508202	D0004 ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	
11811087	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	
11811087	509910	MISCELLANEOUS EXPENSE	0.00	0.00	

11811087	509910	D0003 MISCELLANEOUS EXPENSE (DEMOLITION OF BUILDI	0.00	50,000.00	50,000.00
<b>Total</b>	<b>Code</b>		<b>411,242.37</b>	<b>469,412.37</b>	<b>57,470.00</b>

Rental Inspection					
11811088	501100	FULL-TIME SALARIES	51,256.09	51,256.09	
11811088	501200	OVER-TIME	0.00	0.00	
11811088	501230	BONUSES & LICENSING	0.00	0.00	

Building Official given authority in the State Building Code to declare structures an imminent danger to the public. The same code gives authority to the Building Official to repair structures. Funds are needed for both. Spot Blight Ordinance gives authority to the City Council to designate, by ordinance, structure(s) as blighted, to be purchased or repaired. Funds are needed to implement spot blight ordinance. In line with Comprehensive Plan 2028

11811088	502100	FICA-EMPLOYER CONTRIBUTION	3,865.68	3,865.68	
11811088	502210	RETIREMENT VRS	6,806.88	6,806.88	
11811088	502300	EMPLOYEE HEALTH INSURANCE	6,756.00	6,756.00	
11811088	502400	GROUP LIFE INSURANCE	266.50	266.50	
11811088	502510	SHORT-TERM DISABILITY	18.00	18.00	
11811088	502520	LONG-TERM DISABILITY	138.36	138.36	
11811088	502700	WORKERS COMPENSATION INSURANCE	553.54	553.54	
11811088	502840	CELL PHONE STIPEND	479.96	0.00	-479.96 All cell phone stipend in Code Division
11811088	503330	VEHICLE MAINTENANCE	1,500.00	1,500.00	
11811088	505210	POSTAGE	400.00	400.00	
11811088	505230	TELEPHONE/FAX/VIDEO	0.00	0.00	
11811088	506001	OFFICE SUPPLIES	300.00	600.00	300.00 for new inspector office supplies/paper/envelopes,etc.
11811088	506008	VEHICLE AND EQUIPMENT GAS	0.00	700.00	700.00 for new Inspector vehicle
<b>Total</b>	<b>Rental Inspection</b>		<b>72,341.01</b>	<b>72,861.05</b>	<b>520.04</b>
<b>Grand Total</b>			<b>1,021,392.30</b>	<b>1,090,082.34</b>	<b>68,690.04</b>

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

Department: Development- CODE  
 Priority Ranking: 1  
 Mandated: \_\_\_\_\_  
 If yes, cite Code or Law: \_\_\_\_\_

1. Operating Cost	Account Name/Number	Amount
	<u>DEMO BLDGS/11811087-509910-D0003</u>	<u>50,000</u>

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue	_____	_____
Reduced Expenditure	_____	_____
Net Increase/(Decrease)		<u>\$ 50,000.00</u>

**3. Justification for Additional Funding Request:**

Building Official given authority in the State Building Code to declare structures an imminent danger to the public. The same code gives authority to the Building Official to repair structures. Funds are needed for both. Spot Blight Ordinance gives authority to the City Council to designate, by ordinance, structure(s) as blighted, to be purchased or repaired. Funds are needed to implement spot blight ordinance. In line with Comprehensive Plan 2028

**4. Impact if Not Funded?**

Whether designed by the Building Official or City Council, structures in desrepair would remain in the community, decreasing property values, creating safety concerns, adding to the broken window syndrome, and encouraging further disinvestment

# FINANCE

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11123016	501100	FULL-TIME SALARIES	362,210.21	362,210.21		
11123016	501200	OVER-TIME	0.00	0.00		
11123016	501207	FLEX SPEND SHORTFALL	0.00	0.00		
11123016	501230	BONUSES & LICENSING	0.00	0.00		
11123016	501300	PART-TIME WAGES	0.00	0.00		
11123016	502100	FICA-EMPLOYER CONTRIBUTION	26,941.60	26,941.60		
11123016	502210	RETIREMENT VRS	48,035.16	48,035.16		
11123016	502212	RETIREMENT VRS HYBRID	0.00	0.00		
11123016	502220	PAYMENT OTHER RETIREMENT	6,480.00	6,480.00		
11123016	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11123016	502300	EMPLOYEE HEALTH INSURANCE	26,160.00	26,160.00		
11123016	502400	GROUP LIFE INSURANCE	1,880.84	1,880.84		
11123016	502510	SHORT-TERM DISABILITY	90.00	90.00		
11123016	502520	LONG-TERM DISABILITY	976.56	976.56		
11123016	502600	UNEMPLOYMENT INSURANCE	0.00	0.00		
11123016	502700	WORKERS COMPENSATION INSURANCE	405.60	405.60		
11123016	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00		
11123016	502840	CELL PHONE STIPEND	0.00	0.00		
11123016	503110	PYMNTS-MEDICAL/DENTAL/HOSPITAL	0.00	0.00		
11123016	503120	ACCOUNTING/AUDITING SERVICES	380,000.00	380,000.00		
11123016	503130	MANAGEMENT CONSULTING SERVICES	56,668.00	56,668.00		
11123016	503155	Contingency/Litigation	0.00	0.00		
11123016	503310	EQUIPMENT REPAIRS	0.00	0.00		
11123016	503320	SERVICE CONTRACTS	10,000.00	10,000.00		
11123016	503600	ADVERTISING	50.00	50.00		
11123016	505210	POSTAGE	3,500.00	3,500.00		
11123016	505230	TELEPHONE/FAX/VIDEO	2,455.00	2,455.00		
11123016	505510	MILEAGE	300.00	300.00		
11123016	505520	TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1,000.00		
11123016	505530	LODGING	2,000.00	2,000.00		
11123016	505540	CONVENTION AND CONFERENCES	4,500.00	4,500.00		
11123016	505550	MEALS	700.00	700.00		
11123016	505651	AWARDS/LUNCHEON	0.00	0.00		
11123016	505810	DUES/ASSOCIATION MEMBERSHIPS	900.00	900.00		
11123016	506001	OFFICE SUPPLIES	8,000.00	8,000.00		
11123016	506012	BOOKS AND SUBSCRIPTIONS	250.00	250.00		
11123016	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00		
<b>Total</b>	<b>Accounting</b>		<b>943,502.97</b>	<b>943,502.97</b>		
11123017	501100	FULL-TIME SALARIES	111,660.51	111,660.51		
11123017	501230	BONUSES & LICENSING	0.00	0.00		
11123017	502100	FICA-EMPLOYER CONTRIBUTION	8,449.22	8,449.22		
11123017	502210	RETIREMENT VRS	14,762.04	14,762.04		
11123017	502300	EMPLOYEE HEALTH INSURANCE	6,396.00	6,396.00		
11123017	502400	GROUP LIFE INSURANCE	578.24	578.24		
11123017	502510	SHORT-TERM DISABILITY	36.00	36.00		
11123017	502520	LONG-TERM DISABILITY	163.20	163.20		
11123017	502700	WORKERS COMPENSATION INSURANCE	122.98	122.98		

11123017	502820	EDUCATION - TUITION ASSISTANCE	5,000.00	5,000.00	
11123017	503320	SERVICE CONTRACTS	0.00	0.00	
11123017	503600	ADVERTISING	0.00	0.00	
11123017	505210	POSTAGE	400.00	400.00	
11123017	505230	TELEPHONE/FAX/VIDEO	600.00	600.00	
11123017	505510	MILEAGE	200.00	200.00	
11123017	505520	TRAVEL-PUBLIC TRANSPORTATION	500.00	500.00	
11123017	505530	LODGING	500.00	500.00	
11123017	505540	CONVENTION AND CONFERENCES	1,000.00	1,000.00	
11123017	505550	MEALS	200.00	200.00	
11123017	505810	DUES/ASSOCIATION MEMBERSHIPS	0.00	0.00	
11123017	506001	OFFICE SUPPLIES	1,500.00	1,500.00	
11123017	508202	ADD-FURNITURE/FIXTURES/EQUIP	500.00	500.00	
11123017	509910	MISCELLANEOUS EXPENSE	0.00	0.00	
<b>Total</b>	<b>Budget/Reporting</b>		<b>152,568.19</b>	<b>152,568.19</b>	
11123018	501100	FULL-TIME SALARIES	60,425.82	60,425.82	
11123018	501230	BONUSES & LICENSING	0.00	0.00	
11123018	502100	FICA-EMPLOYER CONTRIBUTION	4,445.48	4,445.48	
11123018	502210	RETIREMENT VRS	8,024.52	8,024.52	
11123018	502300	EMPLOYEE HEALTH INSURANCE	6,756.00	6,756.00	
11123018	502400	GROUP LIFE INSURANCE	314.34	314.34	
11123018	502510	SHORT-TERM DISABILITY	18.00	18.00	
11123018	502520	LONG-TERM DISABILITY	163.20	163.20	
11123018	502700	WORKERS COMPENSATION INSURANCE	66.56	66.56	
11123018	503320	SERVICE CONTRACTS	600.00	600.00	
11123018	503600	ADVERTISING	1,500.00	1,500.00	
11123018	505210	POSTAGE	700.00	700.00	
11123018	505230	TELEPHONE/FAX/VIDEO	800.00	800.00	
11123018	505510	MILEAGE	400.00	400.00	
11123018	505520	TRAVEL-PUBLIC TRANSPORTATION	500.00	500.00	
11123018	505530	LODGING	600.00	600.00	
11123018	505540	CONVENTION AND CONFERENCES	1,600.00	1,600.00	
11123018	505550	MEALS	200.00	200.00	
11123018	505810	DUES/ASSOCIATION MEMBERSHIPS	400.00	600.00	200.00 New employee memberships
11123018	506001	OFFICE SUPPLIES	1,600.00	1,600.00	
11123018	509910	MISCELLANEOUS EXPENSE	0.00	0.00	
11123018	509919	CREDIT CARD CLEARING ACCOUNT	0.00	0.00	
<b>Total</b>	<b>Purchasing</b>		<b>89,113.92</b>	<b>89,313.92</b>	<b>200.00</b>
11123025	501100	FULL-TIME SALARIES	183,969.87	321,669.87	137,700.00 2 positions (Commercial Appraiser & RE Technician)
11123025	501200	OVER-TIME	0.00	0.00	
11123025	501230	BONUSES & LICENSING	0.00	0.00	
11123025	502100	FICA-EMPLOYER CONTRIBUTION	13,712.40	13,712.40	
11123025	502210	RETIREMENT VRS	17,247.84	17,247.84	
11123025	502212	RETIREMENT VRS HYBRID	7,116.96	7,116.96	
11123025	502300	EMPLOYEE HEALTH INSURANCE	13,152.00	13,152.00	
11123025	502400	GROUP LIFE INSURANCE	954.20	954.20	
11123025	502510	SHORT-TERM DISABILITY	204.84	204.84	
11123025	502520	LONG-TERM DISABILITY	519.48	519.48	

11123025	502700	WORKERS COMPENSATION INSURANCE	1,968.72	1,968.72	
11123025	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00	
11123025	503130	MANAGEMENT CONSULTING SERVICES	50,000.00	20,000.00	-30,000.00 Reduced-Increased staff
11123025	503200	TEMP HELP SRVS-OUTSIDE VENDOR	20,000.00	6,000.00	-14,000.00 Reduced-Increased staff
11123025	503320	SERVICE CONTRACTS	30,106.00	30,311.00	205.00 Increase in maintenance contracts
11123025	503330	VEHICLE MAINTENANCE	600.00	600.00	
11123025	503600	ADVERTISING	500.00	500.00	
11123025	505210	POSTAGE	4,800.00	4,800.00	
11123025	505230	TELEPHONE/FAX/VIDEO	1,000.00	1,000.00	
11123025	505510	MILEAGE	1,500.00	1,500.00	
11123025	505520	TRAVEL-PUBLIC TRANSPORTATION	450.00	450.00	
11123025	505530	LODGING	1,500.00	1,500.00	
11123025	505540	CONVENTION AND CONFERENCES	2,510.00	2,510.00	
11123025	505550	MEALS	634.00	634.00	
11123025	505810	DUES/ASSOCIATION MEMBERSHIPS	2,160.00	2,160.00	
11123025	506001	OFFICE SUPPLIES	4,000.00	4,000.00	
11123025	506008	VEHICLE AND EQUIPMENT GAS	500.00	500.00	
11123025	506011	UNIFORMS/APPAREL EMP/INMATES	400.00	400.00	
11123025	506012	BOOKS AND SUBSCRIPTIONS	1,300.00	1,300.00	
11123025	508101	REP-MACHINERY AND EQUIPMENT	1,000.00	1,000.00	
11123025	508102	REP-FURNITURE AND FIXTURES	0.00	0.00	
11123025	508202	ADD-FURNITURE/FIXTURES/EQUIP	2,000.00	2,000.00	
11123025	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	
<b>Total</b>	<b>Real Estate</b>		363,806.31	457,711.31	93,905.00
<b>Grand Total</b>			1,548,991.39	1,643,096.39	94,105.00

**FIRE**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11321060	501100		FULL-TIME SALARIES	2,733,936.55	3,025,257.73	\$ 291,321.18	Deputy Chief, 12 FF SAFER
11321060	501200		OVER-TIME	300,000.00	300,000.00		**See Note off ~\$108,000 to fix
11321060	501207		FLEX SPEND SHORTFALL	0.00	0.00		FF starting Pay **
11321060	501230		BONUSES & LICENSING	0.00	0.00		
11321060	501300		PART-TIME WAGES	1,000.00	1,000.00		
11321060	502100		FICA-EMPLOYER CONTRIBUTION	199,566.89	199,566.89		
11321060	502210		RETIREMENT VRS	355,960.92	355,960.92		
11321060	502212		RETIREMENT VRS HYBRID	4,808.76	4,808.76		
11321060	502220		PAYMENT OTHER RETIREMENT	5,250.96	5,250.96		
11321060	502300		EMPLOYEE HEALTH INSURANCE	437,297.51	437,297.51		
11321060	502310		HEALTH WELLNESS PROGRAM	4,000.00	4,000.00		
11321060	502400		GROUP LIFE INSURANCE	14,127.88	14,127.88		
11321060	502510		SHORT-TERM DISABILITY	1,050.12	1,050.12		
11321060	502520		LONG-TERM DISABILITY	7,350.12	7,350.12		
11321060	502600		UNEMPLOYMENT INSURANCE	0.00	0.00		
11321060	502700		WORKERS COMPENSATION INSURANCE	150,510.36	150,510.36		
11321060	502840		CELL PHONE STIPEND	479.96	479.96		
11321060	503110		PYMNTS-MEDICAL/DENTAL/HOSPITAL	5,000.00	5,000.00		
11321060	503310		EQUIPMENT REPAIRS	12,500.00	12,500.00		
11321060	503320		SERVICE CONTRACTS	35,000.00	60,000.00	\$ 25,000.00	Lost \$5,000 last year & asked inc
11321060	503330		VEHICLE MAINTENANCE	80,000.00	100,000.00	\$ 20,000.00	Increase of cost/Maint (over)
11321060	503600		ADVERTISING	1,000.00	1,000.00		
11321060	505110		ELECTRICAL SERVICES	20,000.00	20,000.00		
11321060	505120		HEATING SERVICES-GAS/COAL/OIL	9,000.00	9,000.00		
11321060	505130		WATER AND SEWER	45,000.00	45,000.00		
11321060	505210		POSTAGE	1,000.00	2,000.00	\$ 1,000.00	More postage and cost
11321060	505230		TELEPHONE/FAX/VIDEO	11,000.00	11,000.00		
11321060	505510		MILEAGE	0.00	0.00		
11321060	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11321060	505530		LODGING	0.00	0.00		
11321060	505540		CONVENTION AND CONFERENCES	10,000.00	10,000.00		
11321060	505550		MEALS	0.00	0.00		
11321060	505551		TRAINING	15,000.00	15,000.00		
11321060	505552		PREVENTION	5,000.00	5,000.00		
11321060	505653		FOUR 4 LIFE	0.00	0.00		
11321060	505681		Fire Donations	0.00	0.00		
11321060	505810		DUES/ASSOCIATION MEMBERSHIPS	1,000.00	1,000.00		
11321060	506001		OFFICE SUPPLIES	8,300.00	8,300.00		
11321060	506005		LAUNDRY/JANITORIAL SUPPLIES	6,000.00	6,000.00		
11321060	506006		LINEN SUPPLIES	200.00	200.00		
11321060	506007		REPAIR/MAINTENANCE SUPPLIES	20,400.00	30,000.00	\$ 9,600.00	Increase cost (over)
11321060	506008		VEHICLE AND EQUIPMENT GAS	26,000.00	30,000.00	\$ 4,000.00	Equipment cost increase
11321060	506011		UNIFORMS/APPAREL EMP/INMATES	50,000.00	60,000.00	\$ 10,000.00	If staffing increases
11321060	506012		BOOKS AND SUBSCRIPTIONS	3,500.00	3,500.00		
11321060	506014		OTHER OPERATING SUPPLIES	10,000.00	10,000.00		

11321060	508201	ADD-MACHINERY AND EQUIPMENT	0.00		0.00		
11321060	508203	ADD-COMMUNICATIONS	0.00		0.00		
11321060	509910	MISCELLANEOUS EXPENSE	1,000.00		2,500.00	\$	1,500.00 Awards Banquet, Service Award
11321060	509930	SUPPORT OF RAISES	0.00		0.00		
<b>Total</b>	<b>Fire</b>		<b>4,591,240.03</b>		<b>4,953,661.21</b>		<b>362,421.18</b>
11321061	501100	FULL-TIME SALARIES	0.00				
11321061	501200	OVER-TIME	19,000.00	\$	40,000.00	\$	21,000.00 OT coverage required to be ALS
11321061	501300	PART-TIME WAGES	0.00				
11321061	502100	FICA-EMPLOYER CONTRIBUTION	4,093.00				
11321061	502210	RETIREMENT VRS	0.00				
11321061	502300	EMPLOYEE HEALTH INSURANCE	11,011.00				
11321061	502400	GROUP LIFE INSURANCE	190.00				
11321061	502510	SHORT-TERM DISABILITY	18.00				
11321061	502520	LONG-TERM DISABILITY	115.00				
11321061	502600	UNEMPLOYMENT INSURANCE	0.00				
11321061	502700	WORKERS COMPENSATION INSURANCE	36.00				
11321061	502840	CELL PHONE STIPEND	0.00				
11321061	503310	EQUIPMENT REPAIRS	0.00				
11321061	503320	SERVICE CONTRACTS	46,000.00	\$	68,000.00	\$	22,000.00 Billing cost, Reporting cost
11321061	503330	VEHICLE MAINTENANCE	40,000.00				
11321061	503500	PRINTING AND BINDING	1,000.00				
11321061	503600	ADVERTISING	1,000.00				
11321061	505110	ELECTRICAL SERVICES	0.00				
11321061	505120	HEATING SERVICES-GAS/COAL/OIL	0.00				
11321061	505130	WATER AND SEWER	0.00				
11321061	505210	POSTAGE	3,000.00				
11321061	505230	TELEPHONE/FAX/VIDEO	0.00				
11321061	505510	MILEAGE	0.00				
11321061	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00				
11321061	505530	LODGING	0.00				
11321061	505540	CONVENTION AND CONFERENCES	12,000.00	\$	15,000.00	\$	3,000.00 EMS advanced Training
11321061	505550	MEALS	0.00				
11321061	505688	Disaster Recovery	0.00				
11321061	505688	EMS01 Disaster Recovery	0.00				
11321061	505810	DUES/ASSOCIATION MEMBERSHIPS	0.00				
11321061	506001	OFFICE SUPPLIES	0.00				
11321061	506004	MEDICAL/LABORATORY SUPPLIES	45,000.00	\$	55,000.00	\$	10,000.00 Increased cost of EMS equip.
11321061	506005	LAUNDRY/JANITORIAL SUPPLIES	0.00				
11321061	506006	LINEN SUPPLIES	0.00				
11321061	506007	REPAIR/MAINTENANCE SUPPLIES	0.00				
11321061	506008	VEHICLE AND EQUIPMENT GAS	20,000.00				
11321061	506011	UNIFORMS/APPAREL EMP/INMATES	0.00				
11321061	506012	BOOKS AND SUBSCRIPTIONS	0.00	\$	2,000.00	\$	2,000.00
11321061	506014	OTHER OPERATING SUPPLIES	0.00				
11321061	508201	ADD-MACHINERY AND EQUIPMENT	0.00				
11321061	508203	ADD-COMMUNICATIONS	0.00				

11321061	508207	F0006	ADD-EDP EQUIPMENT	0.00		
11321061	509910		MISCELLANEOUS EXPENSE	0.00		
<b>Total</b>	<b>EMS</b>			202,463.00	180,000.00	58,000.00
11321062	501100		FULL-TIME SALARIES	75,418.57		
11321062	501200		OVER-TIME	0.00		
11321062	501300		PART-TIME WAGES	20,155.20		
11321062	502100		FICA-EMPLOYER CONTRIBUTION	6,790.42		
11321062	502210		RETIREMENT VRS	10,015.56		
11321062	502300		EMPLOYEE HEALTH INSURANCE	14,757.36		
11321062	502400		GROUP LIFE INSURANCE	392.08		
11321062	502510		SHORT-TERM DISABILITY	18.00		
11321062	502520		LONG-TERM DISABILITY	203.64		
11321062	502700		WORKERS COMPENSATION INSURANCE	105.56		
11321062	502840		CELL PHONE STIPEND	479.96		
11321062	503130		MANAGEMENT CONSULTING SERVICES	0.00		
11321062	503320		SERVICE CONTRACTS	26,000.00		
11321062	503330		VEHICLE MAINTENANCE	800.00		
11321062	503500		PRINTING AND BINDING	0.00		
11321062	505210		POSTAGE	0.00		
11321062	505230		TELEPHONE/FAX/VIDEO	3,000.00		
11321062	505510		MILEAGE	0.00		
11321062	505520		TRAVEL-PUBLIC TRANSPORTATION	1,500.00		
11321062	505530		LODGING	0.00		
11321062	505540		CONVENTION AND CONFERENCES	0.00		
11321062	505550		MEALS	0.00		
11321062	505810		DUES/ASSOCIATION MEMBERSHIPS	0.00		
11321062	506001		OFFICE SUPPLIES	0.00		
11321062	506004		MEDICAL/LABORATORY SUPPLIES	0.00		
11321062	506008		VEHICLE AND EQUIPMENT GAS	300.00		
11321062	508207	F0006	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH01	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH02	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH03	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH04	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH05	ADD-EDP EQUIPMENT	0.00		
11321062	508207	FSH06	ADD-EDP EQUIPMENT	0.00		
11321062	509910		MISCELLANEOUS EXPENSE	8,300.00		
11321062	509910	DR001	MISCELLANEOUS EXPENSE	0.00		
<b>Total</b>	<b>Emergency Services</b>			168,236.35	0.00	0.00
11321063	503190	F0011	OTHER PROFESSIONAL SERVICES	0.00		
11321063	505510		MILEAGE	0.00		
11321063	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00		
11321063	505530		LODGING	0.00		
11321063	505540		CONVENTION AND CONFERENCES	12,000.00		
11321063	505540	FOC03	CONVENTION AND CONFERENCES	0.00		
11321063	505550		MEALS	0.00		

11321063	506004	F0009	MEDICAL/LABORATORY SUPPLIES	0.00		
11321063	506004	F0C05	MEDICAL/LABORATORY SUPPLIES	0.00		
11321063	508201		ADD-MACHINERY AND EQUIPMENT	0.00		
11321063	508206		ADD-CONSTR VEHICLES/EQUIPMENT	0.00		
<b>Total</b>	<b>Grants</b>			<b>12,000.00</b>		
<b>Grand Total</b>				<b>4,973,939.38</b>	<b>5,133,661.21</b>	<b>420,421.18</b>

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/503320 Service Contracts	25000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 25,000.00

**3. Justification for Additional Funding Request:**

Lost \$5,000 last year after request for increase, Increased cost of contracts, and Physicals Yearly and Pre empl

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/503330 Vehicle Maint.	20000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 20,000.00

**3. Justification for Additional Funding Request:**

Increasing cost and more repairs... Already over as of 11/25/19

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/505210 Postage	1000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 1,000.00</b>

**3. Justification for Additional Funding Request:**

Increasing cost and more mailings

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/506007 Rep/Maint.	9600

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 9,600.00</b>

**3. Justification for Additional Funding Request:**

Ever increasing cost.... Expended as of 11/25/19

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

Department:	Fire
Priority Ranking:	2
Mandated:	
If yes, cite Code or Law:	

1. Operating Cost	Account Name/Number	Amount
	11321060/506008 Vehicle/Equip	4000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 4,000.00

**3. Justification for Additional Funding Request:**

Ever increasing cost....
--------------------------

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/506011 Unf/App	10000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 10,000.00</b>

**3. Justification for Additional Funding Request:**

If we are allowed to increase personnel with SAFER grant

**4. Impact if Not Funded?**

**City of Hopewell**  
**FY 2020 Operating Budget Request Form**  
**Operating Costs Other than Personnel**  
Please Enter Information in the Gray Cells

<b>Department:</b>	Fire
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321060/509910 Misc	1500

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 1,500.00</b>

**3. Justification for Additional Funding Request:**

Awards Banquet, Employee Awards, Service Awards

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire/EMS
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321061/501200 Overtime	21000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 21,000.00</b>

**3. Justification for Additional Funding Request:**

Training all personnel to ALS level
-------------------------------------

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:** Fire/EMS

**Priority Ranking:** 1

**Mandated:**

**If yes, cite Code or Law:**

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	<u>11321061/503320 Serv. Cont.</u>	<u>22000</u>

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue	<u></u>	<u></u>
Reduced Expenditure	<u></u>	<u></u>
Net Increase/(Decrease)		<u>\$ 22,000.00</u>

**3. Justification for Additional Funding Request:**

Increase in Imagetrend EMS Software, # of calls billing, New Zoll Program

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Fire/EMS
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	11321061/505540 Conv/Conf	3000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 3,000.00

**3. Justification for Additional Funding Request:**

Advanced EMS Training

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:**   
**Priority Ranking:**   
**Mandated:**   
 If yes, cite Code or Law:

1. Operating Cost	Account Name/Number	Amount
	11321061/506004 Med Supply	10000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 10,000.00

**3. Justification for Additional Funding Request:**

Increase amount and cost of EMS Supplies

**4. Impact if Not Funded?**

**City of Hopewell**  
**FY 2020 Operating Budget Request Form**  
**Operating Costs Other than Personnel**  
Please Enter Information in the Gray Cells

**Department:**

**Priority Ranking:**

**Mandated:**

**If yes, cite Code or Law:**

1. Operating Cost	Account Name/Number	Amount
	11321061/506012 Books/Subs.	2000

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue	<input type="text"/>	<input type="text"/>
Reduced Expenditure	<input type="text"/>	<input type="text"/>
Net Increase/(Decrease)		\$ 2,000.00

**3. Justification for Additional Funding Request:**

\$2,000 removed from books and subscriptions last year.. We need for new and updated books

**4. Impact if Not Funded?**

# **GENERAL DISTRICT COURT**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11215042	501100	FULL-TIME SALARIES	32,500.00	32,500.00		
11215042	501200	OVER-TIME	0.00			
11215042	501230	BONUSES & LICENSING	0.00			
11215042	502100	FICA-EMPLOYER CONTRIBUTION	2,393.56	2393.56		
11215042	502210	RETIREMENT VRS	4,316.04	4316.04		
11215042	502212	RETIREMENT VRS HYBRID	0.00	0		
11215042	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0		
11215042	502300	EMPLOYEE HEALTH INSURANCE	6,396.00	6,396.00		
11215042	502400	GROUP LIFE INSURANCE	169.00	169		
11215042	502510	SHORT-TERM DISABILITY	18.00	18		
11215042	502520	LONG-TERM DISABILITY	87.72	87.72		
11215042	502700	WORKERS COMPENSATION INSURANCE	35.88	35.88		
11215042	502840	CELL PHONE STIPEND	0.00	0		
11215042	503130	MANAGEMENT CONSULTING SERVICES	60,000.00	60,000.00		
11215042	503190	OTHER PROFESSIONAL SERVICES	12,000.00	17,000.00	\$5,000	to increase stipend for clerk's office staff
11215042	503320	SERVICE CONTRACTS	5,000.00	5,000.00		
11215042	505230	TELEPHONE/FAX/VIDEO	7,000.00	7,000.00		
11215042	505510	MILEAGE	100.00	100		
11215042	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00			
11215042	505530	LODGING	1,000.00	2,000.00	1,000	We have 2 new judges making the combined total judges to 8
11215042	505540	CONVENTION AND CONFERENCES	6,000.00	10,000.00	4,000.00	We have 2 new judges making the combined total judges to 8
11215042	505550	MEALS	200.00	\$200.00		
11215042	505810	DUES/ASSOCIATION MEMBERSHIPS	250.00	500	250	We have 2 new judges making the combined total judges to 8
11215042	506001	OFFICE SUPPLIES	1,000.00	1,000.00		
11215042	506012	BOOKS AND SUBSCRIPTIONS	200.00	500	300	We have 2 new judges making the combined total judges to 8
11215042	508202	ADD-FURNITURE/FIXTURES/EQUIP.	0.00			
<b>Total</b>	<b>General District Court</b>		<b>138,666.20</b>	<b>149,216.20</b>	<b>10,550.00</b>	

# **HEALTHY FAMILIES**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
90011241	501100	FULL-TIME SALARIES	154,333.71	154,333.71		
90011241	501200	OVER-TIME	0.00	0.00		
90011241	502100	FICA-EMPLOYER CONTRIBUTION	10,731.76	10,731.76		
90011241	502210	RETIREMENT VRS	4,143.36	4,143.36		
90011241	502212	RETIREMENT VRS HYBRID	16,352.04	16,352.04		
90011241	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
90011241	502300	EMPLOYEE HEALTH INSURANCE	43,128.96	43,128.96		
90011241	502400	GROUP LIFE INSURANCE	802.36	802.36		
90011241	502510	SHORT-TERM DISABILITY	405.84	405.84		
90011241	502520	LONG-TERM DISABILITY	472.08	472.08		
90011241	502600	UNEMPLOYMENT INSURANCE	0.00	0.00		
90011241	502700	WORKERS COMPENSATION INSURANCE	874.38	874.38		
90011241	502840	CELL PHONE STIPEND	0.00	0.00		
90011241	502850	EAP PROGRAM	200.00	200.00		
90011241	503130	MANAGEMENT CONSULTING SERVICES	29,397.00	29,397.00		
90011241	503310	EQUIPMENT REPAIRS	0.00	0.00		
90011241	503320	SERVICE CONTRACTS	2,000.00	2,000.00		
90011241	503330	VEHICLE MAINTENANCE	500.00	500.00		
90011241	503500	PRINTING AND BINDING	1,000.00	1,000.00		
90011241	503600	ADVERTISING	0.00	0.00		
90011241	503601	Marketing & Special Events	2,000.00	2,000.00		
90011241	505230	TELEPHONE/FAX/VIDEO	500.00	500.00		
90011241	505420	LEASE/RENTAL OF BUILDING	0.00	0.00		
90011241	505510	MILEAGE	1,500.00	1,500.00		
90011241	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
90011241	505530	LODGING	1,000.00	1,000.00		
90011241	505540	CONVENTION AND CONFERENCES	3,500.00	3,500.00		
90011241	505550	MEALS	0.00	0.00		
90011241	505810	DUES/ASSOCIATION MEMBERSHIPS	10,000.00	10,000.00		
90011241	506001	OFFICE SUPPLIES	1,500.00	1,500.00		
90011241	506008	VEHICLE AND EQUIPMENT GAS	500.00	500.00		
90011241	506013	EDUCATION/RECREATION SUPPLIES	1,500.00	1,500.00		
90011241	509910	MISCELLANEOUS EXPENSE	1,000.00	1,000.00		
<b>Total</b>	<b>Healthy Families</b>		<b>287,341.49</b>	<b>287,341.49</b>		

# **HUMAN RESOURCES**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11122010	501100	FULL-TIME SALARIES	210,908.80	260,908.80	50,000.00	Estimated FT Salary for 1 additional FTE requested
11122010	501200	OVER-TIME	0.00	0	0.00	
11122010	501230	BONUSES & LICENSING	0.00	0	0.00	
11122010	501300	PART-TIME WAGES	0.00	0	0.00	
11122010	502100	FICA-EMPLOYER CONTRIBUTION	15,869.62	19,694.62	3,825.00	Estimated FICA for 1 additional FTE requested
11122010	502210	RETIREMENT VRS	18,978.36	25,618.36	6,640.00	Estimated VRS for 1 additional FTE requested
11122010	502212	RETIREMENT VRS HYBRID	9,030.36	9,030.36	0.00	
11122010	502220	PAYMENT OTHER RETIREMENT	5,104.56	5,104.56	0.00	
11122010	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
11122010	502300	EMPLOYEE HEALTH INSURANCE	32,757.84	47,757.84	15,000.00	Estimated Insurance (city share) for 1 additional FTE requested
11122010	502310	HEALTH WELLNESS PROGRAM	10,000.00	10,000.00	0.00	
11122010	502400	GROUP LIFE INSURANCE	1,096.68	1,408.68	312.00	Estimated Life for 1 additional FTE requested
11122010	502510	SHORT-TERM DISABILITY	250.20	420.20	170.00	Estimated STD for 1 additional FTE requested
11122010	502520	LONG-TERM DISABILITY	600.00	770.00	170.00	Estimated LTD for 1 additional FTE requested
11122010	502700	WORKERS COMPENSATION INSURANCE	237.90	1,762.90	1,525.00	Estimated Workers Comp for 1 additional FTE requested
11122010	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00	0.00	
11122010	502840	CELL PHONE STIPEND	0.00	0.00	0.00	
11122010	503130	MANAGEMENT CONSULTING SERVICES	10,000.00	10,000.00	0.00	
11122010	503320	SERVICE CONTRACTS	35,500.00	35,500.00	0.00	
11122010	503600	ADVERTISING	100.00	100.00	0.00	
11122010	505210	POSTAGE	900.00	900.00	0.00	
11122010	505230	TELEPHONE/FAX/VIDEO	1,200.00	1,200.00	0.00	
11122010	505510	MILEAGE	500.00	500.00	0.00	
11122010	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0.00	
11122010	505530	LODGING	2,000.00	2,000.00	0.00	
11122010	505540	CONVENTION AND CONFERENCES	2,200.00	2,200.00	0.00	
11122010	505550	MEALS	0.00	0.00	0.00	
11122010	505651	AWARDS/LUNCHEON	3,200.00	3,200.00	0.00	
11122010	505810	DUES/ASSOCIATION MEMBERSHIPS	1,000.00	1,000.00	0.00	
11122010	506001	OFFICE SUPPLIES	4,000.00	5,000.00	1,000.00	Requesting line to be brought to historical expenditures
11122010	506011	UNIFORMS/APPAREL EMP/INMATES	0.00	0.00	0.00	
11122010	506012	BOOKS AND SUBSCRIPTIONS	500.00	500.00	0.00	
TBD	TBD	ENGAGEMENT / MORALE		10,000	2,000.00	Transfer of current Vision Committee to HR plus \$2,000 increase
<b>Total</b>	<b>Human Resources</b>		<b>365,934.32</b>	<b>454,576.32</b>	<b>80,642.00</b>	
11122015	501100	FULL-TIME SALARIES	48,362.91	48,362.91	0.00	
11122015	501230	BONUSES & LICENSING	0.00	0.00	0.00	
11122015	502100	FICA-EMPLOYER CONTRIBUTION	3,726.06	3,726.06	0.00	
11122015	502210	RETIREMENT VRS	6,356.16	6,356.16	0.00	
11122015	502300	EMPLOYEE HEALTH INSURANCE	0.00	0.00	0.00	
11122015	502400	GROUP LIFE INSURANCE	248.82	248.82	0.00	
11122015	502510	SHORT-TERM DISABILITY	18.00	18.00	0.00	
11122015	502520	LONG-TERM DISABILITY	129.24	129.24	0.00	
11122015	502700	WORKERS COMPENSATION INSURANCE	53.82	53.82	0.00	
11122015	502840	CELL PHONE STIPEND	479.96	479.96	0.00	
11122015	503130	MANAGEMENT CONSULTING SERVICES	0.00	0.00	0.00	
11122015	503320	SERVICE CONTRACTS	0.00	0.00	0.00	
11122015	503330	VEHICLE MAINTENANCE	0.00	0.00	0.00	
11122015	505210	POSTAGE	0.00	0.00	0.00	
11122015	505230	TELEPHONE/FAX/VIDEO	700.00	700.00	0.00	
11122015	505510	MILEAGE	0.00	0.00	0.00	
11122015	505520	TRAVEL-PUBLIC TRANSPORTATION	500.00	500.00	0.00	
11122015	505530	LODGING	0.00	0.00	0.00	
11122015	505540	CONVENTION AND CONFERENCES	600.00	600.00	0.00	
11122015	505550	MEALS	0.00	0.00	0.00	
11122015	505810	DUES/ASSOCIATION MEMBERSHIPS	200.00	200.00	0.00	
11122015	506001	OFFICE SUPPLIES	800.00	800.00	0.00	
11122015	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00	0.00	
11122015	506014	OTHER OPERATING SUPPLIES	0.00	0.00	0.00	
11122015	509910	MISCELLANEOUS EXPENSE	0.00	6,000.00	6,000.00	Cover unexpected expenses (VRS Grant)
<b>Total</b>	<b>HR Risk</b>		<b>62,174.97</b>	<b>68,174.97</b>	<b>6,000.00</b>	
<b>Grand Total</b>			<b>428,109.29</b>	<b>522,751.29</b>	<b>86,642.00</b>	

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Human Resources
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Employee Engagement & Morale / TBD	10,000.00

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure	Vision Committee (11992010 505651)	8,000.00
Net Increase/(Decrease)		\$ 2,000.00

**3. Justification for Additional Funding Request:**  
 I would like the current Vision Committee budget moved from the General Fund to Human Resources for advocacy and fiscal oversight purposes. I'd also like to request to increase it to the same as the current Wellness Committee budget of \$10,000.

**4. Impact if Not Funded?**  
 Operate like it currently exists with no sound oversight of expenditures.

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	General Fund
<b>Priority Ranking:</b>	3
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Office Supplies / 11122010 506001	5,000.00

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure	Current Budget	4,000.00
Net Increase/(Decrease)		\$ 1,000.00

**3. Justification for Additional Funding Request:**

This budget line was cut in 2015 and falls short almost every year. Requesting to get it back to typical actual expenditures.

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	HR Risk
<b>Priority Ranking:</b>	3
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Misc Expense / 11122015 509910	6,000.00

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 6,000.00</b>

**3. Justification for Additional Funding Request:**

VRSA Grant situation this year - received grant but no available funds in department budget to cover \$5,000 expense in which the monies would not be returned to. Had to submit special request to finance.

**4. Impact if Not Funded?**

# **INFORMATION TECHNOLOGY**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11127026	501100		FULL-TIME SALARIES	486,011.22	486,011.22		
11127026	501200		OVER-TIME	0.00	15,000.00	15,000.00	
11127026	501230		BONUSES & LICENSING	0.00	0.00		
11127026	501300		PART-TIME WAGES	0.00	0.00		
11127026	502100		FICA-EMPLOYER CONTRIBUTION	35,962.16	35,962.16		
11127026	502210		RETIREMENT VRS	9,265.44	9,265.44		
11127026	502212		RETIREMENT VRS HYBRID	55,144.35	55,144.35		
11127026	502220		PAYMENT OTHER RETIREMENT	5,050.08	5,050.08		
11127026	502300		EMPLOYEE HEALTH INSURANCE	52,379.04	52,379.04		
11127026	502400		GROUP LIFE INSURANCE	2,536.74	2,536.74		
11127026	502510		SHORT-TERM DISABILITY	1,186.57	1,186.57		
11127026	502520		LONG-TERM DISABILITY	1,473.97	1,473.97		
11127026	502600		UNEMPLOYMENT INSURANCE	0.00	0.00		
11127026	502700		WORKERS COMPENSATION INSURANCE	542.79	542.79		
11127026	502820		EDUCATION - TUITION ASSISTANCE	0.00	8,000.00	8,000.00	
11127026	502840		CELL PHONE STIPEND	2,879.76	2,879.76		
11127026	503130		MANAGEMENT CONSULTING SERVICES	4,000.00	4,000.00		
11127026	503310		EQUIPMENT REPAIRS	30,000.00	30,000.00		
11127026	503320		SERVICE CONTRACTS	289,642.88	301,642.88	12,000.00	
11127026	503330		VEHICLE MAINTENANCE	500.00	500.00		
11127026	505210		POSTAGE	100.00	100.00		
11127026	505230		TELEPHONE/FAX/VIDEO	44,388.00	44,388.00		
11127026	505510		MILEAGE	0.00	0.00		
11127026	505520		TRAVEL-PUBLIC TRANSPORTATION	5,000.00	5,000.00		
11127026	505530		LODGING	3,000.00	3,000.00		
11127026	505540		CONVENTION AND CONFERENCES	4,000.00	4,000.00		
11127026	505550		MEALS	500.00	500.00		
11127026	505551		TRAINING	18,850.00	18,850.00		
11127026	505688		Disaster Recovery	30,000.00	60,000.00	30,000.00	
11127026	505810		DUES/ASSOCIATION MEMBERSHIPS	500.00	500.00		
11127026	506001		OFFICE SUPPLIES	10,000.00	10,000.00		
11127026	506007		REPAIR/MAINTENANCE SUPPLIES	10,000.00	10,000.00		
11127026	506008		VEHICLE AND EQUIPMENT GAS	0.00	0.00		
11127026	506012		BOOKS AND SUBSCRIPTIONS	600.00	600.00		
11127026	508202		ADD-FURNITURE/FIXTURES/EQUIP	10,000.00	10,000.00		
11127026	508203		ADD-COMMUNICATIONS	0.00	0.00		
11127026	508203	IT003	ADD-COMMUNICATIONS	65,000.00	65,000.00		
11127026	508207		ADD-EDP EQUIPMENT	40,000.00	40,000.00		
11127026	508207	FN001	ADD-EDP EQUIPMENT	0.00	0.00		
11127026	508207	IT006	ADD-EDP EQUIPMENT	0.00	0.00		
<b>Total</b>	<b>Information Technology</b>			<b>1,218,513.00</b>	<b>1,283,513.00</b>	<b>65,000.00</b>	

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Information Technology
<b>Priority Ranking:</b>	2
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

1. Operating Cost	Account Name/Number	Amount
	11127026-501200	15,000

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 15,000.00

**3. Justification for Additional Funding Request:**

Rashad and Rayan alternates after hours providing technical support for council meeting or after hours equipment set-ups. In the past, I've been flexing their time but after meeting with HR, I'm required to offer overtime and at least one employee has expressed interest of having overtime instead on flex- time.

**4. Impact if Not Funded?**

They will continue to have flex time if not funded or we will have to eliminate technical support for council during council meeting if employees are not longer willing to accept flex time.

**City of Hopewell**  
**FY 2020 Operating Budget Request Form**  
**Operating Costs Other than Personnel**  
**Please Enter Information in the Gray Cells**

**Department:** Information Technology  
**Priority Ranking:** 3  
**Mandated:**  
**If yes, cite Code or Law:**

1. Operating Cost	Account Name/Number	Amount
	11127026-502820	8,000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 8,000.00

**3. Justification for Additional Funding Request:**

Tuition reimbursement is an employee benefit. Rashad is enrolled in a graduate degree program for cyber security. In the HR manual, we support 12 credit hours per year.

**4. Impact if Not Funded?**

Employee morale will be the impact if not funded.



**City of Hopewell**  
**FY 2020 Operating Budget Request Form**  
**Operating Costs Other than Personnel**  
**Please Enter Information in the Gray Cells**

**Department:** Information Technology  
**Priority Ranking:** 1  
**Mandated:**  
**If yes, cite Code or Law:**

1. Operating Cost	Account Name/Number	Amount
	11127026-505688	30,000

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 30,000.00

**3. Justification for Additional Funding Request:**  
 Disaster Recovery was implemented January 2019 budget mid-budget year. For FY 20, I only requested 30,000 because we had monies remaining in the FY 19 budget to cover the annual cost. However, for budget FY 21, I am requesting the full amount of the annual cost. Currently budgeted at 30,000, and I'm requesting an increase of 30,000. Disaster Recovery annual cost is \$60,000

**4. Impact if Not Funded?**  
 We have to meet obligations to vendors throughout the duration of contracts, the impact of not funded means lost of service.

**MARINA**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
38712185	501300		PART-TIME WAGES	0.00	0.00	0	
38712185	502100		FICA-EMPLOYER CONTRIBUTION	0.00	0.00	0	
38712185	502700		WORKERS COMPENSATION INSURANCE	0.00	0.00	0	
38712185	502850		EAP PROGRAM	0.00	0.00	0	
38712185	503120		ACCOUNTING/AUDITING SERVICES	0.00	0.00	0	
38712185	503310		EQUIPMENT REPAIRS	2,000.00	2,000.00	0	
38712185	503320		SERVICE CONTRACTS	10,000.00	10,000.00	0	
38712185	503330		VEHICLE MAINTENANCE	0.00	0.00	0	
38712185	503600		ADVERTISING	0.00	0.00	0	
38712185	505110		ELECTRICAL SERVICES	750.00	750.00	0	
38712185	505130		WATER AND SEWER	1,000.00	1,000.00	0	
38712185	505210		POSTAGE	0.00	0.00	0	
38712185	505230		TELEPHONE/FAX/VIDEO	0.00	0.00	0	
38712185	505304		OTHER PROPERTY INSURANCE	3,250.00	3,250.00	0	
38712185	506001		OFFICE SUPPLIES	0.00	0.00	0	
38712185	506005		LAUNDRY/JANITORIAL SUPPLIES	0.00	0.00	0	
38712185	506007		REPAIR/MAINTENANCE SUPPLIES	3,000.00	3,000.00	0	
38712185	506008		VEHICLE AND EQUIPMENT GAS	0.00	0.00	0	
38712185	506011		UNIFORMS/APPAREL EMP/INMATES	0.00	0.00	0	
38712185	506013		EDUCATION/RECREATION SUPPLIES	0.00	0.00	0	
38712185	508212	RC011	ADD-BUILDING	0.00	0.00	0	
38712185	509910		MISCELLANEOUS EXPENSE	0.00	0.00	0	
38712185	509920		CONTINEGENCY	5,000.00	5,000.00	0	
<b>Total</b>	<b>Marina</b>			<b>25,000.00</b>	<b>25,000.00</b>		

3

**POLICE**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11311045	501100		FULL-TIME SALARIES	239,372.12	239,372.12		
11311045	501200		OVER-TIME	0.00	0.00		
11311045	501203		SHIFT 2 O/T	0.00	0.00		
11311045	501230		BONUSES & LICENSING	0.00	0.00		
11311045	501300		PART-TIME WAGES	0.00	0.00		
11311045	502100		FICA-EMPLOYER CONTRIBUTION	17,106.70	17,106.70		
11311045	502210		RETIREMENT VRS	27,480.12	27,480.12		
11311045	502212		RETIREMENT VRS HYBRID	4,227.12	4,227.12		
11311045	502220		PAYMENT OTHER RETIREMENT	0.00	0.00		
11311045	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11311045	502300		EMPLOYEE HEALTH INSURANCE	50,150.64	50,150.64		
11311045	502400		GROUP LIFE INSURANCE	1,242.02	1,242.02		
11311045	502510		SHORT-TERM DISABILITY	172.32	172.32		
11311045	502520		LONG-TERM DISABILITY	659.04	659.04		
11311045	502600		UNEMPLOYMENT INSURANCE	0.00	0.00		
11311045	502700		WORKERS COMPENSATION INSURANCE	264.16	264.16		
11311045	502840		CELL PHONE STIPEND	479.96	479.96		
11311045	503130		MANAGEMENT CONSULTING SERVICES	0.00	50,000.00	50,000.00	New Building Service Agreements-Don't Know What They Are, Need PW Coordination, Can Be Moved to Service Contracts
11311045	503320		SERVICE CONTRACTS	45,817.76	45,817.76		40358-Crater, 51000-ESR1, 2780-Qquest, 1320-ShredIt, 4500-LeadsOnLine
11311045	503600		ADVERTISING	5,000.00	5,000.00		
11311045	505210		POSTAGE	1,500.00	1,500.00		
11311045	505230		TELEPHONE/FAX/VIDEO	32,000.00	53,600.00	21,600.00	39800-Sprint Service and Router Lease, 11000-Comcast, 3000-Assigned by City Phone Charges
11311045	505510		MILEAGE	0.00	0.00		
11311045	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311045	505530		LODGING	0.00	0.00		
11311045	505540		CONVENTION AND CONFERENCES	4,000.00	4,000.00		
11311045	505550		MEALS	0.00	0.00		
11311045	506001		OFFICE SUPPLIES	37,004.00	37,004.00		
11311045	506010		POLICE SUPPLIES	0.00	0.00		
11311045	506012		BOOKS AND SUBSCRIPTIONS	2,000.00	2,000.00		
11311045	506014		OTHER OPERATING SUPPLIES	0.00	0.00		
<b>Total</b>	<b>Admin</b>			<b>468,475.96</b>	<b>540,075.96</b>	<b>71,600.00</b>	
11311046	501100		FULL-TIME SALARIES	384,448.38	384,448.38		
11311046	501200		OVER-TIME	0.00	0.00		
11311046	501203		SHIFT 2 O/T	0.00	0.00		
11311046	501230		BONUSES & LICENSING	0.00	0.00		
11311046	501300		PART-TIME WAGES	0.00	0.00		
11311046	502100		FICA-EMPLOYER CONTRIBUTION	28,280.20	28,280.20		
11311046	502210		RETIREMENT VRS	51,054.84	51,054.84		
11311046	502220		PAYMENT OTHER RETIREMENT	0.00	0.00		
11311046	502300		EMPLOYEE HEALTH INSURANCE	41,586.72	41,586.72		
11311046	502400		GROUP LIFE INSURANCE	1,999.14	1,999.14		
11311046	502510		SHORT-TERM DISABILITY	72.00	72.00		
11311046	502520		LONG-TERM DISABILITY	1,038.12	1,038.12		
11311046	502700		WORKERS COMPENSATION INSURANCE	11,817.26	11,817.26		
11311046	502840		CELL PHONE STIPEND	479.96	479.96		
11311046	503130		MANAGEMENT CONSULTING SERVICES	15,000.00	15,000.00		Greenberg
11311046	503320		SERVICE CONTRACTS	3,300.00	3,500.00	200.00	3000-Nide, 2400-Cavalier Square,
11311046	505510		MILEAGE	0.00	0.00		
11311046	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311046	505530		LODGING	0.00	0.00		
11311046	505540		CONVENTION AND CONFERENCES	7,000.00	7,000.00		
11311046	505550		MEALS	0.00	0.00		
11311046	505685		Youth Programs	0.00	0.00		
11311046	505810		DUES/ASSOCIATION MEMBERSHIPS	2,000.00	2,000.00		
11311046	506001		OFFICE SUPPLIES	6,500.00	6,500.00		
11311046	506010		POLICE SUPPLIES	0.00	0.00		
11311046	506011		UNIFORMS/APPEAR EMP/INMATES	0.00	0.00		
11311046	506014		OTHER OPERATING SUPPLIES	0.00	10,000.00	10,000.00	Tuition Reimbursement
11311046	509810		MISCELLANEOUS EXPENSE	10,000.00	10,000.00		1500-OCTanner, Community Based Items
<b>Total</b>	<b>Command</b>			<b>564,576.62</b>	<b>574,776.62</b>	<b>10,200.00</b>	
11311047	479922		COST RECOVERY	0.00	0.00		
11311047	501100		FULL-TIME SALARIES	3,161,888.74	3,809,311.71	647,422.97	Addition of thirteen FT Patrol Officers (Grade 25-\$45,153), one FT Sergeant (Grade 30-\$60,425)
11311047	501200		OVER-TIME	360,000.00	360,000.00		
11311047	501200	PL018	OVER-TIME	0.00	0.00		
11311047	501201		SHIFT DIFF	0.00	0.00		
11311047	501202		SHIFT 1 O/T	0.00	0.00		
11311047	501203		SHIFT 2 O/T	0.00	0.00		
11311047	501204		SHIFT 3 O/T	0.00	0.00		
11311047	501205		COURT PAY-O/T	0.00	0.00		
11311047	501206		CONTRACT PAY-O/T	0.00	0.00		
11311047	501210		ON-CALL PAY	0.00	0.00		
11311047	501230		BONUSES & LICENSING	0.00	0.00		
11311047	501300		PART-TIME WAGES	40,993.09	40,993.09		
11311047	502100		FICA-EMPLOYER CONTRIBUTION	245,404.71	472,002.73	226,598.02	Includes 35% benefits costs for 13 additional FT Patrol Officers and 1 additional FT Sergeant (bundled in this one line)
11311047	502210		RETIREMENT VRS	417,355.08	417,355.08		

11311047	502300	EMPLOYEE HEALTH INSURANCE	563,516.64	563,516.64		
11311047	502400	GROUP LIFE INSURANCE	16,343.50	16,343.50		
11311047	502510	SHORT-TERM DISABILITY	1,101.60	1,101.60		
11311047	502520	LONG-TERM DISABILITY	8,486.66	8,486.66		
11311047	502600	UNEMPLOYMENT INSURANCE	0.00	0.00		
11311047	502700	WORKERS COMPENSATION INSURANCE	97,911.52	97,911.52		
11311047	502810	CLOTHING ALLOWANCE	0.00	0.00		
11311047	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00		
11311047	502840	CELL PHONE STIPEND	2,879.76	2,879.76		
11311047	503130	MANAGEMENT CONSULTING SERVICES	1,000.00	1,000.00		
11311047	503200	TEMP HELP SRVS-OUTSIDE VENDOR	8,000.00	8,000.00		JRMC, PreEmployment Physicals
11311047	503310	EQUIPMENT REPAIRS	7,359.40	7,359.40		Lidar, Radar, BWC, Weapons
11311047	503320	SERVICE CONTRACTS	25,000.00	66,084.00	41,084.00	64,284-Axon-contracted fee, 1800-PoliceInvestigativeTowStorage
11311047	503330	VEHICLE MAINTENANCE	112,400.00	112,400.00		
11311047	505230	TELEPHONE/FAX/VIDEO	0.00	0.00		
11311047	505510	MILEAGE	0.00	0.00		
11311047	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311047	505530	LODGING	0.00	0.00		
11311047	505540	CONVENTION AND CONFERENCES	20,000.00	20,000.00		
11311047	505550	MEALS	0.00	0.00		
11311047	505810	DUES/ASSOCIATION MEMBERSHIPS	1,000.00	1,000.00		
11311047	506001	OFFICE SUPPLIES	40,000.00	5,000.00	-35,000.00	35000 from Office Supplies to Police Supplies for Technical Gear
11311047	506003	AGRICULTURAL SUPPLIES	2,000.00	2,000.00		
11311047	506004	MEDICAL/LABORATORY SUPPLIES	3,000.00	3,000.00		
11311047	506008	VEHICLE AND EQUIPMENT GAS	120,000.00	120,000.00		
11311047	506010	POLICE SUPPLIES	15,000.00	50,000.00	35,000.00	35000 from Office Supplies to Police Supplies for Technical Gear
11311047	506011	UNIFORMS/APPAREL EMP/INMATES	45,000.00	50,000.00	5,000.00	FullyStaffed; no new additional initial issues but changing duty gear to leather/web; \$5000 added arbitrarily to cost
11311047	506011	PL022 UNIFORMS/APPAREL EMP/INMATES	0.00	0.00		
11311047	506014	OTHER OPERATING SUPPLIES	0.00	49,692.70	49,692.70	Ammunition-9mm, 223mm, 5.56mm; 15 Patrol Outfitted Rifles
11311047	508202	ADD-FURNITURE/FIXTURES/EQUIP	9,337.00	9,337.00		SWAT Gear
11311047	508203	ADD-COMMUNICATIONS	8,521.00	8,521.00		Replacement Desktop Computers, Printers, Radios-Contingency
11311047	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	375,638.00	375,638.00	8 SUVs, 4 Sedans on State Contract; Single SUV is \$37,367; Single Sedan is \$19,175
11311047	508206	ADD-CONSTR VEHICLES/EQUIPMENT	0.00	112,956.00	112,956.00	VehicleEquipmentInstall&Striping (12 Units)
11311047	508206	PL021 ADD-CONSTR VEHICLES/EQUIPMENT	0.00	0.00		
11311047	509910	MISCELLANEOUS EXPENSE	0.00	0.00		
11311047	509930	SUPPORT OF RAISES	0.00	0.00		
<b>Total</b>	<b>Patrol</b>		<b>5,333,498.70</b>	<b>6,791,890.39</b>	<b>1,458,391.69</b>	
11311048	503110	PYMNTS-MEDICAL/DENTAL/HOSPITAL	300.00	300.00		Coroner Exams
11311048	503320	SERVICE CONTRACTS	18,000.00	36,349.00	18,349.00	18349 Ltton
11311048	503330	VEHICLE MAINTENANCE	0.00	0.00		
11311048	505210	POSTAGE	0.00	0.00		
11311048	505230	TELEPHONE/FAX/VIDEO	0.00	0.00		
11311048	505410	LEASE/RENTAL OF EQUIPMENT	11,400.00	3,600.00	-7,800.00	224 N. Main Street Rent; Router lease moved to 11311045 505230
11311048	505510	MILEAGE	0.00	0.00		
11311048	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311048	505530	LODGING	0.00	0.00		
11311048	505540	CONVENTION AND CONFERENCES	5,500.00	5,500.00		
11311048	505550	MEALS	0.00	0.00		
11311048	506001	OFFICE SUPPLIES	3,000.00	3,000.00		
11311048	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00		
11311048	506010	POLICE SUPPLIES	0.00	0.00		
11311048	506011	UNIFORMS/APPAREL EMP/INMATES	0.00	0.00		
11311048	506014	OTHER OPERATING SUPPLIES	7,500.00	7,500.00		CentralVirginiaNarcoticsTaskForceOperating Fee, Regional Membership Fees
11311048	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00		
11311048	509910	MISCELLANEOUS EXPENSE	5,000.00	5,000.00		Buy Money
<b>Total</b>	<b>Detectives</b>		<b>50,700.00</b>	<b>61,249.00</b>	<b>10,549.00</b>	
11311049	501230	BONUSES & LICENSING	0.00	0.00		
11311049	501300	PART-TIME WAGES	22,435.92	60,000.00	37,564.08	Salaries for two permanent part time P&E Custodians (30 Hours per Week)
11311049	502100	FICA-EMPLOYER CONTRIBUTION	1,716.26	4,590.00	2,874.00	FICA for two permanent part time P&E Custodians
11311049	502700	WORKERS COMPENSATION INSURANCE	688.74	1,376.74	688.00	WC for two permanent part time P&E Custodians
11311049	503320	SERVICE CONTRACTS	8,000.00	8,000.00		FileOnQ, EvidenceOnQ
11311049	505540	CONVENTION AND CONFERENCES	0.00	0.00		
11311049	506001	OFFICE SUPPLIES	5,000.00	5,000.00		Sirche-Evidence Bags, Boxes, Gloves, Red Tape, Yellow Tape
11311049	506010	POLICE SUPPLIES	0.00	0.00		
11311049	506014	OTHER OPERATING SUPPLIES	0.00	0.00		
<b>Total</b>	<b>Property</b>		<b>37,840.92</b>	<b>78,966.74</b>	<b>41,126.08</b>	
11311050	501100	FULL-TIME SALARIES	35,765.95	66,972.95	31,207.00	Addition of FT Records Specialist Position (Grade 19-\$31,207)
11311050	501200	OVER-TIME	0.00	0.00		
11311050	501230	BONUSES & LICENSING	0.00	0.00		
11311050	501300	PART-TIME WAGES	38,721.83	38,721.83		
11311050	502100	FICA-EMPLOYER CONTRIBUTION	5,280.86	16,273.31	10,992.45	Includes 35% benefits costs for additional FT Records Specialist (bundled in this one line)
11311050	502210	RETIREMENT VRS	7,418.10	7,418.10		
11311050	502300	EMPLOYEE HEALTH INSURANCE	14,182.56	14,182.56		
11311050	502400	GROUP LIFE INSURANCE	290.42	290.42		
11311050	502510	SHORT-TERM DISABILITY	27.00	27.00		
11311050	502520	LONG-TERM DISABILITY	150.84	150.84		
11311050	502700	WORKERS COMPENSATION INSURANCE	277.16	277.16		

11311050	502840	CELL PHONE STIPEND	0.00	0.00		
11311050	503320	SERVICE CONTRACTS	107,643.40	113,000.00	5,356.60	5% Increase from vendor CentralSquare-CAD, RMS, MFR Licensing and Support
11311050	505510	MILEAGE	0.00	0.00		
11311050	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311050	505530	LODGING	0.00	0.00		
11311050	505540	CONVENTION AND CONFERENCES	800.00	800.00		
11311050	505550	MEALS	0.00	0.00		
11311050	506001	OFFICE SUPPLIES	1,100.00	1,100.00		
11311050	506010	POLICE SUPPLIES	0.00	0.00		
11311050	506014	OTHER OPERATING SUPPLIES	0.00	0.00		
<b>Total</b>	<b>Records</b>		<b>211,658.12</b>	<b>259,214.17</b>	<b>47,556.05</b>	
11311052	501100	FULL-TIME SALARIES	355,873.24	679,862.24	323,789.00	Addition of 3 Communications Officers (Grade 21-\$35,064), 3 Communications Supervisors (Grade 28-\$52,724), 1 ECC Supervisor (Grade 30-\$60,425)
11311052	501200	OVER-TIME	15,000.00	15,000.00		
11311052	501201	SHIFT DIFF	0.00	0.00		
11311052	501202	SHIFT 1 O/T	0.00	0.00		
11311052	501203	SHIFT 2 O/T	0.00	0.00		
11311052	501204	SHIFT 3 O/T	0.00	0.00		
11311052	501205	COURT PAY-O/T	0.00	0.00		
11311052	501230	BONUSES & LICENSING	0.00	0.00		
11311052	501300	PART-TIME WAGES	21,289.76	21,289.76		
11311052	502100	FICA-EMPLOYER CONTRIBUTION	31,951.44	145,277.19	113,325.75	Includes 35% benefits costs for 3 additional FT Communications Officers, 3 additional FT Communications Supervisors, 1 new ECC Supervisor (bundled in this one line)
11311052	502210	RETIREMENT VRS	40,980.36	40,980.36		
11311052	502212	RETIREMENT VRS HYBRID	4,749.72	4,749.72		
11311052	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00		
11311052	502300	EMPLOYEE HEALTH INSURANCE	79,411.92	79,411.92		
11311052	502400	GROUP LIFE INSURANCE	1,790.10	1,790.10		
11311052	502510	SHORT-TERM DISABILITY	256.68	256.68		
11311052	502520	LONG-TERM DISABILITY	945.96	945.96		
11311052	502600	UNEMPLOYMENT INSURANCE	0.00	0.00		
11311052	502700	WORKERS COMPENSATION INSURANCE	402.74	402.74		
11311052	503310	EQUIPMENT REPAIRS	6,500.00	6,500.00		911 Radios, Consoles, Critical Spares Replacement
11311052	503320	SERVICE CONTRACTS	226,500.00	226,500.00		80546-MotorolaBasic, 102506-MotorolaSUA, 24000-CommTronics
11311052	505110	ELECTRICAL SERVICES	4,300.00	4,300.00		
11311052	505120	HEATING SERVICES-GAS/COAL/OIL	750.00	750.00		
11311052	505230	TELEPHONE/FAX/VIDEO	55,000.00	55,000.00		911 Verizon, 911 Comcast
11311052	505510	MILEAGE	0.00	0.00		
11311052	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311052	505530	LODGING	0.00	0.00		
11311052	505540	CONVENTION AND CONFERENCES	2,500.00	2,500.00		
11311052	505550	MEALS	0.00	0.00		
11311052	505810	DUES/ASSOCIATION MEMBERSHIPS	500.00	500.00		
11311052	506001	OFFICE SUPPLIES	6,400.00	6,400.00		Ink for 4 Printers
11311052	506010	POLICE SUPPLIES	0.00	0.00		
11311052	506011	UNIFORMS/APPAREL EMP/INMATES	1,000.00	1,000.00		
11311052	506014	OTHER OPERATING SUPPLIES	0.00	0.00		
11311052	508203	PL025 ADD-COMMUNICATIONS	0.00	0.00		
<b>Total</b>	<b>Communications</b>		<b>856,101.92</b>	<b>1,299,216.67</b>	<b>437,114.75</b>	
11311053	501100	FULL-TIME SALARIES	123,706.01	151,480.00	27,774.00	Addition of FT Shelter Custodian (Grade 17-\$27,774)
11311053	501200	OVER-TIME	2,500.00	2,500.00		
11311053	501201	SHIFT DIFF	0.00	0.00		
11311053	501202	SHIFT 1 O/T	0.00	0.00		
11311053	501203	SHIFT 2 O/T	0.00	0.00		
11311053	501204	SHIFT 3 O/T	0.00	0.00		
11311053	501205	COURT PAY-O/T	0.00	0.00		
11311053	501230	BONUSES & LICENSING	0.00	0.00		
11311053	501300	PART-TIME WAGES	34,984.66	34,984.66		
11311053	502100	FICA-EMPLOYER CONTRIBUTION	11,784.24	21,504.00	9,720.00	Includes 35% benefits costs for additional FT Animal Shelter Custodian (bundled in this one line)
11311053	502210	RETIREMENT VRS	7,141.80	7,141.80		
11311053	502212	RETIREMENT VRS HYBRID	9,220.08	9,220.08		
11311053	502300	EMPLOYEE HEALTH INSURANCE	17,567.04	17,567.04		
11311053	502400	GROUP LIFE INSURANCE	640.64	640.64		
11311053	502510	SHORT-TERM DISABILITY	236.64	236.64		
11311053	502520	LONG-TERM DISABILITY	363.84	363.84		
11311053	502700	WORKERS COMPENSATION INSURANCE	1,761.50	1,761.50		
11311053	503320	SERVICE CONTRACTS	1,000.00	1,000.00		
11311053	503330	VEHICLE MAINTENANCE	2,000.00	2,000.00		
11311053	505110	ELECTRICAL SERVICES	5,000.00	5,000.00		
11311053	505130	WATER AND SEWER	1,500.00	1,500.00		
11311053	505230	TELEPHONE/FAX/VIDEO	2,000.00	2,000.00		
11311053	505510	MILEAGE	0.00	0.00		
11311053	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311053	505530	LODGING	0.00	0.00		
11311053	505540	CONVENTION AND CONFERENCES	1,500.00	1,500.00		
11311053	505550	MEALS	0.00	0.00		
11311053	506001	OFFICE SUPPLIES	1,000.00	1,000.00		
11311053	506003	AGRICULTURAL SUPPLIES	6,000.00	6,000.00		
11311053	506004	MEDICAL/LABORATORY SUPPLIES	6,000.00	6,000.00		

11311053	506005	LAUNDRY/JANITORIAL SUPPLIES	2,500.00	2,500.00		
11311053	506008	VEHICLE AND EQUIPMENT GAS	5,000.00	5,000.00		
11311053	506011	UNIFORMS/APPAREL EMP/INMATES	2,000.00	2,000.00		
11311053	506014	OTHER OPERATING SUPPLIES	0.00	0.00		
11311053	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00		
11311053	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00		
<b>Total</b>	<b>Animal Control</b>		<b>245,406.45</b>	<b>282,900.20</b>	<b>37,494.00</b>	
11311055	501100	FULL-TIME SALARIES	93,812.39	96,713.00	2,900.61	3% COLA Request
11311055	501230	BONUSES & LICENSING	0.00	0.00		
11311055	501300	PART-TIME WAGES	23,920.00	24,660.00	740.00	3% COLA Request
11311055	502100	FICA-EMPLOYER CONTRIBUTION	8,379.80	8,379.80		
11311055	502210	RETIREMENT VRS	12,458.40	12,458.40		
11311055	502300	EMPLOYEE HEALTH INSURANCE	16,696.56	16,696.56		
11311055	502400	GROUP LIFE INSURANCE	487.76	487.76		
11311055	502510	SHORT-TERM DISABILITY	36.00	36.00		
11311055	502520	LONG-TERM DISABILITY	253.32	253.32		
11311055	502700	WORKERS COMPENSATION INSURANCE	129.48	129.48		
11311055	502850	EAP PROGRAM	0.00	0.00		
11311055	503500	PRINTING AND BINDING	900.00	900.00		
11311055	505210	POSTAGE	700.00	700.00		
11311055	505230	TELEPHONE/FAX/VIDEO	1,764.00	1,764.00		
11311055	505420	LEASE/RENTAL OF BUILDING	12,950.00	13,643.00	683.00	5% Increase per Current Lease
11311055	505510	MILEAGE	2,350.00	2,350.00		
11311055	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00		
11311055	505530	LODGING	0.00	0.00		
11311055	505540	CONVENTION AND CONFERENCES	4,000.00	6,000.00	2,000.00	Increase in staff to attend training
11311055	505550	MEALS	0.00	0.00		
11311055	505810	DUES/ASSOCIATION MEMBERSHIPS	0.00	0.00		
11311055	506001	OFFICE SUPPLIES	1,165.25	2,500.00	1,334.75	Previously underbudgeted
11311055	508202	ADD-FURNITURE/FIXTURES/EQUIP	1,480.00	2,000.00	520.00	New copier, scanner, fax
<b>Total</b>	<b>Victim Witness</b>		<b>181,492.96</b>	<b>189,671.32</b>	<b>8,178.36</b>	
<b>Grand Total</b>			<b>7,949,751.65</b>	<b>10,071,961.07</b>	<b>2,122,209.93</b>	

# **PUBLIC WORKS**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11441072	501100	FULL-TIME SALARIES	349,602.29	349,602.29	0.00	
11441072	501200	OVER-TIME	5,000.00	5,000.00	0.00	
11441072	501210	ON-CALL PAY	5,000.00	5,000.00	0.00	
11441072	501230	BONUSES & LICENSING	0.00	0.00	0.00	
11441072	501300	PART-TIME WAGES	0.00	0.00	0.00	
11441072	502100	FICA-EMPLOYER CONTRIBUTION	26,229.59	26,229.59	0.00	
11441072	502210	RETIREMENT VRS	46,360.80	46,360.80	0.00	
11441072	502212	RETIREMENT VRS HYBRID	0.00	0.00	0.00	
11441072	502220	PAYMENT OTHER RETIREMENT	5,924.88	5,924.88	0.00	
11441072	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
11441072	502300	EMPLOYEE HEALTH INSURANCE	41,349.36	41,349.36	0.00	
11441072	502400	GROUP LIFE INSURANCE	1,815.58	1,815.58	0.00	
11441072	502510	SHORT-TERM DISABILITY	108.00	108.00	0.00	
11441072	502520	LONG-TERM DISABILITY	942.48	942.48	0.00	
11441072	502600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	
11441072	502700	WORKERS COMPENSATION INSURANCE	1,011.66	1,011.66	0.00	
11441072	502820	EDUCATION - TUITION ASSISTANCE	0.00	1,000.00	1,000.00	Tuition for V. Williams
11441072	502840	CELL PHONE STIPEND	959.92	959.92	0.00	
11441072	503600	ADVERTISING	1,000.00	1,000.00	0.00	
11441072	505210	POSTAGE	400.00	400.00	0.00	
11441072	505230	TELEPHONE/FAX/VIDEO	6,000.00	6,000.00	0.00	
11441072	505510	MILEAGE	600.00	600.00	0.00	
11441072	505520	TRAVEL-PUBLIC TRANSPORTATION	1,000.00	2,000.00	1,000.00	Munis Conference M.Robertson
11441072	505530	LODGING	1,300.00	1,300.00	0.00	
11441072	505540	CONVENTION AND CONFERENCES	1,200.00	2,200.00	1,000.00	Munis Conference M.Robertson
11441072	505550	MEALS	300.00	600.00	300.00	Munis Conference M.Robertson
11441072	505810	DUES/ASSOCIATION MEMBERSHIPS	1,000.00	1,000.00	0.00	
11441072	506001	OFFICE SUPPLIES	9,000.00	9,000.00	0.00	
11441072	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00	0.00	
11441072	506011	UNIFORMS/APPAREL EMP/INMATES	0.00	0.00	0.00	
11441072	506012	BOOKS AND SUBSCRIPTIONS	600.00	600.00	0.00	
<b>Total</b>	<b>Admin</b>		<b>506,704.56</b>	<b>510,004.56</b>	<b>3,300.00</b>	
11441073	501100	FULL-TIME SALARIES	674,599.29	674,599.29	0.00	
11441073	501200	OVER-TIME	50,000.00	50,000.00	0.00	
11441073	501201	SHIFT DIFF	1,000.00	1,000.00	0.00	
11441073	501210	ON-CALL PAY	10,000.00	10,000.00	0.00	
11441073	501230	BONUSES & LICENSING	0.00	0.00	0.00	
11441073	501300	PART-TIME WAGES	107,639.48	107,639.48	0.00	

11441073	502100	FICA-EMPLOYER CONTRIBUTION	57,361.98	57,361.98	0.00
11441073	502210	RETIREMENT VRS	57,180.60	57,180.60	0.00
11441073	502212	RETIREMENT VRS HYBRID	32,273.40	32,273.40	0.00
11441073	502221	RETIREMENT-ICMA 401/457 HYBRID	4,658.00	4,658.00	0.00
11441073	502300	EMPLOYEE HEALTH INSURANCE	130,155.12	130,155.12	0.00
11441073	502400	GROUP LIFE INSURANCE	3,803.24	3,803.24	0.00
11441073	502510	SHORT-TERM DISABILITY	963.48	963.48	0.00
11441073	502520	LONG-TERM DISABILITY	1,927.92	1,927.92	0.00
11441073	502600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00
11441073	502700	WORKERS COMPENSATION INSURANCE	37,282.44	37,282.44	0.00
11441073	502820	EDUCATION - TUITION ASSISTANCE	0.00	0.00	0.00
11441073	502840	CELL PHONE STIPEND	479.96	479.96	0.00
11441073	503110	PYMNTS-MEDICAL/DENTAL/HOSPITAL	1,000.00	1,000.00	0.00
11441073	503140	ENGINEERING/ARCHITECTURAL SERV	5,000.00	5,000.00	0.00
11441073	503310	EQUIPMENT REPAIRS	30,000.00	30,000.00	0.00
11441073	503320	SERVICE CONTRACTS	220,000.00	240,000.00	20,000.00
11441073	503330	VEHICLE MAINTENANCE	70,000.00	70,000.00	0.00
					Traffic signal upgrade of antiquated signals
					Gateway electricity and cover current deficiency in budget
11441073	505110	ELECTRICAL SERVICES	270,000.00	275,000.00	5,000.00
11441073	505210	POSTAGE	0.00	0.00	0.00
11441073	505410	LEASE/RENTAL OF EQUIPMENT	3,500.00	3,500.00	0.00
11441073	505510	MILEAGE	0.00	0.00	0.00
11441073	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0.00
11441073	505530	LODGING	0.00	0.00	0.00
11441073	505540	CONVENTION AND CONFERENCES	3,000.00	3,000.00	0.00
11441073	505550	MEALS	0.00	0.00	0.00
					Required Gateway maintenace per bid spec \$40K, \$5K for landscaping around courthouse and parking lot across from
11441073	506007	REPAIR/MAINTENANCE SUPPLIES	90,000.00	135,000.00	45,000.00
11441073	506008	VEHICLE AND EQUIPMENT GAS	40,000.00	40,000.00	0.00
11441073	506011	UNIFORMS/APPAREL EMP/INMATES	30,000.00	30,000.00	0.00
11441073	506014	OTHER OPERATING SUPPLIES	40,000.00	40,000.00	0.00
11441073	506017	CONCRETE	46,000.00	46,000.00	0.00
11441073	506018	ASPHALT	400,000.00	400,000.00	0.00

11441073	508206	ADD-CONSTR VEHICLES/EQUIPMENT	0.00	0.00	0.00
<b>Total</b>	<b>VDOT</b>		<b>2,417,824.91</b>	<b>2,487,824.91</b>	<b>70,000.00</b>
11441074	501100	FULL-TIME SALARIES	367,926.69	367,926.69	0.00
11441074	501200	OVER-TIME	10,000.00	10,000.00	0.00
11441074	501201	SHIFT DIFF	0.00	0.00	0.00
11441074	501210	ON-CALL PAY	0.00	0.00	0.00
11441074	501230	BONUSES & LICENSING	0.00	0.00	0.00
11441074	502100	FICA-EMPLOYER CONTRIBUTION	25,914.98	25,914.98	0.00
11441074	502210	RETIREMENT VRS	30,156.12	30,156.12	0.00
11441074	502212	RETIREMENT VRS HYBRID	18,704.76	18,704.76	0.00
11441074	502300	EMPLOYEE HEALTH INSURANCE	70,798.32	70,798.32	0.00
11441074	502400	GROUP LIFE INSURANCE	1,913.08	1,913.08	0.00
11441074	502510	SHORT-TERM DISABILITY	515.64	515.64	0.00
11441074	502520	LONG-TERM DISABILITY	1,056.72	1,056.72	0.00
11441074	502700	WORKERS COMPENSATION INSURANCE	11,384.10	11,384.10	0.00
11441074	502840	CELL PHONE STIPEND	479.96	479.96	0.00
11441074	502841	TOOL ALLOWANCE	1,800.00	1,800.00	0.00
11441074	503310	EQUIPMENT REPAIRS	1,500.00	1,500.00	0.00
11441074	503320	SERVICE CONTRACTS	23,300.00	23,300.00	0.00
11441074	503330	VEHICLE MAINTENANCE	121,700.00	121,700.00	0.00
11441074	505110	ELECTRICAL SERVICES	3,000.00	3,000.00	0.00
11441074	505120	HEATING SERVICES-GAS/COAL/OIL	13,000.00	13,000.00	0.00
11441074	505210	POSTAGE	100.00	100.00	0.00
11441074	505230	TELEPHONE/FAX/VIDEO	1,000.00	1,000.00	0.00
11441074	505510	MILEAGE	0.00	0.00	0.00
11441074	505520	TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1,000.00	0.00
11441074	505530	LODGING	0.00	0.00	0.00
11441074	505540	CONVENTION AND CONFERENCES	3,000.00	3,000.00	0.00
11441074	505550	MEALS	0.00	0.00	0.00
11441074	506001	OFFICE SUPPLIES	2,000.00	2,000.00	0.00
11441074	506007	REPAIR/MAINTENANCE SUPPLIES	6,000.00	6,000.00	0.00
11441074	506008	VEHICLE AND EQUIPMENT GAS	4,000.00	4,000.00	0.00
11441074	506009	VEHICLE AND EQUIPMENT SUPPLIES	0.00	0.00	0.00
11441074	506011	UNIFORMS/APPAREL EMP/INMATES	6,000.00	6,000.00	0.00
11441074	506014	OTHER OPERATING SUPPLIES	15,000.00	15,000.00	0.00
<b>Total</b>	<b>Garage</b>		<b>741,250.37</b>	<b>741,250.37</b>	<b>0.00</b>
11441075	501100	FULL-TIME SALARIES	306,355.20	306,355.20	0.00
11441075	501200	OVER-TIME	2,000.00	2,000.00	0.00
11441075	501230	BONUSES & LICENSING	0.00	0.00	0.00

11441075	502100	FICA-EMPLOYER CONTRIBUTION	21,006.18	21,006.18	0.00
11441075	502210	RETIREMENT VRS	30,235.08	30,235.08	0.00
11441075	502212	RETIREMENT VRS HYBRID	10,448.76	10,448.76	0.00
11441075	502300	EMPLOYEE HEALTH INSURANCE	54,164.64	54,164.64	0.00
11441075	502400	GROUP LIFE INSURANCE	1,593.02	1,593.02	0.00
11441075	502510	SHORT-TERM DISABILITY	301.80	301.80	0.00
11441075	502520	LONG-TERM DISABILITY	862.56	862.56	0.00
11441075	502700	WORKERS COMPENSATION INSURANCE	3,293.68	3,293.68	0.00
11441075	502840	CELL PHONE STIPEND	1,439.88	1,439.88	0.00
11441075	503130	MANAGEMENT CONSULTING SERVICES	35,000.00	35,000.00	0.00
11441075	503310	EQUIPMENT REPAIRS	800.00	800.00	0.00
11441075	503320	SERVICE CONTRACTS	0.00	0.00	0.00
11441075	503330	VEHICLE MAINTENANCE	2,000.00	2,000.00	0.00
11441075	505210	POSTAGE	100.00	100.00	0.00
11441075	505230	TELEPHONE/FAX/VIDEO	2,500.00	2,500.00	0.00
11441075	505420	LEASE/RENTAL OF BUILDING	10,080.00	10,080.00	0.00
11441075	505510	MILEAGE	0.00	0.00	0.00
11441075	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0.00
11441075	505530	LODGING	0.00	0.00	0.00
11441075	505540	CONVENTION AND CONFERENCES	2,400.00	2,400.00	0.00
11441075	505550	MEALS	0.00	0.00	0.00
11441075	505810	DUES/ASSOCIATION MEMBERSHIPS	300.00	300.00	0.00
11441075	506001	OFFICE SUPPLIES	3,000.00	3,000.00	0.00
11441075	506007	REPAIR/MAINTENANCE SUPPLIES	200.00	200.00	0.00
11441075	506008	VEHICLE MAINTENANCE	2,640.00	2,640.00	0.00
11441075	506011	UNIFORMS/APPAREL EMP/INMATES	600.00	600.00	0.00
11441075	506012	BOOKS AND SUBSCRIPTIONS	300.00	300.00	0.00
11441075	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	0.00
11441075	509910	MISCELLANEOUS EXPENSE	2,000.00	2,000.00	0.00
<b>Total</b>	<b>Engineering</b>		<b>493,620.80</b>	<b>493,620.80</b>	<b>0.00</b>
11441076	501100	FULL-TIME SALARIES	172,862.01	172,862.01	0.00
11441076	501200	OVER-TIME	6,000.00	6,000.00	0.00
11441076	501210	ON-CALL PAY	0.00	0.00	0.00
11441076	501230	BONUSES & LICENSING	0.00	0.00	0.00
11441076	502100	FICA-EMPLOYER CONTRIBUTION	12,840.36	12,840.36	0.00
11441076	502210	RETIREMENT VRS	18,968.16	18,968.16	0.00
11441076	502212	RETIREMENT VRS HYBRID	3,987.84	3,987.84	0.00
11441076	502300	EMPLOYEE HEALTH INSURANCE	26,160.00	26,160.00	0.00
11441076	502400	GROUP LIFE INSURANCE	899.08	899.08	0.00

11441076	502510	SHORT-TERM DISABILITY	148.56	148.56	0.00
11441076	502520	LONG-TERM DISABILITY	480.12	480.12	0.00
11441076	502700	WORKERS COMPENSATION INSURANCE	8,346.52	8,346.52	0.00
11441076	502840	CELL PHONE STIPEND	479.96	479.96	0.00
11441076	503310	EQUIPMENT REPAIRS	1,200.00	1,200.00	0.00
					Required annual inspections and services in new HPD building and Warming Shelter
11441076	503320	SERVICE CONTRACTS	170,000.00	185,000.00	15,000.00
11441076	503330	VEHICLE MAINTENANCE	5,000.00	5,000.00	0.00
					increase for HPD and Warming Shelter, original projection for HPD was not enough
11441076	505110	ELECTRICAL SERVICES	50,000.00	60,000.00	10,000.00
					increase for HPD and Warming Shelter, original projection for HPD was not enough
11441076	505120	HEATING SERVICES-GAS/COAL/OIL	4,000.00	14,000.00	10,000.00
					increase for HPD and Warming Shelter, original projection for HPD was not enough
11441076	505130	WATER AND SEWER	4,500.00	14,500.00	10,000.00
11441076	505230	TELEPHONE/FAX/VIDEO	0.00	0.00	0.00
11441076	505410	LEASE/RENTAL OF EQUIPMENT	1,000.00	1,000.00	0.00
11441076	506001	OFFICE SUPPLIES	600.00	600.00	0.00
11441076	506005	LAUNDRY/JANITORIAL SUPPLIES	1,000.00	1,000.00	0.00
					For maintenance on additional buildings, HPD Building and Warming Shelter
11441076	506007	REPAIR/MAINTENANCE SUPPLIES	100,000.00	120,000.00	20,000.00
11441076	506008	VEHICLE AND EQUIPMENT GAS	6,100.00	6,100.00	0.00
11441076	506011	UNIFORMS/APPAREL EMP/INMATES	1,900.00	1,900.00	0.00
11441076	506017	CONCRETE	0.00	0.00	0.00
11441076	509910	MISCELLANEOUS EXPENSE	0.00	0.00	0.00
<b>Total</b>	<b>B &amp; G City Building</b>		<b>596,472.61</b>	<b>661,472.61</b>	<b>65,000.00</b>
11441077	501100	FULL-TIME SALARIES	53,040.00	53,040.00	0.00
11441077	501200	OVER-TIME	10,000.00	10,000.00	0.00
11441077	501210	ON-CALL PAY	0.00	0.00	0.00
11441077	501230	BONUSES & LICENSING	0.00	0.00	0.00

11441077	502100	FICA-EMPLOYER CONTRIBUTION	3,779.62	3,779.62	0.00
11441077	502210	RETIREMENT VRS	7,043.76	7,043.76	0.00
11441077	502300	EMPLOYEE HEALTH INSURANCE	10,444.56	10,444.56	0.00
11441077	502400	GROUP LIFE INSURANCE	275.86	275.86	0.00
11441077	502510	SHORT-TERM DISABILITY	18.00	18.00	0.00
11441077	502520	LONG-TERM DISABILITY	143.16	143.16	0.00
11441077	502700	WORKERS COMPENSATION INSURANCE	1,315.34	1,315.34	0.00
11441077	502840	CELL PHONE STIPEND	0.00	0.00	0.00
11441077	503310	EQUIPMENT REPAIRS	1,000.00	1,000.00	0.00
11441077	503320	SERVICE CONTRACTS	71,000.00	71,000.00	0.00
11441077	505110	ELECTRICAL SERVICES	70,700.00	70,700.00	0.00
11441077	505120	HEATING SERVICES-GAS/COAL/OIL	12,000.00	12,000.00	0.00
11441077	505130	WATER AND SEWER	3,000.00	3,000.00	0.00
11441077	505230	TELEPHONE/FAX/VIDEO	2,000.00	2,000.00	0.00
11441077	505410	LEASE/RENTAL OF EQUIPMENT	500.00	500.00	0.00
11441077	505510	MILEAGE	0.00	0.00	0.00
11441077	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0.00
11441077	505530	LODGING	0.00	0.00	0.00
11441077	505540	CONVENTION AND CONFERENCES	500.00	500.00	0.00
11441077	505550	MEALS	0.00	0.00	0.00
11441077	506007	REPAIR/MAINTENANCE SUPPLIES	30,000.00	30,000.00	0.00
11441077	506011	UNIFORMS/APPAREL EMP/INMATES	1,000.00	1,000.00	0.00
<b>Total</b>	<b>B &amp; G Courts</b>		<b>277,760.30</b>	<b>277,760.30</b>	<b>0.00</b>
11441078	503320	SERVICE CONTRACTS	0.00	0.00	0.00
11441078	505110	ELECTRICAL SERVICES	0.00	0.00	0.00
11441078	505120	HEATING SERVICES-GAS/COAL/OIL	0.00	0.00	0.00
11441078	505130	WATER AND SEWER	0.00	0.00	0.00
11441078	506007	REPAIR/MAINTENANCE SUPPLIES	0.00	0.00	0.00
11441079	503310	EQUIPMENT REPAIRS	1,000.00	1,000.00	0.00
11441079	503320	SERVICE CONTRACTS	3,500.00	3,500.00	0.00
11441079	505110	ELECTRICAL SERVICES	60,000.00	60,000.00	0.00
11441079	505120	HEATING SERVICES-GAS/COAL/OIL	10,000.00	10,000.00	0.00
11441079	505130	WATER AND SEWER	4,500.00	4,500.00	0.00
11441079	506007	REPAIR/MAINTENANCE SUPPLIES	1,000.00	1,000.00	0.00
<b>Total</b>	<b>B &amp; G Library</b>		<b>80,000.00</b>	<b>80,000.00</b>	<b>0.00</b>
11441080	501300	PART-TIME WAGES	0.00	0.00	0.00
11441080	503130	MANAGEMENT CONSULTING SERVICES	0.00	0.00	0.00
11441080	503320	SERVICE CONTRACTS	0.00	0.00	0.00
11441080	503600	ADVERTISING	0.00	0.00	0.00

11441080	505110	ELECTRICAL SERVICES	0.00	0.00	0.00
11441080	505130	WATER AND SEWER	0.00	0.00	0.00
11441080	505230	TELEPHONE/FAX/VIDEO	0.00	0.00	0.00
11441080	505306	SURETY BONDS	0.00	0.00	0.00
11441080	505410	LEASE/RENTAL OF EQUIPMENT	0.00	0.00	0.00
11441080	505510	MILEAGE	0.00	0.00	0.00
11441080	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0.00
11441080	505530	LODGING	0.00	0.00	0.00
11441080	505540	CONVENTION AND CONFERENCES	0.00	0.00	0.00
11441080	505550	MEALS	0.00	0.00	0.00
11441080	506001	OFFICE SUPPLIES	0.00	0.00	0.00
11441080	506005	LAUNDRY/JANITORIAL SUPPLIES	0.00	0.00	0.00
11441080	506007	REPAIR/MAINTENANCE SUPPLIES	0.00	0.00	0.00
11441080	508201	ADD-MACHINERY AND EQUIPMENT	0.00	0.00	0.00
11441080	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	0.00
11441080	508206	ADD-CONSTR VEHICLES/EQUIPMENT	0.00	0.00	0.00
11441080	509905	UNSPECIFIED EXPENSE	0.00	0.00	0.00
11441080	509910	MISCELLANEOUS EXPENSE	0.00	0.00	0.00
<b>Total</b>	<b>B &amp; G Beacon</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
11441081	503320	SERVICE CONTRACTS	0.00	0.00	0.00
11441081	505110	ELECTRICAL SERVICES	19,000.00	19,000.00	0.00
11441081	505120	HEATING SERVICES-GAS/COAL/OIL	5,000.00	5,000.00	0.00
11441081	505130	WATER AND SEWER	10,500.00	10,500.00	0.00
11441081	505230	TELEPHONE/FAX/VIDEO	900.00	900.00	0.00
<b>Total</b>	<b>B &amp; G Public Works</b>		<b>35,400.00</b>	<b>35,400.00</b>	<b>0.00</b>
11441082	503320	SERVICE CONTRACTS	1,500.00	1,500.00	0.00
11441082	505110	ELECTRICAL SERVICES	6,500.00	6,500.00	0.00
11441082	505120	HEATING SERVICES-GAS/COAL/OIL	1,500.00	1,500.00	0.00
11441082	505130	WATER AND SEWER	500.00	500.00	0.00
11441082	506001	OFFICE SUPPLIES	0.00	0.00	0.00
11441082	506007	REPAIR/MAINTENANCE SUPPLIES	1,000.00	1,000.00	0.00
<b>Total</b>	<b>B &amp; G Social Services</b>		<b>11,000.00</b>	<b>11,000.00</b>	<b>0.00</b>
<b>Grand Total</b>			<b>5,160,033.55</b>	<b>5,298,333.55</b>	<b>138,300.00</b>

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Education Tuition Assistance 11441072 502820	1000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 1,000.00</b>

**3. Justification for Additional Funding Request:**

Tuition assistance for V. Williams
------------------------------------

**4. Impact if Not Funded?**

--

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:**   
**Priority Ranking:**   
**Mandated:**   
 If yes, cite Code or Law:

**1. Operating Cost**

Account Name/Number	Amount
Travel 11441072 505520	1000
Convention and Conference 11441072 505540	1000
Meals 11441072 505550	300

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue	<input type="text"/>	<input type="text"/>
Reduced Expenditure	<input type="text"/>	<input type="text"/>
Net Increase/(Decrease)		\$ 2,300.00

**3. Justification for Additional Funding Request:**

MUNIS Conference

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	Yes
<b>If yes, cite Code or Law:</b>	Necessary to keep traffic signal operating

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Service Contracts/11441073 503320	20000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 20,000.00</b>

**3. Justification for Additional Funding Request:**

Increase from \$220K to \$240K, Traffic signal contract renewal had increase in cost, Continue to upgrade antiquated traffic cabinets throughout the City.

**4. Impact if Not Funded?**

Signal Contract Maintenance will be underfunded.

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	Electrical Services 11441073 505110	5000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 5,000.00</b>

**3. Justification for Additional Funding Request:**

Budget was currently insufficient this year and will need additional funds for Gateway electricity

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	Public Works
<b>Priority Ranking:</b>	1
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

**1. Operating Cost**

Account Name/Number	Amount
Repair Maint Supplies 11441073 506007	45000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 45,000.00

**3. Justification for Additional Funding Request:**

Required Gateway maintenance per bid specs \$40K, Landscaping around courthouse and parking lot across from Beacon

**4. Impact if Not Funded?**

**City of Hopewell  
 FY 2021 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:** Public Works  
**Priority Ranking:** 1  
**Mandated:** Yes  
 If yes, cite Code or Law:

**1. Operating Cost**

Account Name/Number	Amount
Service Contracts/11441076 503320	15000
Electrical/11441076 505110	10000
Heating/11441076 505110	10000
Water and Sewer/11441076 505130	10000
Repair Maintenance /11441076 506007	20000

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue	
Reduced Expenditure	
Net Increase/(Decrease)	\$ 65,000.00

**3. Justification for Additional Funding Request:**

Expenses for New Police Building and Warming Shelter. Utility cost were underestimated last year need to increase to cover cost for services. Must also cover required annual inspections and additional maintenance

**4. Impact if Not Funded?**

**REFUSE**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
30421211	501100	FULL-TIME SALARIES	57,382.58	57,382.58	0.00	
30421211	501200	OVER-TIME	0.00	0.00	0.00	
30421211	501201	SHIFT DIFF	0.00	0.00	0.00	
30421211	502100	FICA-EMPLOYER CONTRIBUTION	4,106.96	4,106.96	0.00	
30421211	502210	RETIREMENT VRS	2,668.38	2,668.38	0.00	
30421211	502212	RETIREMENT VRS HYBRID	4,920.24	4,920.24	0.00	
30421211	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
30421211	502300	EMPLOYEE HEALTH INSURANCE	14,182.56	14,182.56	0.00	
30421211	502400	GROUP LIFE INSURANCE	297.18	297.18	0.00	
30421211	502510	SHORT-TERM DISABILITY	125.76	125.76	0.00	
30421211	502520	LONG-TERM DISABILITY	171.00	171.00	0.00	
30421211	502700	WORKERS COMPENSATION INSURANCE	2,566.46	2,566.46	0.00	
30421211	502840	CELL PHONE STIPEND	0.00	0.00	0.00	
30421211	502850	EAP PROGRAM	0.00	0.00	0.00	
30421211	503120	ACCOUNTING/AUDITING SERVICES	0.00	0.00	0.00	
30421211	503130	MANAGEMENT CONSULTING SERVICES	70,000.00	70,000.00	0.00	
30421211	503310	EQUIPMENT REPAIRS	15,000.00	15,000.00	0.00	
30421211	503320	SERVICE CONTRACTS	1,500,000.00	1,500,000.00	0.00	
30421211	503330	VEHICLE MAINTENANCE	0.00	0.00	0.00	
30421211	505110	ELECTRICAL SERVICES	15,000.00	15,000.00	0.00	
30421211	505230	TELEPHONE/FAX/VIDEO	1,000.00	1,000.00	0.00	
30421211	505304	OTHER PROPERTY INSURANCE	4,500.00	4,500.00	0.00	
30421211	506001	OFFICE SUPPLIES	500.00	500.00	0.00	
30421211	506007	REPAIR/MAINTENANCE SUPPLIES	5,000.00	5,000.00	0.00	
30421211	506008	VEHICLE AND EQUIPMENT GAS	1,000.00	1,000.00	0.00	
30421211	506011	UNIFORMS/APPAREL EMP/INMATES	1,000.00	1,000.00	0.00	
30421211	508101	REP-MACHINERY AND EQUIPMENT	145,000.00	20,000.00	-125,000.00	Toters purchased in FY 20
30421211	508110	DEPRECIATION	0.00	0.00	0.00	
30421211	508203	ADD-COMMUNICATIONS	100.00	100.00	0.00	
30421211	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	0.00	
30421211	508206	ADD-CONSTR VEHICLES/EQUIPMENT	0.00	0.00	0.00	
30421211	508299	LOSS/DISPOSAL OF ASSETS	0.00	0.00	0.00	
30421211	509901	BAD DEBTS	0.00	0.00	0.00	
30421211	509910	MISCELLANEOUS EXPENSE	63,000.00	63,000.00	0.00	
30421211	509914	ADMINISTRATIVE CHARGEBACKS	502,000.00	502,000.00	0.00	
30421211	599099	TRANSFER TO OTHER FUND	0.00	0.00	0.00	
<b>Total</b>	<b>Collections</b>		<b>2,409,521.12</b>	<b>2,284,521.12</b>	<b>-125,000.00</b>	
30421212	501100	FULL-TIME SALARIES	33,741.47	33,741.47	0.00	

30421212	501200	OVER-TIME	0.00	0.00	0.00
30421212	501230	BONUSES & LICENSING	0.00	0.00	0.00
30421212	501300	PART-TIME WAGES	13,344.86	13,344.86	0.00
30421212	502100	FICA-EMPLOYER CONTRIBUTION	3,379.74	3,379.74	0.00
30421212	502210	RETIREMENT VRS	0.00	0.00	0.00
30421212	502212	RETIREMENT VRS HYBRID	4,480.92	4,480.92	0.00
30421212	502300	EMPLOYEE HEALTH INSURANCE	11,171.04	11,171.04	0.00
30421212	502400	GROUP LIFE INSURANCE	175.50	175.50	0.00
30421212	502510	SHORT-TERM DISABILITY	106.32	106.32	0.00
30421212	502520	LONG-TERM DISABILITY	106.32	106.32	0.00
30421212	502700	WORKERS COMPENSATION INSURANCE	3,070.86	3,070.86	0.00
30421212	503310	EQUIPMENT REPAIRS	1,000.00	1,000.00	0.00
30421212	503320	SERVICE CONTRACTS	110,000.00	110,000.00	0.00
30421212	503330	VEHICLE MAINTENANCE	0.00	0.00	0.00
30421212	505110	ELECTRICAL SERVICES	0.00	0.00	0.00
30421212	505230	TELEPHONE/FAX/VIDEO	0.00	0.00	0.00
30421212	505410	LEASE/RENTAL OF EQUIPMENT	2,200.00	2,200.00	0.00
30421212	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00	0.00
30421212	506011	UNIFORMS/APPAREL EMP/INMATES	300.00	300.00	0.00
30421212	508110	DEPRECIATION	0.00	0.00	0.00
30421212	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	0.00
30421212	509910	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	0.00
<b>Total</b>	<b>Convenience Center</b>		<b>184,077.03</b>	<b>184,077.03</b>	<b>0.00</b>
<b>Grand Total</b>			<b>2,593,598.15</b>	<b>2,468,598.15</b>	<b>-125,000.00</b>

# RECREATION

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
35711171	501100		FULL-TIME SALARIES	219,397.01	212,397.01	13,000	Upgrade Facilities Maintenance Worker position to Facilities Supervisor Position
35711171	501200		OVER-TIME	4,000.00	4,000.00	0	
35711171	501230		BONUSES & LICENSING	0.00	0	0	
35711171	501300		PART-TIME WAGES	109,332.49	109,332.49	0	
35711171	502100		FICA-EMPLOYER CONTRIBUTION	23,902.50	23,902.50	0	
35711171	502210		RETIREMENT VRS	25,260.72	25,260.72	0	
35711171	502212		RETIREMENT VRS HYBRID	3,938.52	3,938.52	0	
35711171	502220		PAYMENT OTHER RETIREMENT	5,071.44	5,071.44	0	
35711171	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0	
35711171	502300		EMPLOYEE HEALTH INSURANCE	50,561.22	50,561.22	0	
35711171	502400		GROUP LIFE INSURANCE	1,143.36	1,143.36	0	
35711171	502510		SHORT-TERM DISABILITY	147.50	147.50	0	
35711171	502520		LONG-TERM DISABILITY	606.93	606.93	0	
35711171	502600		UNEMPLOYMENT INSURANCE	0.00	0.00	0	
35711171	502700		WORKERS COMPENSATION INSURANCE	5,872.95	5,872.95	0	
35711171	502840		CELL PHONE STIPEND	959.92	959.92	0	
35711171	502850		EAP PROGRAM	100.00	100.00	0	
35711171	503120		ACCOUNTING/AUDITING SERVICES	0.00	0.00	0	
35711171	503200		TEMP HELP SVCS-OUTSIDE VENDOR	1,300.00	1,300.00	0	
35711171	503310		EQUIPMENT REPAIRS	6,000.00	6,000.00	0	
35711171	503320		SERVICE CONTRACTS	50,000.00	56,000.00	6,000	Increase based on 2019 actual and 2020 trends based on increase in customers, age of building, and scheduled maintenance
35711171	503330		VEHICLE MAINTENANCE	10,000.00	10,000.00	0	
35711171	503600		ADVERTISING	4,200.00	4,200.00	0	
35711171	505110		ELECTRICAL SERVICES	37,000.00	39,000.00	2,000	Increase based on 2019 actual and 2020 trend
35711171	505120		HEATING SERVICES-GAS/COAL/OIL	30,000.00	30,000.00	0	
35711171	505130		WATER AND SEWER	5,500.00	6,400.00	900	Increase based on 2019 actual and 2020 trend
35711171	505210		POSTAGE	400.00	400.00	0	
35711171	505230		TELEPHONE/FAX/VIDEO	4,000.00	4,000.00	0	
35711171	505304		OTHER PROPERTY INSURANCE	0.00	0	0	
35711171	505510		MILEAGE	500.00	500.00	0	
35711171	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0	0	
35711171	505530		LODGING	650.00	650.00	0	
35711171	505540		CONVENTION AND CONFERENCES	1,200.00	1,200.00	0	
35711171	505550		MEALS	700.00	700.00	0	
35711171	505810		DUES/ASSOCIATION MEMBERSHIPS	1,400.00	1,400.00	0	
35711171	506001		OFFICE SUPPLIES	5,000.00	5,000.00	0	
35711171	506002		FOOD SUPPLIES AND FOOD SERVICE	1,000.00	1,000.00	0	
35711171	506003		AGRICULTURAL SUPPLIES	750.00	750.00	0	
35711171	506005		LAUNDRY/ANTIORIAL SUPPLIES	3,000.00	3,000.00	0	
35711171	506007		REPAIR/MAINTENANCE SUPPLIES	15,000.00	15,000.00	0	
35711171	506008		VEHICLE AND EQUIPMENT GAS	4,200.00	6,900.00	2,700	Increase based on 2019 actual and 2020 trend
35711171	506011		UNIFORMS/APPEL EMP/INMATES	1,200.00	1,200.00	0	
35711171	506012		BOOKS AND SUBSCRIPTIONS	0.00	0	0	
35711171	506013		EDUCATION/RECREATION SUPPLIES	2,000.00	2,000.00	0	
35711171	506014		OTHER OPERATING SUPPLIES	0.00	0	0	
35711171	506015		MERCHANDISE FOR RESALE	0.00	0	0	
35711171	506202		ADD-FURNITURE/FIXTURES/EQUIP	0.00	0	0	
35711171	506205		ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0	0	
35711171	506212		ADD-BUILDING	0.00	0	0	
35711171	509907		CR CARD CONV FEES	2,200.00	3,000.00	800	Increase based on 2019 actual and 2020 trend
35711171	509910		MISCELLANEOUS EXPENSE	300.00	300.00	0	
35711171	509920		CONTINGENCY	5,000.00	5,000.00	0	
35711171	509930		SUPPORT OF RAISES	0.00	0	0	
<b>Total</b>	<b>Rec Center</b>			<b>642,294.56</b>	<b>642,294.56</b>		
35711172	501100		FULL-TIME SALARIES	48,127.65	48,127.65	0	
35711172	501200		OVER-TIME	0.00	0	0	
35711172	501230		BONUSES & LICENSING	0.00	0	0	
35711172	501300		PART-TIME WAGES	10,528.36	10,528.36	0	
35711172	502100		FICA-EMPLOYER CONTRIBUTION	4,590.40	4,590.40	0	
35711172	502210		RETIREMENT VRS	0.00	0	0	
35711172	502212		RETIREMENT VRS HYBRID	6,391.20	6,391.20	0	
35711172	502300		EMPLOYEE HEALTH INSURANCE	6,756.00	6,756.00	0	
35711172	502400		GROUP LIFE INSURANCE	250.38	250.38	0	
35711172	502510		SHORT-TERM DISABILITY	151.56	151.56	0	
35711172	502520		LONG-TERM DISABILITY	151.56	151.56	0	
35711172	502600		UNEMPLOYMENT INSURANCE	0.00	0.00	0	
35711172	502700		WORKERS COMPENSATION INSURANCE	1,825.92	1,825.92	0	
35711172	502840		CELL PHONE STIPEND	479.96	479.96	0	
35711172	502850		EAP PROGRAM	0.00	0.00	0	
35711172	503200		TEMP HELP SVCS-OUTSIDE VENDOR	47,000.00	47,000.00	0	
35711172	503310		EQUIPMENT REPAIRS	0.00	0.00	5,000	Increase based on 2019 actual and 2020 trend
35711172	503320		SERVICE CONTRACTS	0.00	0.00	0	
35711172	503330		VEHICLE MAINTENANCE	0.00	0.00	0	
35711172	503600		ADVERTISING	750.00	750.00	0	
35711172	505210		POSTAGE	100.00	100.00	0	
35711172	505410		LEASE/RENTAL OF EQUIPMENT	18,200.00	18,200.00	0	
35711172	505510		MILEAGE	200.00	200.00	0	
35711172	505530		LODGING	500.00	500.00	0	
35711172	505540		CONVENTION AND CONFERENCES	1,000.00	2,500.00	1,500	Increase requested to send Special Events Supervisor to NRPA Special Event Manager's School in FY 2021
35711172	505550		MEALS	150.00	150.00	0	
35711172	505810		DUES/ASSOCIATION MEMBERSHIPS	100.00	100.00	0	
35711172	506001		OFFICE SUPPLIES	500.00	500.00	0	
35711172	506002		FOOD SUPPLIES AND FOOD SERVICE	1,500.00	1,500.00	0	
35711172	506008		VEHICLE AND EQUIPMENT GAS	100.00	100.00	0	
35711172	506013		EDUCATION/RECREATION SUPPLIES	13,000.00	15,000.00	2,000	Special events attendance continues to grow and the strategic plan has identified cultural events as a strategic action. This increase will assist in accomplishing those goals and meeting the community need
35711172	509910		MISCELLANEOUS EXPENSE	1,000.00	1,000.00	0	
<b>Total</b>	<b>Events</b>			<b>158,352.99</b>	<b>158,352.99</b>		
35711173	501100		FULL-TIME SALARIES	48,127.65	48,127.65	0	
35711173	501200		OVER-TIME	0.00	0	0	
35711173	501230		BONUSES & LICENSING	0.00	0	0	
35711173	501300		PART-TIME WAGES	15,000.00	15,000.00	0	
35711173	502100		FICA-EMPLOYER CONTRIBUTION	4,200.00	4,200.00	0	
35711173	502210		RETIREMENT VRS	6,391.32	6,391.32	0	

35711173	502300	EMPLOYEE HEALTH INSURANCE	11,531.04	11,531.04	0	
35711173	502400	GROUP LIFE INSURANCE	250.38	250.38	0	
35711173	502510	SHORT-TERM DISABILITY	18.00	18.00	0	
35711173	502520	LONG-TERM DISABILITY	129.96	129.96	0	
35711173	502700	WORKERS COMPENSATION INSURANCE	1,800.00	1,800.00	0	
35711173	502840	CELL PHONE STIPEND	479.96	479.96	0	
35711173	502850	EAP PROGRAM	100.00	100.00	0	
35711173	503200	TEMP HELP SRVS-OUTSIDE VENDOR	15,000.00	20,000.00	5,000	Increase based on previous years actuals and anticipated increase in participation, requiring more officials, scorekeepers, and clock operators.
35711173	503320	SERVICE CONTRACTS	0.00	0.00	0	
35711173	503600	ADVERTISING	400.00	400.00	0	
35711173	505210	POSTAGE	200.00	200.00	0	
35711173	505230	TELEPHONE/FAX/VIDEO	600.00	600.00	0	
35711173	505510	MILEAGE	0.00	0.00	0	
35711173	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0	
35711173	505530	LODGING	250.00	250.00	0	
35711173	505540	CONVENTION AND CONFERENCES	375.00	375.00	0	
35711173	505550	MEALS	100.00	100.00	0	
35711173	505810	DUES/ASSOCIATION MEMBERSHIPS	80.00	80.00	0	
35711173	506001	OFFICE SUPPLIES	1,000.00	1,000.00	0	
35711173	506002	FOOD SUPPLIES AND FOOD SERVICE	500.00	500.00	0	
35711173	506011	UNIFORMS/APPAREL EMP/INMATES	700.00	700.00	0	
35711173	506013	EDUCATION/RECREATION SUPPLIES	30,000.00	40,000.00	10,000	Increase requested to support cumulative recognition banquets, coaches supplies, and new athletic equipment as discussed by members of City Council.
35711173	506014	OTHER OPERATING SUPPLIES	0.00	0.00	0	
35711173	506015	MERCHANDISE FOR RESALE	0.00	0.00	0	
35711173	509906	SPONSORED EVENTS	0.00	0.00	0	
35711173	509910	MISCELLANEOUS EXPENSE	500.00	500.00	0	
<b>Total Athletics</b>			137,733.31	152,733.31		
35711174	501100	FULL-TIME SALARIES	51,620.44	51,620.44	0	
35711174	501200	OVER-TIME	0.00	0.00	0	
35711174	501230	BONUSES & LICENSING	0.00	0.00	0	
35711174	501300	PART-TIME WAGES	45,000.00	63,000.00	18,000	Increase requested to support PT wages for summer camp staff. Summer camp programs have traditionally been funded via John Randolph Foundation grant but camp programs should be treated as regular operating expenditures of the department.
35711174	502100	FICA-EMPLOYER CONTRIBUTION	7,591.92	7,591.92	0	
35711174	502210	RETIREMENT VRS	6,855.24	6,855.24	0	
35711174	502212	RETIREMENT VRS HYBRID	0.00	0.00	0	
35711174	502300	EMPLOYEE HEALTH INSURANCE	6,684.00	6,684.00	0	
35711174	502400	GROUP LIFE INSURANCE	268.32	268.32	0	
35711174	502510	SHORT-TERM DISABILITY	18.00	18.00	0	
35711174	502520	LONG-TERM DISABILITY	139.32	139.32	0	
35711174	502700	WORKERS COMPENSATION INSURANCE	3,171.48	3,171.48	0	
35711174	502850	EAP PROGRAM	0.00	0.00	0	
35711174	503200	TEMP HELP SRVS-OUTSIDE VENDOR	700.00	1,700.00	1000	Increase requested to support summer camp programming as a regular operating expense of the department as well as new therapeutic recreation services that will be offered by the department.
35711174	503320	SERVICE CONTRACTS	500.00	500.00	0	
35711174	503330	VEHICLE MAINTENANCE	7,000.00	7,000.00	0	
35711174	503600	ADVERTISING	500.00	500.00	0	
35711174	505210	POSTAGE	200.00	200.00	0	
35711174	505410	LEASE/RENTAL OF EQUIPMENT	1,000.00	2,000.00	1000	Increase requested to support summer camp and therapeutic recreation programming expenses
35711174	505510	MILEAGE	0.00	0.00	0	
35711174	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0	
35711174	505530	LODGING	250.00	250.00	0	
35711174	505540	CONVENTION AND CONFERENCES	400.00	750.00	350	Increase requested to support actual cost of registration for VRPS Annual Conference
35711174	505550	MEALS	100.00	100.00	0	
35711174	505810	DUES/ASSOCIATION MEMBERSHIPS	80.00	80.00	0	
35711174	506001	OFFICE SUPPLIES	800.00	800.00	0	
35711174	506002	FOOD SUPPLIES AND FOOD SERVICE	8,000.00	10,000.00	2,000	Increase requested to support growth of Senior respite program and food supply needs for summer camp programs
35711174	506008	VEHICLE AND EQUIPMENT GAS	1,000.00	4,000.00	3,000	Increase based on 2019 actual and 2020 trend
35711174	506012	BOOKS AND SUBSCRIPTIONS	200.00	200.00	0	
35711174	506013	EDUCATION/RECREATION SUPPLIES	3,000.00	11,250.00	8,250	Increase requested to support summer camp and therapeutic recreation programming expenses
35711174	508202	ADD-FURNITURE/FIXTURES/EQUIP	0.00	0.00	0	
35711174	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	0	
<b>Total Community</b>			147,078.72	113,415.73		
35711175	501100	FULL-TIME SALARIES	113,415.73	113,415.73	0	
35711175	501200	OVER-TIME	0.00	0.00	0	
35711175	501230	BONUSES & LICENSING	0.00	0.00	0	
35711175	501300	PART-TIME WAGES	45,756.70	45,756.70	0	
35711175	502100	FICA-EMPLOYER CONTRIBUTION	11,302.56	11,302.56	0	
35711175	502210	RETIREMENT VRS	10,767.96	10,767.96	0	
35711175	502212	RETIREMENT VRS HYBRID	4,227.12	4,227.12	0	
35711175	502300	EMPLOYEE HEALTH INSURANCE	21,513.36	21,513.36	0	
35711175	502400	GROUP LIFE INSURANCE	587.34	587.34	0	
35711175	502510	SHORT-TERM DISABILITY	136.32	136.32	0	
35711175	502520	LONG-TERM DISABILITY	119.20	119.20	0	
35711175	502700	WORKERS COMPENSATION INSURANCE	4,449.04	4,449.04	0	
35711175	502850	EAP PROGRAM	0.00	0.00	0	
35711175	503310	EQUIPMENT REPAIRS	1,000.00	1,000.00	0	
35711175	503320	SERVICE CONTRACTS	400.00	400.00	0	
35711175	503600	ADVERTISING	0.00	0.00	0	
35711175	505210	POSTAGE	100.00	100.00	0	
35711175	505510	MILEAGE	0.00	0.00	0	
35711175	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0	
35711175	505530	LODGING	250.00	250.00	0	
35711175	505540	CONVENTION AND CONFERENCES	1,000.00	1,000.00	0	
35711175	505550	MEALS	100.00	100.00	0	
35711175	505810	DUES/ASSOCIATION MEMBERSHIPS	200.00	200.00	0	
35711175	506001	OFFICE SUPPLIES	2,900.00	2,900.00	0	
35711175	506004	MEDICAL/LABORATORY SUPPLIES	5,000.00	5,000.00	0	
35711175	506005	LAUNDRY/JANITORIAL SUPPLIES	1,000.00	1,000.00	0	
35711175	506007	REPAIR/MAINTENANCE SUPPLIES	800.00	800.00	0	
35711175	506011	UNIFORMS/APPAREL EMP/INMATES	1,500.00	1,500.00	0	
35711175	506013	EDUCATION/RECREATION SUPPLIES	1,500.00	3,500.00	2,000	Increase requested to support additional family and youth aquatic programs scheduled to begin in FY 21
35711175	508202	ADD-FURNITURE/FIXTURES/EQUIP	300.00	300.00	0	
<b>Total Pool</b>			229,525.33	296,071.40		
35711176	501100	FULL-TIME SALARIES	287,871.40	296,071.40	8,200	Increase requested to upgrade Recreation Maintenance Specialist position to Senior Recreation Maintenance Specialist.
35711176	501200	OVER-TIME	4,500.00	4,500	0	
35711176	501230	BONUSES & LICENSING	0.00	0.00	0	
35711176	501300	PART-TIME WAGES	5,445.40	5,445.40	0	

3571176	502100	FICA-EMPLOYER CONTRIBUTION	16,732.75	16,732.75	0	
3571176	502210	RETIREMENT VRS	32,917.68	32,917.68	0	
3571176	502212	RETIREMENT VRS HYBRID	5,248.32	5,248.32	0	
3571176	502300	EMPLOYEE HEALTH INSURANCE	55,403.82	55,403.82	0	
3571176	502400	GROUP LIFE INSURANCE	1,494.34	1,494.34	0	
3571176	502510	SHORT-TERM DISABILITY	232.30	232.30	0	
3571176	502520	LONG-TERM DISABILITY	793.83	793.83	0	
3571176	502600	UNEMPLOYMENT INSURANCE	0.00	0.00	0	
3571176	502700	WORKERS COMPENSATION INSURANCE	8,463.45	8,463.45	0	
3571176	502820	EDUCATION - TUITION ASSISTANCE	0.00	5,000.00	5,000	Tuition reimbursement requested by multiple staff members in good standing who are pursuing higher education for advancement opportunities.
3571176	502840	CELL PHONE STIPEND	0.00	0.00	0	
3571176	502850	EAP PROGRAM	0.00	0.00	0	
3571176	503310	EQUIPMENT REPAIRS	7,000.00	12,000.00	5,000	Increase based on 2019 actual expenditures
3571176	503320	SERVICE CONTRACTS	65,000.00	80,000.00	15,000	Increase requested for anticipated increases in mowing, park repairs, tree removal work, and small construction related to park improvements.
3571176	503330	VEHICLE MAINTENANCE	2,000.00	2,000.00	0	
3571176	503600	ADVERTISING	0.00	0.00	0	
3571176	505110	ELECTRICAL SERVICES	15,000.00	15,000.00	0	
3571176	505130	WATER AND SEWER	7,700.00	7,700.00	0	
3571176	505210	POSTAGE	0.00	0.00	0	
3571176	505230	TELEPHONE/FAX/VIDEO	0.00	0.00	0	
3571176	505410	LEASE/RENTAL OF EQUIPMENT	9,000.00	11,000.00	2,000	Increase based on 2019 actual and project equipment needs for FY 21
3571176	505510	MILEAGE	0.00	0.00	0	
3571176	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00	0	
3571176	505530	LODGING	450.00	450.00	0	
3571176	505540	CONVENTION AND CONFERENCES	1,500.00	1,500.00	0	
3571176	505550	MEALS	100.00	100.00	0	
3571176	505699	RC030 OTHER AGENCIES	0.00	0.00	0	
3571176	505699	RC031 OTHER AGENCIES	0.00	0.00	0	
3571176	505810	DUES/ASSOCIATION MEMBERSHIPS	100.00	100.00	0	
3571176	506001	OFFICE SUPPLIES	200.00	200.00	0	
3571176	506003	AGRICULTURAL SUPPLIES	10,000.00	10,000.00	0	
3571176	506005	LAUNDRY/JANITORIAL SUPPLIES	3,300.00	3,300.00	0	
3571176	506007	REPAIR/MAINTENANCE SUPPLIES	8,000.00	8,000.00	0	
3571176	506008	VEHICLE AND EQUIPMENT GAS	3,000.00	3,000.00	0	
3571176	506011	UNIFORMS/APPEAR EMP/INMATES	1,750.00	1,750.00	0	
3571176	508111	RC029 REP-INFRASTRUCTURE	0.00	0.00	0	
3571176	508205	RC027 ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	0	
3571176	508205	RC028 ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0.00	0	
3571176	508212	RC023 ADD-BUILDING	0.00	0.00	0	
3571176	508212	RC024 ADD-BUILDING	0.00	0.00	0	
3571176	508212	RC025 ADD-BUILDING	0.00	0.00	0	
3571176	508212	RC026 ADD-BUILDING	0.00	0.00	0	
<b>Total</b>	<b>Parke</b>		<b>553,203.29</b>			
3571179	461182	REGISTRATION FEES-ATHLETICS	0.00	0.00		
3571179	501200	OVER-TIME	0.00	0.00		
3571179	501230	BONUSES & LICENSING	0.00	0.00		
3571179	501300	PART-TIME WAGES	14,261.08			
3571179	502100	FICA-EMPLOYER CONTRIBUTION	1,090.96			
3571179	502212	RETIREMENT VRS HYBRID	0.00			
3571179	502600	UNEMPLOYMENT INSURANCE	69.94			
3571179	502700	WORKERS COMPENSATION INSURANCE	0.00			
3571179	502850	EAP PROGRAM	0.00			
3571179	503200	TEMP HELP SRVS-OUTSIDE VENDOR	0.00			
3571179	503320	SERVICE CONTRACTS	0.00			
3571179	503600	ADVERTISING	0.00			
3571179	505510	MILEAGE	0.00			
3571179	505520	TRAVEL-PUBLIC TRANSPORTATION	0.00			
3571179	505530	LODGING	0.00			
3571179	505540	CONVENTION AND CONFERENCES	0.00			
3571179	505550	MEALS	0.00			
3571179	506002	FOOD SUPPLIES AND FOOD SERVICE	0.00			
3571179	506002	RC41 FOOD SUPPLIES AND FOOD SERVICE	0.00			
3571179	506002	RC42 FOOD SUPPLIES AND FOOD SERVICE	0.00			
3571179	506013	EDUCATION/RECREATION SUPPLIES	0.00			
3571179	509910	MISCELLANEOUS EXPENSE	5,000.00			
<b>Total</b>	<b>Grants</b>		<b>20,421.98</b>			
<b>Grand Total</b>			<b>1,888,610.38</b>	<b>2,137,621.51</b>	<b>117,200</b>	

No projections entered. Dipu Murizala informed me that these grant accounts are void due to the fact that they are regular operating accounts and will not allow grant funding to rollover. Waiting for correct accounts to be created by Finance.

**SEWER**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
41431221	501100		FULL-TIME SALARIES	239,152.49	239,152.49	0.00	
41431221	501200		OVER-TIME	40,000.00	40,000.00	0.00	
41431221	501210		ON-CALL PAY	15,000.00	15,000.00	0.00	
41431221	501230		BONUSES & LICENSING	0.00	0	0.00	
41431221	501300		PART-TIME WAGES	0.00	0	0.00	
41431221	502100		FICA-EMPLOYER CONTRIBUTION	20,553.68	20,553.68	0.00	
41431221	502210		RETIREMENT VRS	18,698.76	18,698.76	0.00	
41431221	502212		RETIREMENT VRS HYBRID	13,060.56	13,060.56	0.00	
41431221	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
41431221	502300		EMPLOYEE HEALTH INSURANCE	59,059.20	59,059.20	0.00	
41431221	502400		GROUP LIFE INSURANCE	1,243.58	1,243.58	0.00	
41431221	502510		SHORT-TERM DISABILITY	363.84	363.84	0.00	
41431221	502520		LONG-TERM DISABILITY	689.88	689.88	0.00	
41431221	502700		WORKERS COMPENSATION INSURANCE	7,805.72	7,805.72	0.00	
41431221	502840		CELL PHONE STIPEND	479.96	479.96	0.00	
41431221	502841		TOOL ALLOWANCE	0.00	0.00	0.00	
41431221	502850		EAP PROGRAM	125.00	125.00	0.00	
41431221	503120		ACCOUNTING/AUDITING SERVICES	7,000.00	7,000.00	0.00	
41431221	503130		MANAGEMENT CONSULTING SERVICES	200,000.00	200,000.00	0.00	
41431221	503310		EQUIPMENT REPAIRS	15,000.00	15,000.00	0.00	
41431221	503320		SERVICE CONTRACTS	250,000.00	250,000.00	0.00	
41431221	503330		VEHICLE MAINTENANCE	15,000.00	15,000.00	0.00	
41431221	505130		WATER AND SEWER	5,000.00	5,000.00	0.00	
41431221	505230		TELEPHONE/FAX/VIDEO	2,000.00	2,000.00	0.00	
41431221	505304		OTHER PROPERTY INSURANCE	25,000.00	25,000.00	0.00	
41431221	505410		LEASE/RENTAL OF EQUIPMENT	0.00	0.00	0.00	
41431221	505810		DUES/ASSOCIATION MEMBERSHIPS	0.00	0.00	0.00	
41431221	506001		OFFICE SUPPLIES	0.00	0.00	0.00	
41431221	506004		MEDICAL/LABORATORY SUPPLIES	4,000.00	3,000.00	-1,000.00	
41431221	506007		REPAIR/MAINTENANCE SUPPLIES	500.00	500.00	0.00	
41431221	506008		VEHICLE AND EQUIPMENT GAS	10,000.00	10,000.00	0.00	
41431221	506009		VEHICLE AND EQUIPMENT SUPPLIES	0.00	0.00	0.00	
41431221	506011		UNIFORMS/APPAREL EMP/INMATES	3,500.00	3,500.00	0.00	
41431221	506014		OTHER OPERATING SUPPLIES	5,000.00	5,000.00	0.00	
41431221	508101		REP-MACHINERY AND EQUIPMENT	530,000.00	530,000.00	0.00	
41431221	508102		REP-FURNITURE AND FIXTURES	0.00	0.00	0.00	
41431221	508110		DEPRECIATION	0.00	0.00	0.00	
41431221	508201		ADD-MACHINERY AND EQUIPMENT	0.00	0.00	0.00	
41431221	509901		BAD DEBTS	0.00	0.00	0.00	
41431221	509910		MISCELLANEOUS EXPENSE	5,000.00	5000	0.00	
41431221	509910	R0053	MISCELLANEOUS EXPENSE	0.00	0	0.00	
41431221	509911		DAMAGE CLAIMS	10,000.00	10000	0.00	

<b>Total</b>	<b>Operations</b>		1,503,232.67	1,502,232.67	-1,000.00
41431222	501100	FULL-TIME SALARIES	46,584.82	46,584.82	0.00
41431222	501200	OVER-TIME	500.00	500.00	0.00
41431222	501210	ON-CALL PAY	2,500.00	2,500.00	0.00
41431222	501230	BONUSES & LICENSING	0.00	0.00	0.00
41431222	502100	FICA-EMPLOYER CONTRIBUTION	3,418.74	3,418.74	0.00
41431222	502210	RETIREMENT VRS	6,186.48	6,186.48	0.00
41431222	502300	EMPLOYEE HEALTH INSURANCE	6,324.00	6,324.00	0.00
41431222	502400	GROUP LIFE INSURANCE	242.32	242.32	0.00
41431222	502510	SHORT-TERM DISABILITY	18.00	18.00	0.00
41431222	502520	LONG-TERM DISABILITY	125.76	125.76	0.00
41431222	502700	WORKERS COMPENSATION INSURANCE	754.78	754.78	0.00
41431222	502841	TOOL ALLOWANCE	300.00	300	0.00
41431222	503310	EQUIPMENT REPAIRS	50,000.00	50000	0.00
41431222	503320	SERVICE CONTRACTS	3,219,322.00	2395727	-823,595.00
41431222	503330	VEHICLE MAINTENANCE	1,500.00	1500	0.00
41431222	505110	ELECTRICAL SERVICES	100,000.00	100000	0.00
41431222	505130	WATER AND SEWER	3,000.00	3000	0.00
41431222	505230	TELEPHONE/FAX/VIDEO	8,000.00	8000	0.00
41431222	506007	REPAIR/MAINTENANCE SUPPLIES	125,000.00	125000	0.00
41431222	506008	VEHICLE AND EQUIPMENT GAS	2,500.00	2500	0.00
41431222	506011	UNIFORMS/APPAREL EMP/INMATES	1,500.00	1500	0.00
41431222	509914	ADMINISTRATIVE CHARGEBACKS	382,500.00	382500	0.00
41431222	509915	PAYMENT IN LIEU TAXES	923,459.00	923459	0.00
<b>Total</b>	<b>Pump Station</b>		4,883,735.90	4,060,140.90	-823,595.00
41431223	503130	MANAGEMENT CONSULTING SERVICES	500,000.00	500000	0.00
41431223	508101	REP-MACHINERY AND EQUIPMENT	30,000.00	30000	0.00
41431223	508111	REP-INFRASTRUCTURE	1,500,000.00	1500000	0.00
<b>Total</b>	<b>Construction</b>		2,030,000.00	2,030,000.00	0.00
<b>Grand Total</b>			8,416,968.57	7,592,373.57	-824,595.00

**SHERIFF**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11213035	479922		COST RECOVERY	0.00			
11213035	501100		FULL-TIME SALARIES	503,935.35			
11213035	501200		OVER-TIME	10,000.00	15,000.00	5,000	INCREASE IN CITY SPONSERED OVERTIME
11213035	501300		PART-TIME WAGES	66,830.40			
11213035	502100		FICA-EMPLOYER CONTRIBUTION	42,238.30			
11213035	502210		RETIREMENT VRS	66,922.56			
11213035	502300		EMPLOYEE HEALTH INSURANCE	82,160.88			
11213035	502400		GROUP LIFE INSURANCE	2,620.28			
11213035	502510		SHORT-TERM DISABILITY	180.00			
11213035	502520		LONG-TERM DISABILITY	1,360.44			
11213035	502600		UNEMPLOYMENT INSURANCE	0.00			
11213035	502700		WORKERS COMPENSATION INSURANCE	16,394.82			
11213035	502840		CELL PHONE STIPEND	4,799.60			
11213035	503310		EQUIPMENT REPAIRS	3,000.00			
11213035	503320		SERVICE CONTRACTS	13,163.76			
11213035	503330		VEHICLE MAINTENANCE	20,000.00			
11213035	503600		ADVERTISING	500.00			
11213035	505210		POSTAGE	3,500.00			
11213035	505211		Project Lifesaver	7,000.00			
11213035	505230		TELEPHONE/FAX/VIDEO	5,500.00			
11213035	505306		SURETY BONDS	2,000.00			
11213035	505510		MILEAGE	300.00			
11213035	505520		TRAVEL-PUBLIC TRANSPORTATION	2,000.00			
11213035	505530		LODGING	0.00			
11213035	505540		CONVENTION AND CONFERENCES	4,000.00			
11213035	505550		MEALS	1,000.00			
11213035	505590		EXTRADITION OF PRISONERS	0.00			
11213035	505810		DUES/ASSOCIATION MEMBERSHIPS	1,500.00			
11213035	506001		OFFICE SUPPLIES	5,500.00			
11213035	506007		REPAIR/MAINTENANCE SUPPLIES	600.00			
11213035	506008		VEHICLE AND EQUIPMENT GAS	25,000.00			
11213035	506010		POLICE SUPPLIES	8,400.00			
11213035	506011		UNIFORMS/APPAREL EMP/INMATES	12,000.00			
11213035	508201		ADD-MACHINERY AND EQUIPMENT	0.00			
11213035	508201	PL008	ADD-MACHINERY AND EQUIPMENT	0.00			
11213035	508201	PL016	ADD-MACHINERY AND EQUIPMENT	0.00			
11213035	508202		ADD-FURNITURE/FIXTURES/EQUIP	0.00			
11213035	508205		ADD-MOTOR VEHICLES/EQUIPMENT	0.00			
11213035	509910		MISCELLANEOUS EXPENSE	-8,000.00			
<b>Total</b>	<b>Sheriff</b>			904,406.39			
11213038	501100		FULL-TIME SALARIES	80,986.62			
11213038	501200		OVER-TIME	10,000.00	15,000	5,000.00	INCREASE IN CITY SPONSERED OVERTIME
11213038	501230		BONUSES & LICENSING	0.00			
11213038	501300		PART-TIME WAGES	318,380.31			

11213038	502100	FICA-EMPLOYER CONTRIBUTION	30,091.88	
11213038	502210	RETIREMENT VRS	10,755.00	
11213038	502300	EMPLOYEE HEALTH INSURANCE	16,840.56	
11213038	502400	GROUP LIFE INSURANCE	421.20	
11213038	502510	SHORT-TERM DISABILITY	36.00	
11213038	502520	LONG-TERM DISABILITY	218.64	
11213038	502600	UNEMPLOYMENT INSURANCE	0.00	
11213038	502700	WORKERS COMPENSATION INSURANCE	10,630.00	
11213038	502840	CELL PHONE STIPEND	479.96	
11213038	503310	EQUIPMENT REPAIRS	3,000.00	
11213038	503320	SERVICE CONTRACTS	40,963.76	
11213038	503330	VEHICLE MAINTENANCE	40,000.00	
11213038	505210	POSTAGE	0.00	
11213038	505212	E-Ticketing	38,000.00	
11213038	505510	MILEAGE	300.00	
11213038	505520	TRAVEL-PUBLIC TRANSPORTATION	3,000.00	
11213038	505530	LODGING	0.00	
11213038	505540	CONVENTION AND CONFERENCES	3,000.00	
11213038	505550	MEALS	0.00	
11213038	505810	DUES/ASSOCIATION MEMBERSHIPS	0.00	
11213038	506001	OFFICE SUPPLIES	5,500.00	
11213038	506007	REPAIR/MAINTENANCE SUPPLIES	400.00	
11213038	506008	VEHICLE AND EQUIPMENT GAS	31,200.00	
11213038	506010	POLICE SUPPLIES	9,800.00	
11213038	506011	UNIFORMS/APPAREL EMP/INMATES	8,000.00	
11213038	508202	ADD-FURNITURE/FIXTURES/EQUIP	3,000.00	
11213038	508203	ADD-COMMUNICATIONS	0.00	
11213038	508205	ADD-MOTOR VEHICLES/EQUIPMENT	0.00	
<b>Total</b>	<b>Sheriff 295</b>		<b>665,003.93</b>	
<b>Grand Total</b>			<b>1,569,410.32</b>	<b>10,000.00</b>

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:** Sheriff's Office  
**Priority Ranking:** High  
**Mandated:**  
**If yes, cite Code or Law:**

1. Operating Cost	Account Name/Number	Amount
	CANINE UNIT EXPENSES	\$5,000.00

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue		
Reduced Expenditure		
Net Increase/(Decrease)		\$ 5,000.00

**3. Justification for Additional Funding Request:**  
 Newly acquired Canine Unit at the Hopewell Sheriff's Office put into service.

**4. Impact if Not Funded?**  
 Necessary to maintain the health, training, and equipment needed for both dogs.

# **SOCIAL SERVICES**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request
80444010	507010		PUBLIC ASSISTANCE	43,317.00	43,317.00
80464010	507010		PUBLIC ASSISTANCE	43,317.00	43,317.00
80814010	507010		PUBLIC ASSISTANCE	1,000.00	1,000.00
81014010	507010		PUBLIC ASSISTANCE	500.00	500.00
81107010	507010		PUBLIC ASSISTANCE	40,000.00	40,000.00
81107020	507010		PUBLIC ASSISTANCE	2,000.00	2,000.00
81107030	507010		PUBLIC ASSISTANCE	20,000.00	20,000.00
81107050	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00
81127030	507010		PUBLIC ASSISTANCE	61,772.00	61,772.00
81177000	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00
81177005	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00
81177020	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00
81187010	507010		PUBLIC ASSISTANCE	45,000.00	45,000.00
81187020	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
81187050	507010		PUBLIC ASSISTANCE	23,000.00	23,000.00
81217060	507010		PUBLIC ASSISTANCE	225,000.00	225,000.00
81227080	507010		PUBLIC ASSISTANCE	352,500.00	352,500.00
81237070	507010		PUBLIC ASSISTANCE	352,500.00	352,500.00
81446010	507010		PUBLIC ASSISTANCE	15,000.00	15,000.00
81727060	507010		PUBLIC ASSISTANCE	35,000.00	35,000.00
81737070	507010		PUBLIC ASSISTANCE	6,248.00	6,248.00
81741709	507010		PUBLIC ASSISTANCE	30,000.00	30,000.00
82446010	507010		PUBLIC ASSISTANCE	0.00	0.00
82446010	564010		Expenditures for Asst Prog Mai	3,000.00	3,000.00
82946010	507010		PUBLIC ASSISTANCE	2,500.00	2,500.00
82956010	507010		PUBLIC ASSISTANCE	2,500.00	2,500.00
83016010	561110		Purchase Service Other	2,862.00	2,862.00
83026010	561110		Purchase Service Other	2,862.00	2,862.00
83341030	507010		PUBLIC ASSISTANCE	14,980.00	14,980.00
83341040	507010		PUBLIC ASSISTANCE	15,570.00	15,570.00
83341090	507010		PUBLIC ASSISTANCE	3,000.00	3,000.00
84814010	507010		PUBLIC ASSISTANCE	1,000.00	1,000.00
851B1100	501100		FULL-TIME SALARIES	0.00	0.00

855B1100	501100		FULL-TIME SALARIES	2,422,833.09	2,422,833.09
855B1100	501200		OVER-TIME	0.00	0.00
855B1100	501207		FLEX SPEND SHORTFALL	0.00	0.00
855B1100	501230		BONUSES & LICENSING	0.00	0.00
855B1100	501300		PART-TIME WAGES	0.00	0.00
855B1100	502100		FICA-EMPLOYER CONTRIBUTION	175,381.70	175,381.70
855B1100	502210		RETIREMENT VRS	230,888.64	230,888.64
855B1100	502212		RETIREMENT VRS HYBRID	70,502.16	70,502.16
855B1100	502220		PAYMENT OTHER RETIREMENT	5,069.04	5,069.04
855B1100	502300		EMPLOYEE HEALTH INSURANCE	456,821.76	456,821.76
855B1100	502400		GROUP LIFE INSURANCE	11,801.40	11,801.40
855B1100	502510		SHORT-TERM DISABILITY	1,744.20	1,744.20
855B1100	502520		LONG-TERM DISABILITY	2,171.40	2,171.40
855B1100	502600		UNEMPLOYMENT INSURANCE	0.00	0.00
855B1100	502700		WORKERS COMPENSATION INSURANCE	7,768.54	7,768.54
855B1200	501200		OVER-TIME	2,000.00	2,000.00
855B1200	501210		ON-CALL PAY	15,550.00	15,550.00
855B1200	502100		FICA-EMPLOYER CONTRIBUTION	0.00	0.00
855B1200	502300		EMPLOYEE HEALTH INSURANCE	0.00	0.00
855B1200	502700		WORKERS COMPENSATION INSURANCE	0.00	0.00
855B1300	501300		PART-TIME WAGES	88,762.18	88,762.18
855B1300	502100		FICA-EMPLOYER CONTRIBUTION	6,790.68	6,790.68
855B1300	502210		RETIREMENT VRS	0.00	0.00
855B1300	502600		UNEMPLOYMENT INSURANCE	0.00	0.00
855B1300	502700		WORKERS COMPENSATION INSURANCE	252.20	252.20
855B1300	509990		VPA OLD EXPENSE	0.00	0.00
855B2100	502100		FICA-EMPLOYER CONTRIBUTION	0.00	0.00
855B2210	502210		RETIREMENT VRS	0.00	0.00
855B2210	502840		CELL PHONE STIPEND	0.00	0.00
855B2210	509990		VPA OLD EXPENSE	0.00	0.00
855B2300	502300		EMPLOYEE HEALTH INSURANCE	0.00	0.00
855B2400	502400		GROUP LIFE INSURANCE	0.00	0.00
855B2510	502510		SHORT-TERM DISABILITY	0.00	0.00
855B2510	502520		LONG-TERM DISABILITY	0.00	0.00

855B2520	502520		LONG-TERM DISABILITY	0.00	0.00
855B2600	502600		UNEMPLOYMENT INSURANCE	0.00	0.00
855B2710	502700		WORKERS COMPENSATION INSURANCE	0.00	0.00
855B2710	502850		EAP PROGRAM	0.00	0.00
855B2800	502800		OTHER BENEFITS	0.00	0.00
855B2820	502820		EDUCATION - TUITION ASSISTANCE	0.00	0.00
855B3120	503120		ACCOUNTING/AUDITING SERVICES	0.00	0.00
855B3150	503150		LEGAL SERVICES	50,000.00	50,000.00
855B3170	503130		MANAGEMENT CONSULTING SERVICES	0.00	0.00
855B3170	503190		OTHER PROFESSIONAL SERVICES	50,000.00	50,000.00
855B3170	503600		ADVERTISING	0.00	0.00
855B3170	508212		ADD-BUILDING	0.00	0.00
855B3310	503310		EQUIPMENT REPAIRS	0.00	0.00
855B3320	503320		SERVICE CONTRACTS	20,000.00	20,000.00
855B3500	503500		PRINTING AND BINDING	0.00	0.00
855B5110	505110		ELECTRICAL SERVICES	48,000.00	48,000.00
855B5130	505130		WATER AND SEWER	6,000.00	6,000.00
855B5140	505140		REFUSE SERVICES	0.00	0.00
855B5210	505210		POSTAGE	20,000.00	20,000.00
855B5230	505230		TELEPHONE/FAX/VIDEO	20,000.00	20,000.00
855B5410	505410		LEASE/RENTAL OF EQUIPMENT	8,000.00	8,000.00
855B5510	505510		MILEAGE	0.00	0.00
855B5510	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
855B5510	505530		LODGING	0.00	0.00
855B5510	505540		CONVENTION AND CONFERENCES	5,000.00	5,000.00
855B5510	505550		MEALS	0.00	0.00
855B5530	505510		MILEAGE	0.00	0.00
855B5530	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
855B5530	505530		LODGING	4,500.00	4,500.00
855B5530	505540		CONVENTION AND CONFERENCES	0.00	0.00
855B5530	505550		MEALS	0.00	0.00
855B5540	505510		MILEAGE	0.00	0.00
855B5540	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
855B5540	505530		LODGING	0.00	0.00

855B5540	505540		CONVENTION AND CONFERENCES	0.00	0.00
855B5540	505550		MEALS	2,000.00	2,000.00
855B5545	505510		MILEAGE	0.00	0.00
855B5545	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
855B5545	505530		LODGING	0.00	0.00
855B5545	505540		CONVENTION AND CONFERENCES	500.00	500.00
855B5545	505550		MEALS	0.00	0.00
855B5810	505810		DUES/ASSOCIATION MEMBERSHIPS	1,500.00	1,500.00
855B6001	506001		OFFICE SUPPLIES	58,000.00	58,000.00
855B6002	506002		FOOD SUPPLIES AND FOOD SERVICE	1,000.00	1,000.00
855B6002	509990		VPA OLD EXPENSE	0.00	0.00
855B6007	506007		REPAIR/MAINTENANCE SUPPLIES	20,000.00	20,000.00
855B6008	506008		VEHICLE AND EQUIPMENT GAS	10,000.00	10,000.00
855B6009	506009		VEHICLE AND EQUIPMENT SUPPLIES	5,000.00	5,000.00
855B6011	506011		UNIFORMS/APPAREL EMP/INMATES	1,000.00	1,000.00
855B6012	506012		BOOKS AND SUBSCRIPTIONS	0.00	0.00
855B6014	506014		OTHER OPERATING SUPPLIES	50,000.00	50,000.00
855B8205	508205		ADD-MOTOR VEHICLES/EQUIPMENT	25,000.00	25,000.00
855B8211	508110		DEPRECIATION	0.00	0.00
855B8211	508305		DEP-MOTOR VEHICLES/EQUIPMENT	0.00	0.00
855B8311	508110		DEPRECIATION	0.00	0.00
855B8311	508312		DEP-BUILDING	180,516.00	180,516.00
85842800	502800		OTHER BENEFITS	0.00	0.00
85843120	503120		ACCOUNTING/AUDITING SERVICES	0.00	0.00
85843150	503150		LEGAL SERVICES	0.00	0.00
85843170	503190		OTHER PROFESSIONAL SERVICES	0.00	0.00
85843310	503310		EQUIPMENT REPAIRS	0.00	0.00
85843320	503320		SERVICE CONTRACTS	0.00	0.00
85843500	503500		PRINTING AND BINDING	0.00	0.00
85845110	505110		ELECTRICAL SERVICES	0.00	0.00
85845130	505130		WATER AND SEWER	0.00	0.00
85845140	505140		REFUSE SERVICES	0.00	0.00
85845210	505210		POSTAGE	0.00	0.00
85845230	505230		TELEPHONE/FAX/VIDEO	0.00	0.00

85845410	505410		LEASE/RENTAL OF EQUIPMENT	0.00	0.00
85845510	505510		MILEAGE	0.00	0.00
85845510	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
85845510	505530		LODGING	0.00	0.00
85845510	505540		CONVENTION AND CONFERENCES	0.00	0.00
85845510	505550		MEALS	0.00	0.00
85845530	505510		MILEAGE	0.00	0.00
85845530	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
85845530	505530		LODGING	0.00	0.00
85845530	505540		CONVENTION AND CONFERENCES	0.00	0.00
85845530	505550		MEALS	0.00	0.00
85845540	505510		MILEAGE	0.00	0.00
85845540	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
85845540	505530		LODGING	0.00	0.00
85845540	505540		CONVENTION AND CONFERENCES	0.00	0.00
85845540	505550		MEALS	0.00	0.00
85845545	505510		MILEAGE	0.00	0.00
85845545	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0.00
85845545	505530		LODGING	0.00	0.00
85845545	505540		CONVENTION AND CONFERENCES	0.00	0.00
85845545	505550		MEALS	0.00	0.00
85845810	505810		DUES/ASSOCIATION MEMBERSHIPS	0.00	0.00
85846001	506001		OFFICE SUPPLIES	0.00	0.00
85846002	506002		FOOD SUPPLIES AND FOOD SERVICE	0.00	0.00
85846007	506007		REPAIR/MAINTENANCE SUPPLIES	0.00	0.00
85846008	506008		VEHICLE AND EQUIPMENT GAS	0.00	0.00
85846009	506009		VEHICLE AND EQUIPMENT SUPPLIES	0.00	0.00
85846011	506011		UNIFORMS/APPAREL EMP/INMATES	0.00	0.00
85846012	506012		BOOKS AND SUBSCRIPTIONS	0.00	0.00
85846014	506014		OTHER OPERATING SUPPLIES	520,444.00	520,444.00
85848205	508205		ADD-MOTOR VEHICLES/EQUIPMENT	25,000.00	25,000.00
85848211	508211		ADD-INFRASTRUCTURE	0.00	0.00
85848211	508305		DEP-MOTOR VEHICLES/EQUIPMENT	0.00	0.00
86115010	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00

86215070	507010		PUBLIC ASSISTANCE	2,576.00	2,576.00
86415711	507010		PUBLIC ASSISTANCE	0.00	0.00
86616010	507010		PUBLIC ASSISTANCE	7,364.00	7,364.00
86626010	507010		PUBLIC ASSISTANCE	7,364.00	7,364.00
86656010	507010		PUBLIC ASSISTANCE	7,364.00	7,364.00
87211210	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87211215	507010		PUBLIC ASSISTANCE	5,000.00	5,000.00
87211220	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87211230	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87211240	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87211325	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87221230	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87221240	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87221250	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87221270	507010		PUBLIC ASSISTANCE	17,000.00	17,000.00
87221305	507010		PUBLIC ASSISTANCE	7,000.00	7,000.00
87221325	507010		PUBLIC ASSISTANCE	35,000.00	35,000.00
87241215	507010		PUBLIC ASSISTANCE	52,000.00	52,000.00
87271080	507010		PUBLIC ASSISTANCE	22,000.00	22,000.00
87271085	507010		PUBLIC ASSISTANCE	94,000.00	94,000.00
87313170	507010		PUBLIC ASSISTANCE	650.00	650.00
87315540	505540		CONVENTION AND CONFERENCES	650.00	650.00
87315540	507010		PUBLIC ASSISTANCE	650.00	650.00
87316001	507010		PUBLIC ASSISTANCE	650.00	650.00
87515540	507010		PUBLIC ASSISTANCE	300.00	300.00
89013170	507010		PUBLIC ASSISTANCE	0.00	0.00
89511010	507010		PUBLIC ASSISTANCE	3,500.00	3,500.00
89530000	509917		ADULT PROTECTIVE SERVICES	0.00	0.00
<b>Total</b>	<b>DSS</b>			<b>6,325,292.99</b>	<b>6,325,292.99</b>

# **STORMWATER**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	
48433251	430216		CATTAIL CREEK REVENUE	0.00			
48433251	430216	ST002	CATTAIL CREEK REVENUE	0.00			
48433251	461229	ST005	GRANTS	0.00			
48433251	501100		FULL-TIME SALARIES	296,042.10	351,377.00	55,334.90	Public Works Supervisor (
48433251	501200		OVER-TIME	0.00			
48433251	502100		FICA-EMPLOYER CONTRIBUTION	21,834.28			
48433251	502210		RETIREMENT VRS	26,709.24			
48433251	502212		RETIREMENT VRS HYBRID	12,605.16			
48433251	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00			
48433251	502300		EMPLOYEE HEALTH INSURANCE	40,989.36	134,617.00	22,436.20	Assumed total of benefits
48433251	502400		GROUP LIFE INSURANCE	1,539.46			
48433251	502510		SHORT-TERM DISABILITY	352.92			
48433251	502520		LONG-TERM DISABILITY	841.92			
48433251	502600		UNEMPLOYMENT INSURANCE	0.00			
48433251	502700		WORKERS COMPENSATION INSURANCE	6,828.90			
48433251	502840		CELL PHONE STIPEND	479.96			
48433251	503130		MANAGEMENT CONSULTING SERVICES	0.00			
48433251	503140		ENGINEERING/ARCHITECTURAL SERV	30,000.00	30,000.00		
48433251	503140	ST001	ENGINEERING/ARCHITECTURAL SERV	20,000.00	20,000.00		USCOE Permit Yr 2 Monit
48433251	503140	ST002	ENGINEERING/ARCHITECTURAL SERV	0.00			
48433251	503140	ST003	ENGINEERING/ARCHITECTURAL SERV	0.00			Design budget adjusted to
48433251	503140	ST004	ENGINEERING/ARCHITECTURAL SERV	0.00			
48433251	503140	ST009	ENGINEERING/ARCHITECTURAL SERV	0.00			
48433251	503140	ST010	ENGINEERING/ARCHITECTURAL SERV	0.00			Design budget of \$18,144 Design budget of \$34,560
48433251	503150		LEGAL SERVICES	0.00			
48433251	503190		OTHER PROFESSIONAL SERVICES	0.00			
48433251	503310		EQUIPMENT REPAIRS	10,000.00	10,000.00		
48433251	503320		SERVICE CONTRACTS	100,000.00	50,000.00	-50,000.00	Stormwater prorated sha
48433251	503330		VEHICLE MAINTENANCE	5,000.00	5,000.00		
48433251	503600		ADVERTISING	500.00	500.00		
48433251	505210		POSTAGE	100.00	100.00		
48433251	505410		LEASE/RENTAL OF EQUIPMENT	0.00	7,000.00	7,000.00	CCTV Pipe camera rental
48433251	505510		MILEAGE	500.00	500.00		
48433251	505520		TRAVEL-PUBLIC TRANSPORTATION	500.00	500.00		
48433251	505530		LODGING	500.00	500.00		
48433251	505540		CONVENTION AND CONFERENCES	1,000.00	1,000.00		
48433251	505550		MEALS	250.00	250.00		
48433251	505810		DUES/ASSOCIATION MEMBERSHIPS	1,000.00	1,000.00		
48433251	506001		OFFICE SUPPLIES	2,000.00	2,000.00		
48433251	506007		REPAIR/MAINTENANCE SUPPLIES	14,000.00	8,000.00	-6,000.00	reduced based on average
48433251	506008		VEHICLE AND EQUIPMENT GAS	5,000.00	5,000.00		
48433251	506012		BOOKS AND SUBSCRIPTIONS	0.00			
48433251	508206		ADD-CONSTR VEHICLES/EQUIPMENT	27,500.00	0.00	-27,500.00	Vehicle replaced in FY20
48433251	508211		ADD-INFRASTRUCTURE	77,000.00	80,000.00		
48433251	508211	ST001	ADD-INFRASTRUCTURE	10,000.00	5,000.00	-5,000.00	reduced maintenance and

48433251	509910	MISCELLANEOUS EXPENSE	5,826.70	5,000.00	-826.70	
<b>Total</b>	<b>Stormwater #1</b>		1,318,900.00	1,741,172.00	422,272.00	Budget request includes \$ by \$165,208. Options for budget includes \$85M, de 50% funding (\$191,572); : CAFR auditors.
49433253	508211	ADD-INFRASTRUCTURE	0.00			
49433253	509918	PAYMENT TO STATE	10,000.00	10,000.00		
<b>Total</b>	<b>Stormwater #2</b>		10,000.00	10,000.00		
<b>Grand Total</b>			1,328,900.00	1,751,172.00		\$716,000 in Grant Fundin ST003 & ST004); 261,203 into FY21  Requesting 242,000 to ba

**TREASURER**

Org	Object	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
11126030	501100	FULL-TIME SALARIES	264,632.70	298,701.48	34,068.78	Need for Full-Time CPA/increased need to recruit/hire/retain accounting skilled staff-RESTRUCTURING
11126030	501200	OVER-TIME	0.00	0.00	0.00	
11126030	501230	BONUSES & LICENSING	0.00	0.00	0.00	
11126030	501300	PART-TIME WAGES	88,844.29	100,769.34	11,925.05	Increased hourly pay and training time need for new staff and coverage for customer service-RESTRUCTURING
11126030	502100	FICA-EMPLOYER CONTRIBUTION	24,965.72	24,965.72	0.00	
11126030	502210	RETIREMENT VRS	12,009.72	12,009.72	0.00	
11126030	502212	RETIREMENT VRS HYBRID	23,136.64	23,136.64	0.00	
11126030	502221	RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
11126030	502300	EMPLOYEE HEALTH INSURANCE	65,527.20	65,527.20	0.00	
11126030	502400	GROUP LIFE INSURANCE	1,404.22	1,404.22	0.00	
11126030	502510	SHORT-TERM DISABILITY	544.47	544.47	0.00	
11126030	502520	LONG-TERM DISABILITY	780.60	780.60	0.00	
11126030	502600	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	
11126030	502700	WORKERS COMPENSATION INSURANCE	388.44	388.44	0.00	
11126030	503190	OTHER PROFESSIONAL SERVICES	5,000.00	10,000.00	5,000.00	Increased MUNIS support for billing and delinquent collection services
11126030	503320	SERVICE CONTRACTS	7,000.00	7,000.00	0.00	
11126030	503600	ADVERTISING	1,200.00	2,000.00	800.00	Increased newspaper ad cost for increasing communication of delinquency and collection efforts
11126030	505210	POSTAGE	20,000.00	25,000.00	5,000.00	Increased cost and # of mailing for delinquency and collection efforts
11126030	505230	TELEPHONE/FAX/VIDEO	2,200.00	2,200.00	0.00	
11126030	505306	SURETY BONDS	4,000.00	4,000.00	0.00	
11126030	505510	MILEAGE	1,000.00	1,000.00	0.00	
11126030	505520	TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1,000.00	0.00	
11126030	505530	LODGING	2,850.00	2,850.00	0.00	
11126030	505540	CONVENTION AND CONFERENCES	3,600.00	3,600.00	0.00	
11126030	505550	MEALS	1,000.00	1,000.00	0.00	
11126030	505551	TRAINING	0.00	5,000.00	5,000.00	Increased investment for new staff to gain required skills through TAV and MUNIS Conferences
11126030	505810	DUES/ASSOCIATION MEMBERSHIPS	750.00	750.00	0.00	
11126030	506001	OFFICE SUPPLIES	8,000.00	8,000.00	0.00	
11126030	508202	ADD-FURNITURE/FIXTURES/EQUIP	1,500.00	1,500.00	0.00	
11126030	509910	MISCELLANEOUS EXPENSE	8,010.00	5,010.00	-3,000.00	
<b>Total</b>	<b>Treasurer</b>		<b>549,344.00</b>	<b>608,137.83</b>	<b>58,793.83</b>	<b>GOAL: Increasing Collections, meeting CAFR deadlines and requests and decreasing accounting errors-RESTRUCTURING</b>

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

<b>Department:</b>	TREASURER'S OFFICE
<b>Priority Ranking:</b>	
<b>Mandated:</b>	
<b>If yes, cite Code or Law:</b>	

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	OTHER PROFESSIONAL SERVICES/503190	5000

<b>2. Increased Revenue or Reduced Expenditure that will offset the operating increase</b>		
Increased Revenue		
Reduced Expenditure		
<b>Net Increase/(Decrease)</b>		<b>\$ 5,000.00</b>

**3. Justification for Additional Funding Request:**

New FOIA requirements and new staff in handling customer transactions in MUNIS

**4. Impact if Not Funded?**

Costly errors and account corrections due to inability to access archived history in EGTS. Need MUNIS support to build account transparency.

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:** TREASURER'S OFFICE  
**Priority Ranking:** \_\_\_\_\_  
**Mandated:** \_\_\_\_\_  
**If yes, cite Code or Law:** \_\_\_\_\_

<b>1. Operating Cost</b>	<b>Account Name/Number</b>	<b>Amount</b>
	<u>POSTAGE/505210</u>	<u>5000</u>

**2. Increased Revenue or Reduced Expenditure that will offset the operating increase**

Increased Revenue	_____	_____
Reduced Expenditure	_____	_____
Net Increase/(Decrease)		<u>\$ 5,000.00</u>

**3. Justification for Additional Funding Request:**

Increased internal efforts to notify delinquent tax payers and collect vs using 3rd party

**4. Impact if Not Funded?**

Increased cost to citizens by having 3rd party debt collector

**City of Hopewell  
 FY 2020 Operating Budget Request Form  
 Operating Costs Other than Personnel**

**Please Enter Information in the Gray Cells**

**Department:**   
**Priority Ranking:**   
**Mandated:**   
 If yes, cite Code or Law:

1. Operating Cost	Account Name/Number	Amount
	<input type="text" value="TRAINING/505551"/>	<input type="text" value="5000"/>

2. Increased Revenue or Reduced Expenditure that will offset the operating increase		
Increased Revenue	<input type="text"/>	<input type="text"/>
Reduced Expenditure	<input type="text"/>	<input type="text"/>
Net Increase/(Decrease)		<input type="text" value="\$ 5,000.00"/>

**3. Justification for Additional Funding Request:**

New staff requires training on MUNIS platform and maintenance requirements to service accounts.

**4. Impact if Not Funded?**

If not funded, CAFR requirements could be delayed and customer accounts not reflect accurate balances.

# **VJCCA/COURT SERVICES**

<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>2020 Original Budget</b>	<b>2021 Budget Request</b>	<b>Difference</b>	<b>Explanation/Comment</b>
11334071	501100	FULL-TIME SALARIES	94,234.78	94,234.78		
11334071	501200	OVER-TIME	0.00	0.00		
11334071	501230	BONUSES & LICENSING	0.00	0.00		
11334071	502100	FICA-EMPLOYER CONTRIBUTION	6,844.76	6,844.76		
11334071	502210	RETIREMENT VRS	12,506.64	12,506.64		
11334071	502300	EMPLOYEE HEALTH INSURANCE	11,744.88	11,744.88		
11334071	502400	GROUP LIFE INSURANCE	489.84	489.84		
11334071	502510	SHORT-TERM DISABILITY	36.00	36.00		
11334071	502520	LONG-TERM DISABILITY	254.28	254.28		
11334071	502700	WORKERS COMPENSATION INSURANCE	103.74	103.74		
11334071	503130	MANAGEMENT CONSULTING SERVICES	30,200.00	30,200.00		
11334071	503330	VEHICLE MAINTENANCE	1,100.00	1,100.00		
11334071	504200	CITY AUTOMOTIVE POOL	0.00	0.00		
11334071	505230	TELEPHONE/FAX/VIDEO	0.00	0.00		
11334071	505305	MOTOR VEHICLE INSURANCE	0.00	0.00		
11334071	506008	VEHICLE AND EQUIPMENT GAS	0.00	0.00		
<b>Total</b>	<b>VJCCA/Court Services</b>		<b>157,514.92</b>	<b>157,514.92</b>		

# **VOTER REGISTRAR**

Obj	Object	Description	2020 Original Budget	2021 Budget Request	
11154027	501100	REG-TIME SALARIES	29,970.18	34,670.18	25,000.00
11154027	501300	OVER-TIME	-	-	-
11154027	501200	ROMANCES & LICENSING	-	-	-
11154027	501240	ELECTION POLL WORKERS	30,230.00	30,230.00	-
11154027	501500	PART-TIME WAGES	18,780.78	18,780.78	-
11154027	502100	PCA-EMPLOYER CONTRIBUTION	8,150.14	18,300.14	8,750.00
11154027	502210	RETIREMENT VES	11,908.82	11,908.82	-
11154027	502212	RETIREMENT VRS HYBRID	-	-	-
11154027	502300	EMPLOYEE HEALTH INSURANCE	12,792.00	12,792.00	-
11154027	502400	GROUP LIFE INSURANCE	468.18	468.18	-
11154027	502510	SHORT-TERM DISABILITY	38.00	38.00	-
11154027	502520	LONG-TERM DISABILITY	243.04	243.04	-
11154027	502800	UNEMPLOYMENT INSURANCE	-	-	-
11154027	502700	WORKERS COMPENSATION INSURANCE	135.88	135.88	-
11154027	502940	CELL PHONE STIPEND	-	-	-
11154027	503300	TEMP HELP SVCS-OUTSIDE VENDOR	-	-	-
11154027	503310	EQUIPMENT REPAIRS	200.00	200.00	-
11154027	503320	SERVICE CONTRACTS	17,500.00	17,500.00	-
11154027	503400	ADVERTISING	500.00	500.00	-
11154027	503110	ELECTRICAL SERVICES	500.00	500.00	-
11154027	503130	WATER AND SEWER	500.00	500.00	-
11154027	505210	POSTAGE	8,000.00	8,000.00	1,000.00
11154027	505230	TELEPHONE/FAAX/VIDEO	1,400.00	1,400.00	-
11154027	505420	LEASE/RENTAL OF BUILDINGS	18,000.00	18,000.00	-
11154027	505510	MILEAGE	700.00	700.00	-
11154027	505320	TRAVEL-PUBLIC TRANSPORTATION	-	-	-
11154027	505330	LODGING	1,200.00	1,200.00	-
11154027	505340	CONVENTION AND CONFERENCES	2,000.00	2,000.00	-
11154027	505350	MEALS	500.00	500.00	-
11154027	506110	DUES/ASSOCIATION MEMBERSHIPS	800.00	800.00	-
11154027	506001	OFFICE SUPPLIES	10,862.00	10,862.00	-
11154027	508201	ADD-FURNITURE/FIXTURES/EQUIP	-	35,140.00	35,140.00
Total	Vote Registration		250,255.53	300,178.53	83,890.00

I would like to come for the meeting 12/27/19. The reason for having a new election in the upcoming year (2020), applications will increase by 50 persons from work back for applications that is a requirement. New Real ID and three Elections into a Presidential 2020 year, also need all voter registration applications scanned into VeriFi Program

These benefits for the new position.

There will be more 2019/2020 applications meeting and ballots for

The locality doesn't have enough voting D200 Voting machines and Express ACA machines for the 2020 year. This means if a machine malfunctions during Absentee Voting or a Wait on election day, this means that the results will be counted by the officer of Election by hand at the end of the night of the Election, this may cause a bigger problem for a recount.

# **WATER RENEWAL**

Org	Object	Project	Description	2020 Original Budget	2021 Budget Request	Difference	Explanation/Comment
32432231	501100		FULL-TIME SALARIES	570,807.86	570,807.86	0.00	All labor numbers were entered by Finance for 19-20 and have not been changed. Will need final numbers entered for 20-21 from Finance so that our expenses/revenues will balance.
32432231	501200		OVER-TIME	2,500.00	2,500.00	0.00	
32432231	501207		FLEX SPEND SHORTFALL	0.00	0.00	0.00	
32432231	501230		BONUSES & LICENSING	150.00	150.00	0.00	
32432231	501300		PART-TIME WAGES	62,400.00	10000.00	-52,400.00	There was \$10K budgeted for this line in 19-20.
32432231	502100		FICA-EMPLOYER CONTRIBUTION	47,185.65	47,185.65	0.00	
32432231	502210		RETIREMENT VRS	51,006.48	51,006.48	0.00	
32432231	502212		RETIREMENT VRS HYBRID	25,232.29	25,232.29	0.00	
32432231	502220		PAYMENT OTHER RETIREMENT	5,250.00	5,250.00	0.00	
32432231	502300		EMPLOYEE HEALTH INSURANCE	74,123.77	74,123.77	0.00	
32432231	502400		GROUP LIFE INSURANCE	2,985.25	2,985.25	0.00	
32432231	502510		SHORT-TERM DISABILITY	689.35	689.35	0.00	
32432231	502520		LONG-TERM DISABILITY	1,635.50	1,635.50	0.00	
32432231	502600		UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	
32432231	502700		WORKERS COMPENSATION INSURANCE	2,415.28	2,415.28	0.00	
32432231	502820		EDUCATION - TUITION ASSISTANCE	2,000.00	2000	0.00	
32432231	502840		CELL PHONE STIPEND	5,279.56	5279.56	0.00	
32432231	503320		SERVICE CONTRACTS	0.00	0	0.00	
32432231	503600		ADVERTISING	1,500.00	1000	-500.00	
32432231	505210		POSTAGE	0.00	0	0.00	
32432231	505510		MILEAGE	999.00	1000	1.00	
32432231	505520		TRAVEL-PUBLIC TRANSPORTATION	1,000.00	1000	0.00	
32432231	505530		LODGING	8,500.00	8500	0.00	
32432231	505540		CONVENTION AND CONFERENCES	3,000.00	3000	0.00	
32432231	505550		MEALS	1,000.00	1000	0.00	
32432231	506001		OFFICE SUPPLIES	7,000.00	6000	-1,000.00	
32432231	509903		FREIGHT CHARGES	0.00	0	0.00	
<b>Total</b>	<b>Admin</b>			<b>876,659.99</b>	<b>822,760.99</b>	<b>-53,899.00</b>	
32432232	501100		FULL-TIME SALARIES	0.00	0	0.00	
32432232	501200		OVER-TIME	0.00	0	0.00	
32432232	501210		ON-CALL PAY	0.00	0	0.00	
32432232	501230		BONUSES & LICENSING	0.00	0	0.00	
32432232	501300		PART-TIME WAGES	0.00	0	0.00	
32432232	502100		FICA-EMPLOYER CONTRIBUTION	0.00	0	0.00	
32432232	502210		RETIREMENT VRS	0.00	0	0.00	
32432232	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0	0.00	
32432232	502300		EMPLOYEE HEALTH INSURANCE	0.00	0	0.00	
32432232	502400		GROUP LIFE INSURANCE	0.00	0	0.00	
32432232	502510		SHORT-TERM DISABILITY	0.00	0	0.00	
32432232	502520		LONG-TERM DISABILITY	0.00	0	0.00	
32432232	502700		WORKERS COMPENSATION INSURANCE	0.00	0	0.00	
32432232	502840		CELL PHONE STIPEND	0.00	0	0.00	
32432232	503320		SERVICE CONTRACTS	1,400.00	1,400.00	0.00	
32432232	505110		ELECTRICAL SERVICES	2,000.00	2,000.00	0.00	
32432232	505120		HEATING SERVICES-GAS/COAL/OIL	0.00	0	0.00	
32432232	505130		WATER AND SEWER	0.00	0	0.00	
32432232	506004	R0002	MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432232	506004	R0006	MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432232	506007		REPAIR/MAINTENANCE SUPPLIES	0.00	0	0.00	
<b>Total</b>	<b>Primary Plant</b>			<b>3,400.00</b>	<b>3,400.00</b>	<b>0.00</b>	
32432233	501100		FULL-TIME SALARIES	488,670.59	488,670.59	0.00	
32432233	501200		OVER-TIME	50,000.00	50,000.00	0.00	
32432233	501230		BONUSES & LICENSING	100.00	100.00	0.00	
32432233	501300		PART-TIME WAGES	5,000.00	5,000.00	0.00	
32432233	502100		FICA-EMPLOYER CONTRIBUTION	35,795.76	35,795.76	0.00	
32432233	502210		RETIREMENT VRS	41,444.52	41,444.52	0.00	
32432233	502212		RETIREMENT VRS HYBRID	23,451.00	23,451.00	0.00	
32432233	502300		EMPLOYEE HEALTH INSURANCE	102,523.92	102,523.92	0.00	
32432233	502400		GROUP LIFE INSURANCE	2,541.24	2,541.24	0.00	
32432233	502510		SHORT-TERM DISABILITY	646.32	646.32	0.00	
32432233	502520		LONG-TERM DISABILITY	1,398.84	1,398.84	0.00	
32432233	502700		WORKERS COMPENSATION INSURANCE	7,934.68	7,934.68	0.00	
32432233	502820		EDUCATION - TUITION ASSISTANCE	0.00	0	0.00	
32432233	503130		MANAGEMENT CONSULTING SERVICES	0.00	0	0.00	
32432233	503140		ENGINEERING/ARCHITECTURAL SERV	0.00	0	0.00	
32432233	503140	R0100	ENGINEERING/ARCHITECTURAL SERV	0.00	0	0.00	
32432233	503140	R0101	ENGINEERING/ARCHITECTURAL SERV	40,000.00	10000	-30,000.00	
32432233	503140	R0102	ENGINEERING/ARCHITECTURAL SERV	800.00	800	0.00	
32432233	503140	R0103	ENGINEERING/ARCHITECTURAL SERV	25,000.00	25000	0.00	
32432233	503140	R0104	ENGINEERING/ARCHITECTURAL SERV	220,000.00	240000	20,000.00	Increase due to current trends and Price Increases / Increase in number of sampling sites/analysis due to Phase II, \$4000 for permit renewal sampling/analysis
32432233	503140	R0105	ENGINEERING/ARCHITECTURAL SERV	8,000.00	8000	0.00	
32432233	503320		SERVICE CONTRACTS	60,000.00	63000	3,000.00	Lachat \$6800, LabWorks / LIMS \$13K, Element \$8900, Dishwasher PM/Balance/Hoods/Thermometers \$5000, DiWater \$4500, Skalar \$8K, HACH \$3000, HACH WIMS \$3000, Linko \$7500
32432233	505510		MILEAGE	0.00	0	0.00	
32432233	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0	0.00	
32432233	505530		LODGING	0.00	0	0.00	
32432233	505540		CONVENTION AND CONFERENCES	5,000.00	5000	0.00	
32432233	505550		MEALS	0.00	0	0.00	
32432233	506004		MEDICAL/LABORATORY SUPPLIES	200,000.00	200000	0.00	
32432233	506007		REPAIR/MAINTENANCE SUPPLIES	65,000.00	65000	0.00	

32432233	508211		ADD-INFRASTRUCTURE	0.00	0	0.00	
32432233	508211	RO124	ADD-INFRASTRUCTURE	0.00	0	0.00	
<b>Total</b>	<b>Lab</b>			<b>1,383,306.87</b>	<b>1,376,306.87</b>	<b>-7,000.00</b>	
32432234	501100		FULL-TIME SALARIES	61,327.40	61,327.40	0.00	
32432234	501200		OVER-TIME	500.00	500.00	0.00	
32432234	501230		BONUSES & LICENSING	0.00	0.00	0.00	
32432234	501300		PART-TIME WAGES	20,000.00	20,000.00	0.00	
32432234	502100		FICA-EMPLOYER CONTRIBUTION	4,548.70	4,548.70	0.00	
32432234	502210		RETIREMENT VRS	8,144.28	8,144.28	0.00	
32432234	502300		EMPLOYEE HEALTH INSURANCE	6,396.00	6,396.00	0.00	
32432234	502400		GROUP LIFE INSURANCE	319.02	319.02	0.00	
32432234	502510		SHORT-TERM DISABILITY	18.00	18.00	0.00	
32432234	502520		LONG-TERM DISABILITY	165.60	165.60	0.00	
32432234	502700		WORKERS COMPENSATION INSURANCE	67.34	67.34	0.00	
32432234	503320		SERVICE CONTRACTS	2,000.00	2000	0.00	
32432234	506005		LAUNDRY//ANTIORIAL SUPPLIES	7,500.00	7500	0.00	
32432234	506014		OTHER OPERATING SUPPLIES	10,000.00	6500	-3,500.00	
32432234	509120	D0310	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432234	509903		FREIGHT CHARGES	0.00	0	0.00	
<b>Total</b>	<b>Stores</b>			<b>120,986.34</b>	<b>117,486.34</b>	<b>-3,500.00</b>	
32432235	501100		FULL-TIME SALARIES	1,277,420.46	1,277,420.46	0.00	
32432235	501200		OVER-TIME	120,000.00	120,000.00	0.00	
32432235	501201		SHIFT DIFF	5,000.00	5,000.00	0.00	
32432235	501202		SHIFT 1 O/T	0.00	0.00	0.00	
32432235	501230		BONUSES & LICENSING	1,500.00	1,000.00	-500.00	
32432235	501300		PART-TIME WAGES	20,800.00	15,000.00	-5,800.00	
32432235	502100		FICA-EMPLOYER CONTRIBUTION	94,526.29	94,526.29	0.00	
32432235	502210		RETIREMENT VRS	118,336.95	118,336.95	0.00	
32432235	502212		RETIREMENT VRS HYBRID	42,767.40	42,767.40	0.00	
32432235	502221		RETIREMENT-ICMA 401/457 HYBRID	0.00	0.00	0.00	
32432235	502300		EMPLOYEE HEALTH INSURANCE	203,365.58	203,365.58	0.00	
32432235	502400		GROUP LIFE INSURANCE	6,307.54	6,307.54	0.00	
32432235	502510		SHORT-TERM DISABILITY	1,301.50	1,301.50	0.00	
32432235	502520		LONG-TERM DISABILITY	3,420.30	3,420.30	0.00	
32432235	502600		UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	
32432235	502700		WORKERS COMPENSATION INSURANCE	19,810.02	19,810.02	0.00	
32432235	502820		EDUCATION - TUITION ASSISTANCE	2,000.00	2000	0.00	
32432235	503310	R0031	EQUIPMENT REPAIRS	0.00	0	0.00	
32432235	503320		SERVICE CONTRACTS	0.00	0	0.00	
32432235	503320	RO010	SERVICE CONTRACTS	225,000.00	400000	175,000.00	Increase in cost to haul due to closing of landfill; new contract beg 01/01/2020 IFB 08-20; \$225/haul; \$45/ton disposal. Est 2 hauls/day; 10 tons/load; \$1350/day; Choice Waste Svcs of Central Va
32432235	505120		HEATING SERVICES-GAS/COAL/OIL	285,000.00	285000	0.00	
32432235	505510		MILEAGE	0.00	0	0.00	
32432235	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0	0.00	
32432235	505530		LODGING	0.00	0	0.00	
32432235	505540		CONVENTION AND CONFERENCES	40,000.00	35000	-5,000.00	
32432235	505550		MEALS	0.00	0	0.00	
32432235	506004		MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432235	506004	R0001	MEDICAL/LABORATORY SUPPLIES	75,000.00	75000	0.00	Scientific Supplies
32432235	506004	R0002	MEDICAL/LABORATORY SUPPLIES	600,000.00	600000	0.00	Hypochlorite
32432235	506004	R0003	MEDICAL/LABORATORY SUPPLIES	450,000.00	450000	0.00	polymer
32432235	506004	R0004	MEDICAL/LABORATORY SUPPLIES	30,000.00	30000	0.00	Defoamer
32432235	506004	R0005	MEDICAL/LABORATORY SUPPLIES	80,000.00	80000	0.00	Phosphoric Acid
32432235	506004	R0009	MEDICAL/LABORATORY SUPPLIES	200,000.00	200000	0.00	OTC
32432235	506004	R0011	MEDICAL/LABORATORY SUPPLIES	700,000.00	600000	-100,000.00	Sodium Hydroxide
<b>Total</b>	<b>Operations</b>			<b>4,601,556.04</b>	<b>4,665,256.04</b>	<b>63,700.00</b>	
32432236	501100		FULL-TIME SALARIES	658,854.11	658,854.11	0.00	
32432236	501200		OVER-TIME	30,000.00	30,000.00	0.00	
32432236	501210		ON-CALL PAY	20,000.00	20,000.00	0.00	
32432236	501230		BONUSES & LICENSING	0.00	0.00	0.00	
32432236	501300		PART-TIME WAGES	0.00	0.00	0.00	
32432236	502100		FICA-EMPLOYER CONTRIBUTION	47,370.20	47,370.20	0.00	
32432236	502210		RETIREMENT VRS	46,215.93	46,215.93	0.00	
32432236	502212		RETIREMENT VRS HYBRID	41,120.40	41,120.40	0.00	
32432236	502300		EMPLOYEE HEALTH INSURANCE	92,149.77	92,149.77	0.00	
32432236	502400		GROUP LIFE INSURANCE	3,419.91	3,419.91	0.00	
32432236	502510		SHORT-TERM DISABILITY	1,065.19	1,065.19	0.00	
32432236	502520		LONG-TERM DISABILITY	1,915.12	1,915.12	0.00	
32432236	502700		WORKERS COMPENSATION INSURANCE	10,681.60	10,681.60	0.00	
32432236	502840		CELL PHONE STIPEND	479.96	479.96	0.00	
32432236	502841		TOOL ALLOWANCE	1,000.00	1000	0.00	
32432236	503310		EQUIPMENT REPAIRS	15,000.00	15000	0.00	Interceptor
32432236	503320		SERVICE CONTRACTS	0.00	0	0.00	
32432236	503320	R0021	SERVICE CONTRACTS	30,000.00	30000	0.00	
32432236	503320	R0022	SERVICE CONTRACTS	110,000.00	110000	0.00	
32432236	503320	R0023	SERVICE CONTRACTS	10,000.00	10000	0.00	
32432236	503320	R0024	SERVICE CONTRACTS	140,000.00	140000	0.00	
32432236	503320	R0025	SERVICE CONTRACTS	100,000.00	100000	0.00	
32432236	503320	R0026	SERVICE CONTRACTS	0.00	0	0.00	

32432236	503320	R0027	SERVICE CONTRACTS	2,000.00	2000	0.00	
32432236	503320	R0028	SERVICE CONTRACTS	50,000.00	50000	0.00	
32432236	503320	R0029	SERVICE CONTRACTS	140,000.00	140000	0.00	
32432236	503320	R0030	SERVICE CONTRACTS	50,000.00	50000	0.00	
32432236	503320	R0135	SERVICE CONTRACTS	75,000.00	75000	0.00	
32432236	505120		HEATING SERVICES-GAS/COAL/OIL	15,000.00	15000	0.00	
32432236	505510		MILEAGE	0.00	0	0.00	
32432236	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0	0.00	
32432236	505530		LODGING	0.00	0	0.00	
32432236	505540		CONVENTION AND CONFERENCES	10,000.00	10000	0.00	
32432236	505550		MEALS	0.00	0	0.00	
32432236	506004		MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432236	506004	R0041	MEDICAL/LABORATORY SUPPLIES	75,000.00	75000	0.00	
32432236	506004	R0042	MEDICAL/LABORATORY SUPPLIES	125,000.00	125000	0.00	
32432236	506004	R0043	MEDICAL/LABORATORY SUPPLIES	50,000.00	50000	0.00	
32432236	506004	R0044	MEDICAL/LABORATORY SUPPLIES	50,000.00	50000	0.00	
32432236	506004	R0045	MEDICAL/LABORATORY SUPPLIES	175,000.00	175000	0.00	
32432236	506004	R0046	MEDICAL/LABORATORY SUPPLIES	20,000.00	20000	0.00	
32432236	506004	R0047	MEDICAL/LABORATORY SUPPLIES	60,000.00	60000	0.00	
32432236	506004	R0048	MEDICAL/LABORATORY SUPPLIES	125,000.00	125000	0.00	
32432236	506004	R0049	MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432236	506004	R0050	MEDICAL/LABORATORY SUPPLIES	125,000.00	125000	0.00	
32432236	506004	R0051	MEDICAL/LABORATORY SUPPLIES	75,000.00	75000	0.00	
32432236	506004	R0052	MEDICAL/LABORATORY SUPPLIES	0.00	0	0.00	
32432236	506004	R0136	MEDICAL/LABORATORY SUPPLIES	50,000.00	50000	0.00	
<b>Total</b>	<b>Maintenance</b>			<b>2,681,272.19</b>	<b>2,681,272.19</b>	<b>0.00</b>	
32432237	502300		EMPLOYEE HEALTH INSURANCE	0.00	0	0.00	
32432237	502850		EAP PROGRAM	1,000.00	1000	0.00	
32432237	503120		ACCOUNTING/AUDITING SERVICES	20,000.00	20000	0.00	
32432237	503130		MANAGEMENT CONSULTING SERVICES	25,000.00	25000	0.00	
32432237	503130	R0062	MANAGEMENT CONSULTING SERVICES	40,000.00	40000	0.00	
32432237	503130	R0063	MANAGEMENT CONSULTING SERVICES	75,000.00	30000	225,000.00	Increase in required purchase of phosphorus credits. Based on plant performance and current credit trends.
32432237	503130	R0064	MANAGEMENT CONSULTING SERVICES	100,000.00	100000	0.00	
32432237	503140		ENGINEERING/ARCHITECTURAL SERV	75,000.00	75000	0.00	
32432237	503150		LEGAL SERVICES	25,000.00	25000	0.00	
32432237	503320		SERVICE CONTRACTS	8,000.00	8000	0.00	
32432237	503320	R0071	SERVICE CONTRACTS	4,000.00	4000	0.00	
32432237	503320	R0072	SERVICE CONTRACTS	0.00	0	0.00	
32432237	503320	R0073	SERVICE CONTRACTS	1,200.00	2500	1,300.00	Increase in number of mats used around the plant to protect entrances, increase in cost.
32432237	503320	R0075	SERVICE CONTRACTS	5,000.00	5000	0.00	
32432237	503330		VEHICLE MAINTENANCE	30,000.00	30000	0.00	
32432237	504100		CITY DATA PROCESSING	5,000.00	5000	0.00	
32432237	505110		ELECTRICAL SERVICES	2,200,000.00	2200000	0.00	
32432237	505130		WATER AND SEWER	185,000.00	185000	0.00	
32432237	505230		TELEPHONE/FAX/VIDEO	6,500.00	6000	-500.00	
32432237	505304		OTHER PROPERTY INSURANCE	100,000.00	100000	0.00	
32432237	505510		MILEAGE	0.00	0	0.00	
32432237	505520		TRAVEL-PUBLIC TRANSPORTATION	0.00	0	0.00	
32432237	505530		LODGING	0.00	0	0.00	
32432237	505540		CONVENTION AND CONFERENCES	8,000.00	6000	-2,000.00	
32432237	505550		MEALS	0.00	0	0.00	
32432237	505810		DUES/ASSOCIATION MEMBERSHIPS	50,000.00	40000	-10,000.00	
32432237	506008		VEHICLE AND EQUIPMENT GAS	7,500.00	7500	0.00	
32432237	506009		VEHICLE AND EQUIPMENT SUPPLIES	0.00	0	0.00	
32432237	506011		UNIFORMS/APPAREL EMP/INMATES	35,000.00	35000	0.00	
32432237	506011	R0080	UNIFORMS/APPAREL EMP/INMATES	15,000.00	20000	5,000.00	additional staff, safety incentive
32432237	508101		REP-MACHINERY AND EQUIPMENT	375,000.00	375000	0.00	
32432237	508102		REP-FURNITURE AND FIXTURES	0.00	0	0.00	
32432237	508105		REP-MOTOR VEHICLES/EQUIPMENT	0.00	0	0.00	
32432237	508110		DEPRECIATION	0.00	0	0.00	
32432237	508201		ADD-MACHINERY AND EQUIPMENT	25,000.00	25000	0.00	
32432237	508205		ADD-MOTOR VEHICLES/EQUIPMENT	0.00	0	0.00	
32432237	508211		ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	D0212	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0123	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0124	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0125	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0126	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0127	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0128	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0129	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0130	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0131	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0132	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0133	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0134	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0137	ADD-INFRASTRUCTURE	750,000.00	0	-750,000.00	
32432237	508211	R0138	ADD-INFRASTRUCTURE	700,000.00	0	-700,000.00	
32432237	508211	R0139	ADD-INFRASTRUCTURE	0.00	0	0.00	

32432237	508211	R0140	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0141	ADD-INFRASTRUCTURE	300,000.00	0	-300,000.00	
32432237	508211	R0142	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0143	ADD-INFRASTRUCTURE	0.00	0	0.00	
32432237	508211	R0144	ADD-INFRASTRUCTURE	1,000,000.00	0	-1,000,000.00	
32432237	508211	R0145	ADD-INFRASTRUCTURE	500,000.00	0	-500,000.00	
32432237	508211	R0146	ADD-INFRASTRUCTURE	500,000.00	0	-500,000.00	
32432237	508211	R0147	ADD-INFRASTRUCTURE	600,000.00	0	-600,000.00	
32432237	508211	R0148	ADD-INFRASTRUCTURE	480,000.00	0	-480,000.00	
32432237	508212		ADD-BUILDING	0.00	0	0.00	
<b>32432237</b>	<b>509110</b>		<b>PRINCIPAL PAYMENT - DEBT</b>	<b>910,000.00</b>	<b>940000</b>	<b>30,000.00</b>	<b>Increase in total principal payment for the year; decrease in total interest</b>
32432237	509110	D0308	PRINCIPAL PAYMENT - DEBT	0.00	0	0.00	
32432237	509110	D0309	PRINCIPAL PAYMENT - DEBT	0.00	0	0.00	
32432237	509110	D0310	PRINCIPAL PAYMENT - DEBT	0.00	0	0.00	
32432237	509120		INTEREST PAYMENT- INTEREST	653,386.00	619488	-33,898.00	
32432237	509120	D0301	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0302	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0303	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0308	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0309	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0310	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509120	D0311	INTEREST PAYMENT- INTEREST	0.00	0	0.00	
32432237	509130		TRUSTEE AGENT FEES	3,000.00	3000	0.00	
32432237	509131	D0309	Bond Admin Fees	0.00	0	0.00	
32432237	509131	D0310	Bond Admin Fees	0.00	0	0.00	
32432237	509131	D0311	Bond Admin Fees	0.00	0	0.00	
32432237	509135	D0310	DEBT ISSUANCE COSTS	0.00	0	0.00	
32432237	509135	D0311	DEBT ISSUANCE COSTS	0.00	0	0.00	
32432237	509140		Amortiz Bond Discount	0.00	0	0.00	
32432237	509901		BAD DEBTS	0.00	0	0.00	
32432237	509902		LOSS ON INVENTORY	0.00	0	0.00	
32432237	509903		FREIGHT CHARGES	50,000.00	50000	0.00	
32432237	509904		PERMIT FEES	45,000.00	45000	0.00	
32432237	509910		MISCELLANEOUS EXPENSE	5,000.00	5000	0.00	
32432237	509910	R0079	SERVICE CONTRACTS	334,000.00	334000	0.00	
<b>Total</b>	<b>Overhead</b>			<b>10,251,586.00</b>	<b>5,636,488.00</b>	<b>-4,615,098.00</b>	
<b>Grand Total</b>				<b>19,868,767.43</b>	<b>15,252,970.43</b>	<b>-4,615,797.00</b>	

**ADJOURN**