

# MEDIA RELEASE

Contact:

Herbert Bragg, Director,

Office of Intergovernmental & Public Affairs

PH: (804) 541-2270

[hbragg@hopewellva.gov](mailto:hbragg@hopewellva.gov)

**FOR IMMEDIATE RELEASE**

Friday, September 4, 2020

Hopewell, Virginia

Release Number: 9/4/20-001

## City of Hopewell Reopens Local Government Offices to the Public By Appointment Only

**Hopewell, VA.** City Hall and other government offices will reopen to the public by appointment only starting Tuesday, September 8, 2020. Since the beginning of the COVID-19 pandemic, Hopewell government offices, to include City Hall (the Municipal Building), have been closed to the public in order to prevent and mitigate the spread of Coronavirus.

Although government buildings have been closed to the public, City employees have continually worked in their respective departments and offices providing needed services to the public. Appointments can be made by contacting the respective department you wish to interface with and with whom you are seeking services. A list of departmental phone numbers is attached.

Citizens can make online appointment for the DMV Select, Commissioner of the Revenue's Office and Treasurer by accessing the City's website at [www.hopewellva.gov](http://www.hopewellva.gov). Upon accessing the City's website (the home page) proceed to the **ONLINE SCHEDULING** icon which will direct you to the Welcome Book Appointment and Welcome page with directions.

The Hopewell Community Center will reopen for swimming and fitness opportunities beginning on Tuesday, September 8, 2020. To use the facility, members will be required to schedule an appointment. Hour-long appointments will be available throughout the day, Monday-Friday, with some limitations. Appointment times will vary between the pool and the fitness area. All fitness equipment has been relocated to the gymnasium and spaced 10 feet apart to comply with Phase 3 of Forward Virginia. Sports activities like basketball, racquet, wallyball, and pickleball will not be offered at this time.

Please note that locker rooms, showers, and other communal areas in the building will not be accessible. All patrons entering the Community Center will be required to wear a mask during the check-in process and must complete a health screening and temperature scan. To schedule an appointment or to learn about the building's new operating procedures, please visit [www.hopewellrecandparks.com/appointments](http://www.hopewellrecandparks.com/appointments) or call the Hopewell Community Center at (804) 541-2353.

Park pavilion rentals will also resume on Tuesday, September 8, 2020. All private parties held at park pavilions must comply with CDC guidelines and current executive orders. Interested parties are encouraged to contact the Hopewell Community Center before visiting the building in person. To learn more about pavilion rentals, please call (804) 541-2353 or email [recandparks@hopewellva.gov](mailto:recandparks@hopewellva.gov)

Visitors to City Hall will need to enter at the back of the building (300 N. Main Street), enter in the door on the left, and use the phone provided to dial the department they have an appointment with (phone list will be posted). After making contact, all visitors will be escorted by a department representative.

All visitors entering the facility must be wearing a face covering and submit to a temperature check. If a visitor does not have face covering one will be provided at no cost. Hand sanitizer will also be provided to visitors conducting business with the City.

# # #



# CITY OF HOPEWELL PHONE LIST

Please use these phone numbers to contact the department in which you need to visit. You must make an appointment before visiting.

DEPARTMENT	BUILDING	PHONE NUMBER
City Attorney	City Hall	541-2247
City Clerk	City Hall	541-2408
City Manager	City Hall	541-2243
Commissioner of the Revenue	City Hall	541-2237
Development	City Hall	541-2220
Engineering	City Hall	541-2319
Finance & Purchasing	City Hall	541-2306
Fire & Emergency Services	Fire Station	541-2288
Human Resources	City Hall	541-2211
Information Technology	City Hall	541-2225
Intergovernmental Affairs	City Hall	541-2270
Office on Youth	Office on Youth	352-4048
Police	Police Station	541-2222
Public Works	Public Works	541-2295
Real Estate	City Hall	541-2234
Recreation and Parks	Community Center	541-2353
Risk Management	City Hall	541-2211
Sheriff	Courthouse	541-2300
Social Services	Social Services	541-2330
Treasurer	City Hall	541-2240
Water Renewal	Water Renewal	541-2210