

INCIDENT BRIEFING (ICS 201)

Incident Briefing: 210	1. Incident Name: COVID-19	2. Date/Prepared 01/04/2021	3. Time Prepared 1700
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4. Map/Sketch

- Statewide cases per VDH at time of report:**



COVID-19 in Virginia: Cases



Dashboard Updated: 1/4/2021
Data entered by 5:00 PM the prior day.

Total Cases*		Total Hospitalizations**		Total Deaths	
367,536		18,387		5,132	
Confirmed+ 306,617	Probable+ 60,919	Confirmed+ 17,751	Probable+ 636	Confirmed+ 4,522	Probable+ 610

Select Measure (Affects Map and Bar Chart)

- Cases
- Hospitalizations
- Deaths

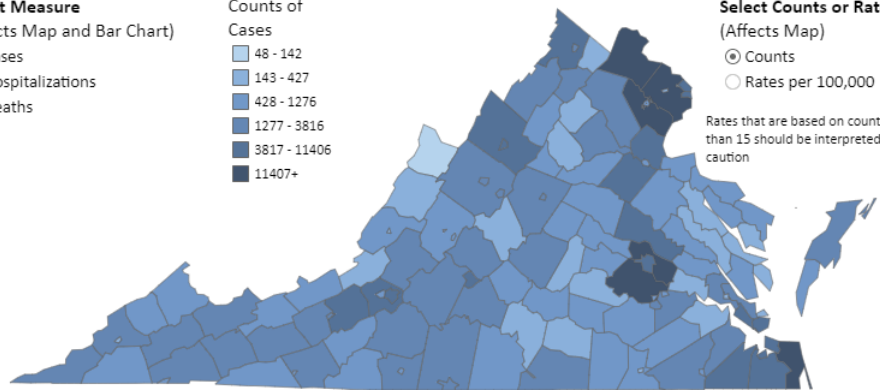
Counts of Cases

- 48 - 142
- 143 - 427
- 428 - 1276
- 1277 - 3816
- 3817 - 11406
- 11407+

Select Counts or Rates (Affects Map)

- Counts
- Rates per 100,000

Rates that are based on counts less than 15 should be interpreted with caution



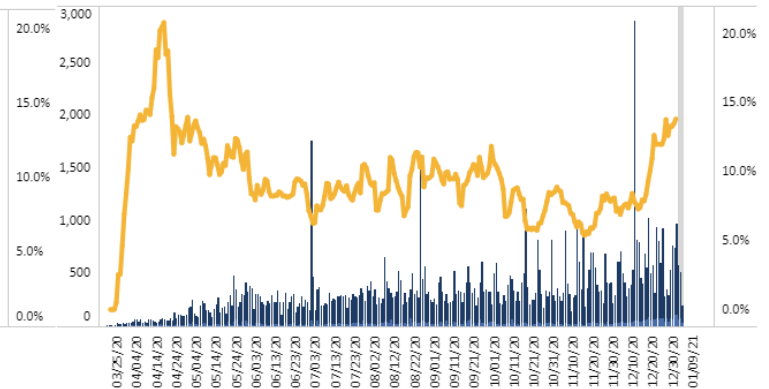
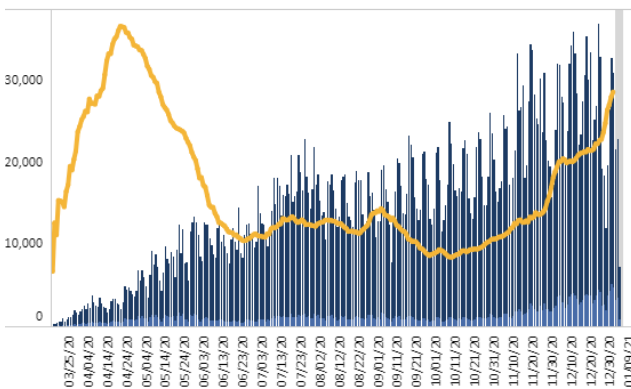
- Testing results by percent positive per VDH at time of report:**

Virginia Testing Results 15.8%

Crater Testing Results 13.8%

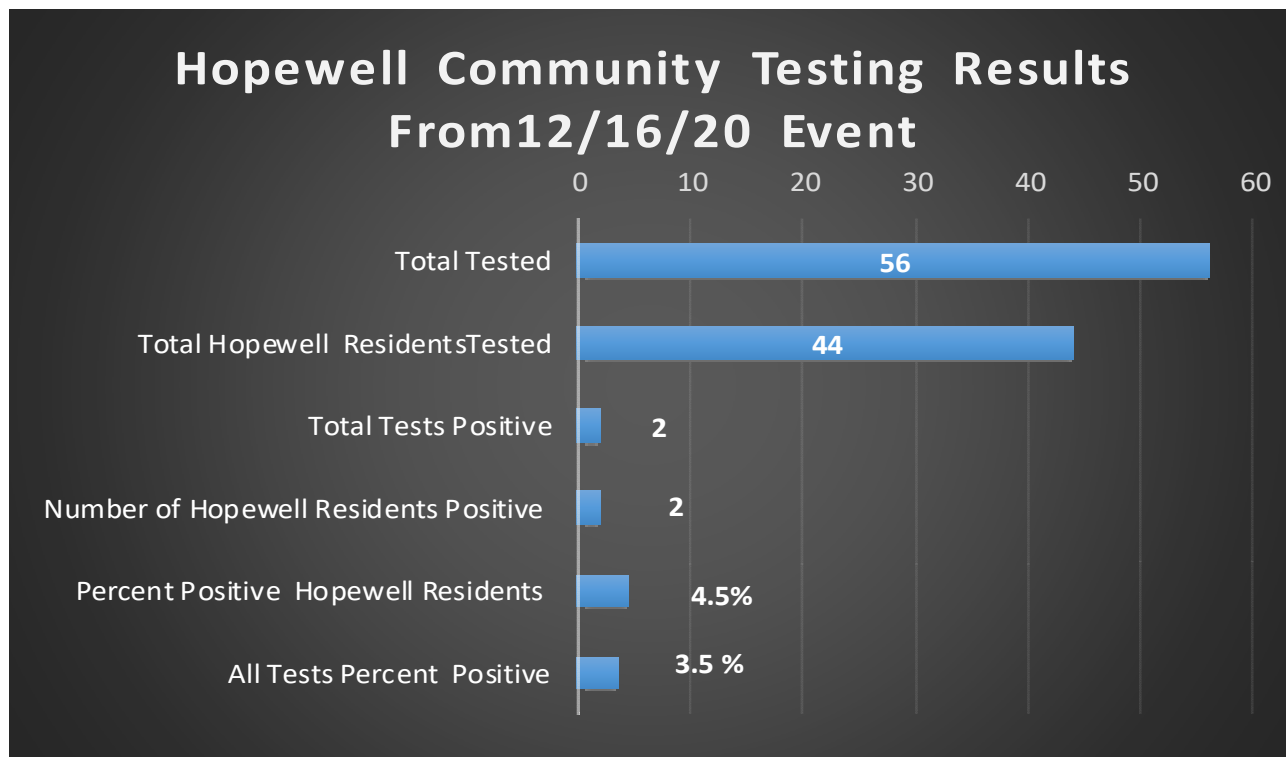
Number of Testing Encounters, Number of Positive Testing Encounters, and Percent Positivity** by Lab Report Date - All Health Districts, PCR Only

Number of Testing Encounters, Number of Positive Testing Encounters, and Percent Positivity** by Lab Report Date - Crater, PCR Only



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- Test results of Hopewell public testing event on 12/16/20 in Cavalier Square.



- Total number of cases, hospitalizations and deaths as reported by Crater Health at time of report:

Jurisdiction	Number of Cases		Hospitalizations		Deaths	
Dinwiddie County	1066	77 ↑	58	3 ↑	16	
City of Emporia	418	15 ↑	41		27	
Greensville County	993	17 ↑	44	1 ↑	15	
City of Hopewell	898	66 ↑	67	1 ↑	9	
City of Petersburg	1340	118 ↑	108	2 ↑	36	
Prince George County	1925	81 ↑	35		5	
Surry County	233	8 ↑	16	1 ↑	6	
Sussex County	701	23 ↑	34	2 ↑	14	
Totals for Crater Health District:	7,574		403		128	

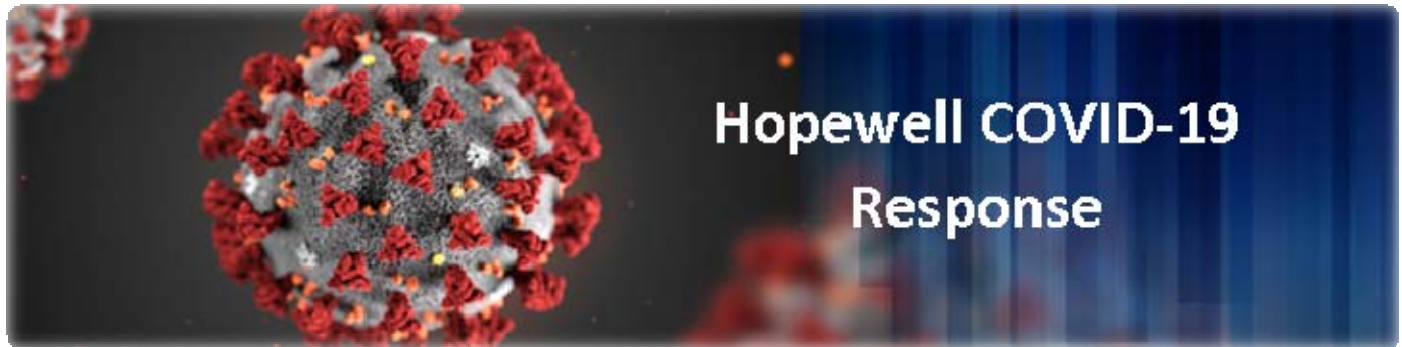
***Please not the above numbers represent data from 12/29/20-1/4/21**

7. Prepared by: Name: B. Ruppert _____ Position/Title: Emergency Management Signature: _____
ICS 201, Page 1
Date/Time: January 04,2021 1700 _____

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5. Summary of Current Actions



New Information is in Bold

An additional Coronavirus relief package is pending at the Federal Level- has passed Congress and is awaiting a Presidential signature. The exact language and impact will be clear once the official language is published. The bill is approximately 6000 pages long- more to follow.

Critical Takeaways on Response in Central Virginia:

- **Awaiting word on the availability of GENETWORx testing team for this week and the 3rd week of January.**
- **Crater Health Covid-19 Testing in Hopewell is scheduled for 1/14/2021, and 1/29/21.**
- Covid-19 testing took place at Cavalier Square. 12/29/20
 - 48 Total Tested
 - Additional details pending data review.
- COVID-19 testing took place today at Cavalier Square. 12/16/20
 - 42 Pre-registered
 - 56 Total tested
 - Additional details pending data review.
- Recreation distributed PPE kits today, to all the HRHA housing units, along with former HRHA units that have been privatized. 12/15/20
- Recreation conducted PPE distribution on Saturday December 12th. They gave out 572 PPE kits to the public. 12/14/20
- Recreation conducted PPE distribution last night at Harry E. James Elementary. 502 kits were distributed at this event. An additional 14 kits were distributed directly to homes at citizen request. 12/11/20
- Testing event conducted tonight at Cavalier Square from 5 pm- 6:30 pm. Details below. 12/10/20
 - 60 preregistered
 - 19 no-Shows
 - 41 tested
 - Results Pending
- FDA meeting today to discuss the Emergency Authorization for Pfizer vaccine. Based on the results of that decision, shipments may begin as early as this weekend. 12/10/20
- Priority Groups will also be discussed again at the national level. At this time, Hospitals will be receiving the first shipment of the vaccine in Virginia. 12/10/20

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<ul style="list-style-type: none"> • Recreation began kit distribution to the public with a drive-through at Carter G. Woodson last night. 289 kits were distributed during the first event. 12/8/20 • Testing event completed on December 1 10:00-1200 <ul style="list-style-type: none"> ○ 60 Registered ○ 1 on-site registration ○ 5 No-Show ○ 56 Tested ○ Results pending at Crater- VDH • News Release Prepared for PPE Distribution. Plan for secondary distribution of PPE for City residents is under review. This will follow a hybrid model based upon drive through and not door-to-door distribution. Plan to start stuffing bags on Monday November 30. With Distribution to start week of December 7, 2020. • Conducted testing event at Cavalier Square today from 10:00-12:00 Noon Details Below: 11/18/20 <ul style="list-style-type: none"> ○ 66 Pre-registered ○ 13 No-Shows ○ 34 Registered Onsite ○ 88* Total Tested <i>*updated 11/19/20</i> • Started planning for “winterizing” the testing process for cold weather. 11/17/20 • Planning begun for additional public distribution of free PPE kits. 11/16/20 • Next testing Event details: 11/13/20 • COVID-19 Community testing event hosted tonight at Cavalier Square 11/12/20 details below: <ul style="list-style-type: none"> ○ 81 People pre-registered ○ 15 No- shows ○ No onsite registrations ○ 66 Total Tested • Next Community testing event is scheduled for next Wednesday, 11/18/20 from 10:00-12:00 at Cavalier Square. Registration will begin on Monday. • CodeRED message announcing testing sent out today. 11/9/20 • COVID-19 Testing Scheduled for next week details below. 11/6/20 • Participated in Crater Health District planning call today. Several key take-aways:11/4/20 <ul style="list-style-type: none"> ○ Crater is working on getting long-term care facilities in Crater to sign up for the federal vaccination program through the private pharmacies. ○ Crater received \$500,000 in CARES Act funds for Vaccination planning and response equipment. ○ Planning vaccine distribution locations in each of the eight localities that allow for drive through operations in inclement weather. • Free COVID-19 event hosted at Cavalier Square today from 9:00-11:00 AM. 35 people were tested today. 11/4/20 • Registration was open today for testing on Wednesday 11/2/20. • Free public testing with private contractor scheduled for next Wednesday. Details in flyer at right. 10/29/22 • In the process of working out final details of a testing event with the private contractor again on Wednesday of next week, at Cavalier Square. 10/29/20 			

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<ul style="list-style-type: none"> • A private contractor conducted free testing today in Cavalier Square on behalf of the City. 38 tests were performed. Results will be back in 48-72 hours. 10/28/20 • Final preparations for tomorrow's testing event were completed today. As of 1630 there were 29 people pre-registered to be tested. 10/27/20 • Conducted conference call and site survey with contractor conducting tests Wednesday, today. 10/26/20 • Hopewell finalized details for a private contractor to provide free public testing Information at left. 10/23/20 • Crater Environmental Health has followed up on a number of complaints throughout the region of restaurants not adhering to the executive orders in relation to COVID-19. They have educated owners/operators of the requirements, and plan on using their ability to pull their permit as an enforcement action if not addressed. • Crater is now considered at the Substantial Community Transmission level. • The state vaccination plan has been submitted to the CDC for approval. • Due to the fact that the FDA is now requiring two months of data after the second dose of experimental vaccine is given in the vaccination trials, the earliest we could see a vaccine is December. • Crater Health indicated that social gatherings now need to get approval through the Health department to allow staff to ensure that proper protocols are being followed at these events. The required form and contact information will be distributed as soon as it is received from Crater. • Hopewell conducted a free testing event for the public tonight from 5:30-7:00 PM, details below. 10/20/20 <ul style="list-style-type: none"> ○ 36 Pre-Registered ○ 5 No-Shows ○ 23 Registered onsite ○ 54 Total Tested • Started coordination with a private company to conduct testing in the City when Crater Health and the VANG are unable to support the event. 10/15/20 • Confirmed location and time of next community testing event scheduled for next week. It will be conducted at Cavalier Square from 5:30 -7:00 PM. Flyer should be ready by the end of the week. 10/14/20 • Community testing was held this morning in Hopewell at Cavalier Square. 26 were preregistered. Notification was 3sent via CodeRED again this morning. 46 individuals total were tested today. 10/13/20 • Participated in Vaccination Planning Workgroup with Crater Health Department today. It was reported, that the State vaccination plan is in its second draft, and has been distributed to health departments around the State to inform their planning efforts. 10/1/20 • Request for VANG to assist with an additional public testing event on Tuesday October 13th was submitted via WebEOC on 9/24/20. Coordination with Crater Health is currently underway to confirm this event. 9/30/20 • Completed Community Testing event with VANG and Crater Health Department today at Cavalier Square. Of 100 available tests, 73 people showed up for testing. 63 of those tested were from Hopewell. Test results should be in by the end of the week. 9/29/20 • Completed planning process for next week's testing event. Information on the event is below. 9/24/20 • Participated in the Crater vaccination planning working Group today. Discussed a number of topics 			

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<p>including public dispensing sites, closed points of dispensing, school dispensing, and the breaking down of priority groups etc. 9/23/20</p> <ul style="list-style-type: none"> • The City of Hopewell was notified today that we were approved for a National Guard mission in Hopewell to conduct community testing on Tuesday September 29th form 9:00-11:00 AM. The planning process has begun to coordinate this event. 9/22/20 • Participated in the Crater Health ESF 8 conference call yesterday. They reported out on percent positive by jurisdiction. Hopewell came in the lowest in Crater at 3.8%. 9/18/20 • Testing conducted in the City tonight despite the rain. 41 individuals tested. 9/17/20 • Vaccination planning continued today with a meeting of the team compiled by the Health Department. Right now we are developing a list of front line workers with regional numbers to plan for vaccination quantities needed. 9/16/20 • Final planning completed for testing event on Thursday, today. 9/15/20 • CodeRED message sent out to the residents in a mile radius of the testing site today. 9/15/20 • A Citywide call was launched today to the entire City. 9/16/20 • Participated in vaccination planning team meeting today. Several of the key updates are below. 9/9/20 <ul style="list-style-type: none"> ○ We may see a vaccine as soon as late October under an Emergency Use Authorization. ○ There is a possibility of three different refrigeration levels required by differing vaccines. One requiring dry ice. ○ These vaccines will most likely require two shots 21-28 days apart. ○ Placeholder goal is for 70% saturation of public vaccination. ○ Anticipating 65% of vaccination being conducted by the private sector (Dr. Offices, pharmacies, etc.) ○ Public health vaccination efforts will focus on vulnerable populations and health equity. • The City hosted a health equity training session for department directors. A member of the Crater Health Department instructed the session. 9/3/20 • The following results came in from the testing on the 20th. These results amount to a 22.58% positivity rate for Hopewell residents, and a 19.64% positivity rate overall. 8/25/20 • Community COVID-19 testing was conducted last night and approximately 55 people were tested. 8/21/20 • Crater Health is hiring 5 contract employees to assist with testing. This will allow for an additional testing team, and should allow for community testing to occur once every two weeks, versus the once a month now. 8/21/20 • Hopewell's next testing Site has been finalized! 8/14/20 • Met with Crater Health and City staff today at the location of the next testing site to be conducted on the 20th of August to finalize planning efforts. Crater will be producing a site map to share with the group before the final announcement is officially sent out. 8/10/20 • On the Crater Health District call today, the Health department announced that they would be hiring a testing team to augment the testing they are already conducting across the district. This will hopefully get more frequent testing in each of the localities. 8/6/20 • On the Crater Health District call today, the following items were reported about the ongoing response at Crater Health district: <ul style="list-style-type: none"> ○ Contact tracing is ongoing, and is staffed 7 days a week to ensure continuity. ○ Additional contact tracers are being brought on board, and several will be assigned special categories, including schools, businesses, etc. ○ Community testing events are ongoing through the rotation established. Percent positivity has 			

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<p>been up recently due to targeted events. Percent positivity has anged from 11-21%</p> <ul style="list-style-type: none"> ○ Crater is looking for assistance with vaccinating school children from area Paramedics. A plan is being developed for that now. 7/30/20 ● VDH reported on the Crater Health Call today that there are between 5 and 7 vaccines which may be approved as early as December/January. They are manufacturing them as they are conducting clinical trials so that if approved they can be deployed immediately. 7/23/20 ● VDH-Crater is focusing planning assets on identifying what will be needed (Facilities, Supplies, PPE, Equipment and Personnel) to deliver seasonal flu shots in a Point of Dispensing (POD) situation occurring in accordance with COVID-19 restrictions and guidelines. The 2020 POD exercise will take place in Petersburg. ● VDH-Crater participated in a mobile testing event in Carson (Prince George County) on 7/16/2020 ● Participated in Crater Health regional call today. The discussion focused around mobile testing that is on-going. Officials recognized Hopewell's test date as successful and Crater representative acknowledged that first to distribute COVID information and supplies at a testing site. 7/16/2020 ● Test results came back from the testing event on Saturday the 11th. Of the 61 tests conducted, only one came back positive. 7/14/20 ● Testing /Outreach event conducted Saturday July 11th was a success! 61 Individuals were tested (max for site was supposed to be 60!) 70+/- PPE kits were distributed during the event as well. 7/13/20 ● Hopewell's next test site is tentatively scheduled for August 20th in the parking lot of Hopewell DSS. Additional information will be distributed once everything has been finalized. 7/13/20 ● Details of Hopewell's next testing site have been finalized for Saturday, July 11th: <ul style="list-style-type: none"> ○ Location: 327 Cavalier Square, Hopewell ○ Time: 9:00-10:30 ○ Pre-registration: 804-863-1652 option 1 ● State Health announced today at the Governor's briefing that the UVA study shows Virginia at .727 infection rate (anything below 1 is considered good) and that they are hitting the mark of testing at least 2.4% of the population per district per district per month. 6/25/20 ● City GIS produced a map showing The concentration of cases across the City, which will help inform testing decisions going forward. 6/22/20 ● Participated in the Crater Health regional call today. The discussion was again focused around mobile testing that will be starting this weekend. Hopewell's first tentative test date is set for Saturday July 11th at 9:00 AM. A walkthrough of potential sites will be conducted next week. 6/25/20 ● Participated in the Crater Health regional call today. The discussion was focused around mobile testing that will be starting at the end of the month. They are going to start with Emporia on Saturday the 27th. The testing will be conducted on Saturday mornings or Thursday evenings for one and a half hours, will allow both drive-ups and walk-ups, and will have 50 tests available for each site. Preregistration will be encouraged. On testing site per locality per month will be conducted. 6/18/20 ● Crater is moving forward with their mobile testing plan, and have asked each of the Jurisdictions in the district, to identify five possible locations where mobile testing could be set up. 6/17/20 ● 157 people registered for the drive through testing in Hopewell on Saturday May 30th. 105 of those were Hopewell residents. 125 of the pre-registered showed up for testing, and an additional 8 drove up and were registered onsite, for a total of 133 tested. 6/1/20 ● A point prevalence survey testing was conducted today at a long term care facility in the City that met the criteria. 6/1/20 <p>Governor's Actions:</p>			

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<ul style="list-style-type: none"> • Governor Northam hosted a press conference today to discuss the surge in numbers across the State. New restrictions were enacted via EO 72. Highlights were as follows: 12/10/20 <ul style="list-style-type: none"> ○ Gatherings limited to 10 people or less. ○ Masks are now required for anyone indoors around people. ○ Masks are required outside if 6ft social distancing cannot be maintained. ○ Modified stay-at-home order from 12:00am-5:00am ○ Full details and can be read here: https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/EO-72-and-Order-of-Public-Health-Emergency-Nine-Common-Sense-Surge-Restrictions-Certain-Temporary-Restrictions-Due-to-Novel-Coronavirus-(COVID-19).pdf • Governor Northam hosted a press conference today to discuss the surge in numbers across the State. No new actions or restrictions were enacted. Highlights were as follows: 12/2/20 <ul style="list-style-type: none"> ○ Overview of numbers ○ The governor encouraged everyone to follow the set guidelines. ○ The state will receive 70,000 doses of the first vaccine for the first segment of the vaccination process. 500,000 people have been identified as part of that first category that should receive the vaccine first. • Governor Northam hosted a press conference today to discuss the change to guidance on Friday. No new actions or restrictions enacted. 11/18/20 • Governor Northam issued a press release detailing additional restrictions to take affect Midnight November 15th: 11/13/20 <ul style="list-style-type: none"> ○ All public and private in-person gatherings must be limited to 25 individuals, down from the current cap of 250 people. This includes outdoor and indoor settings. ○ All Virginians aged five and over are required to wear face coverings in indoor public spaces. This expands the current mask mandate, which has been in place in Virginia since May 29 and requires all individuals aged 10 and over to wear face coverings in indoor public settings. ○ All essential retail businesses, including grocery stores and pharmacies, must adhere to statewide guidelines for physical distancing, wearing face coverings, and enhanced cleaning. While certain essential retail businesses have been required to adhere to these regulations as a best practice, violations will now be enforceable through the Virginia Department of Health as a Class One misdemeanor. ○ The on-site sale, consumption, and possession of alcohol is prohibited after 10:00 p.m. in any restaurant, dining establishment, food court, brewery, microbrewery, distillery, winery, or tasting room. All restaurants, dining establishments, food courts, breweries, microbreweries, distilleries, wineries, and tasting rooms must close by midnight. Virginia law does not distinguish between restaurants and bars, however, under current restrictions, individuals that choose to consume alcohol prior to 10:00 p.m. must be served as in a restaurant and remain seated at tables six feet apart. • The Governor held a press briefing today on COVID-19. Following are the main points: 11/10/20 <ul style="list-style-type: none"> ○ Positivity rate going up in Southwest Va. They will be launching a communication campaign down there to stress mitigation strategies soon. ○ Central Region has also had an increase in cases, and is being watched closely. ○ The state has contracted with three additional labs in the state to increase public testing capability, increasing testing capacity by approximately 7,000 tests a day. ○ Additional rapid tests have been acquired by the Commonwealth and are being distributed for use in long-term care, schools, etc. 			

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<ul style="list-style-type: none"> ○ The Health Department is working with the CDC as they monitor vaccination testing progress, to ensure safety, and is poised to deploy vaccines as soon as they become available. ○ The Governor also stressed the need for everyone to continue following mitigation guidance, especially with holiday celebrations. ● Governor’s Office announced that Governor Northam and his wife have tested positive for coronavirus. He is continuing to work and will be quarantined in his residence. ● Today Governor Northam made the following announcements (9/1/20): <ul style="list-style-type: none"> ○ No changes to the re-opening plan before Labor Day. ○ An additional 60 day extension on vehicle license and registration fees for those expiring before October 31st. ○ Call for poll workers. Volunteer at www.vote.virginia.gov ● Today Governor Northam announced \$4 million in funding for the Legal Services Corporation of Virginia, which will support 20 Legal Aid attorneys in providing services to Virginia tenants facing eviction for the next two years. 8/31/20 ● Today Governor Northam announced the launch of an app that will alert you when you have been exposed to COVID-19, called the COVIDWISE app. More details on the app can be found here: www.covidwise.org 8/5/20 ● Today the Governor announced that he signed a compact with five other Governor’s to procure a 500,000 rapid, point-of-care of antigen tests to bolster Virginia’s testing capability. 8/5/20 ● Governor Northam Announced additional restrictions for Hampton Roads today due to a spike in COVID-19 cases in that area. These restrictions will go into affect 12:00 AM Friday, and include: <ul style="list-style-type: none"> ○ No onsite alcohol can be served in restaurants after 10:00 PM. ○ All restaurants must close by 12:00 AM ○ Indoor dining is limited to 50% of capacity. ○ Gatherings of more than 50 are prohibited. ● Governor Northam’s office announced that Virginia has adopted the First-in-the-Nation Workplace Safety Standards for COVID-19 Pandemic. These first-in-the-nation safety rules will protect Virginia workers by mandating appropriate personal protective equipment, sanitation, social distancing, infectious disease preparedness and response plans, record keeping, training, and hazard communications in workplaces across the Commonwealth. Full article is here: https://governor.virginia.gov/newsroom/all-releases/2020/july/headline-859234-en.html 7/15/2020 ● Governor Northam held a press conference today in regards to the current upward trend of percent positivity in Virginia’s testing numbers. He indicated that this was primarily due to increases in Hampton Roads, and especially in the young adult demographic. He indicated that he would be encouraging local health districts to increase their enforcement of the executive orders issued in regard to the use of masks, numbers of people gathered, etc. 7/14/20 <p><u>Additional Actions by the Governor/State Government 6/23/20</u></p> <ul style="list-style-type: none"> ● Governor Northam announced today that the state will be moving into phase three of the Forward Virginia plan on July 1st. Full details on the new guidance can be found here: https://www.governor.virginia.gov/media/governorvirginiagov/governor-of-virginia/pdf/Virginia-Forward-Phase-Three-Guidelines.pdf ● Today Governor Northam announced that we would not be going to Phase Three Friday. He also said that he would talk about the details of what Phase Three will look like during his Thursday press conference. 6/16/20 ● Governor Ralph Northam today announced more than \$14.66 million for a new Economic Resilience 			

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and Recovery Program to respond to the unprecedented economic conditions facing Virginia and address the near and long-term impacts of the COVID-19 pandemic. This initiative was created through a restructuring of Growth and Opportunity for Virginia (GO Virginia) funding.

- Governor Northam announced that the state is on track with all of the factors to continue the reopening process at his press briefing today. Phase II is a minimum of two weeks, but he hopes to make an announcement on Phase III on Tuesday. 6/11/20

Additional Actions by the Governor/State Government 6/9/20

- Governor Ralph Northam today announced a phased approach that allows Virginia schools to slowly resume in-person classes for summer school and the coming academic year. The K-12 phased reopening plan was developed by the Office of the Secretary of Education, Virginia Department of Health, and the Virginia Department of Education and is informed by guidelines from the Centers for Disease Control and Prevention (CDC).
- The opportunities for in-person instruction in each phase are as follows:
 - Phase One: special education programs and child care for working families
 - Phase Two: Phase One plus preschool through third grade students, English learners, and summer camps in school buildings
 - Phase Three: all students may receive in-person instruction as can be accommodated with strict social distancing measures in place, which may require alternative schedules that blend in-person and remote learning for students
 - Beyond Phase Three: divisions will resume “new-normal” operations under future guidance
- Full details on the phase guidance can be found here:
<https://www.governor.virginia.gov/media/governorviriniagov/governor-of-virginia/pdf/Final-Phase-Guidance-for-Virginia-Schools-6.9.20.pdf>

City Operations:

Objective 1:

Implement Social Distancing, Personal Protective Equipment, and Sanitation Policies to protect City employees and the public for the duration of the event.

- Completed coordination of cloth masks for school children and staff through VDEM. Delivered masks to the schools today. 11/4/20
- The remaining out-of-service computers that were temporarily tasked with temp scanning are being replaced with the ones purchased for that purpose. The scanning software is being updated. 9/22/20
- Distributed COVID-19 training and an infectious disease preparedness and response plan to departments for distribution to all employees in accordance with the VOSH (Virginia Occupational Safety and Health) COVID-19 Emergency Temporary Standard §16VAC25-220. 9/21/20
- Today was the first day of opening City buildings to the public by appointment. No significant issues encountered. 9/8/20
- Took delivery of additional City bags for fall distribution of PPE. 9/2/20
- Picked up around 1600 20oz bottles of donated hand sanitizer today. 9/1/20
- Recreation completed the PPE distribution today! They will continue to deliver PPE to anyone who calls in requesting it, due to the fact they had no Trespassing signs etc. and therefore did not get any delivered. 8/26/20
- Recreation continued PPE distribution today including involvement from City Council, and Planning / Code, Sherriff’s Office, etc. 8/25/20
- To date, delivery is 92% completed. 8/25/20
- Received delivery of hand sanitizer ordered for fall distribution of supplies. 8/24/20
- PPE distribution continues- Recreation/ Planning/ Code and Fire Department.(8/19/20)

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<ul style="list-style-type: none"> • Developed working draft COVID-19 plan to document COVID-19 policies as required by the Department of Labor and Industry (DOLI). 8/14/20 • PPE distribution continued today. 8/13/20 • Formatted I-pads for distribution tracking with Crisis Track. 8/13/20 • Finalized details of City Hall changes to accommodate entry into City Hall by citizens when the City re-opens. 8/13/20 • Worked on procuring additional PPE and supplies for additional public distribution in late fall. 8/13/20 • 800 + PPE kits delivered to the public by Recreation staff today. 8/12/20 • Additional adjustments made to Crisis Track for PPE distribution. 8/12/20 • Received additional quotes on PPE for distribution late year. 8/12/20 • Initial distribution areas loaded into Crisis Track in preparation for PPE distribution. 8/11/20 • Additional configuration and training was conducted with Crisis Track to support the tracking of PPE sanitizer, etc. being distributed in the City. 8/10/20 • Bag Stuffing operations are underway, making excellent progress, call for volunteers made on daily call and sent to directors. Goal is to proceed with distribution next week. 8/7/2020 • Final planning meeting for PPE distribution scheduled for tomorrow. Bag stuffing operations are underway. Small distribution operation conducted today as a test of concept for further efforts. 8/6/20 • Received all of the remaining materials for building the bags of PPE, sanitizer etc. that will be distributed to the public. Delivered those materials to the Community Center for stuffing operations. 8/5/20 • Picked up brochures for PPE distribution to the public through the health equity program. 7/31/20 • Continued work on Crisis track software for mapping/tracking progress on PPE distribution to the public. 7/31/20 • Coordinated receipt of additional gel type hand sanitizer donation from Ashland Chemical for refiling the gel type dispensers. 7/30/20 • Coordinated with Schools to receive a share of the hand sanitizer donation we received from Westrock. 7/29/20 • Continued coordination of all of the materials needed for distribution of supplies via the Health Equity Program. 7/29/20 • Additional settings changes made to select temperature scanners that were having issues. 7/28/20 • First day of all employees back at work with temperature scanning implemented went well with minimal disruptions today. 7/27/20 • Hosted Crisis Track software training today for the supervisory staff who will be involved in the PPE distribution to the public. This software will be used to track the locations where the distribution of supplies was conducted. 7/27/20 • Met today to finalize the basic concept of the PPE distribution. Scheduling will need to be finalized after the remaining supplies are received for packing. 7/27/20 • Final calibration, instruction posting, etc. was conducted at all of the temperature scanning sites across the City, in preparation for all employees returning to work Monday. 7/24/20 • Labels and pump delivered to Logistics for filling bottles with the hand sanitizer donated by WestRock. 7/24/20 • Finalized instructions for posting by the temperature scanners in preparation for bringing all employees back full time next week. Updated the screening questions based on the latest CDC 			

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<p>guidance. 7/23/20</p> <ul style="list-style-type: none"> • Logistics has initiated the distribution of masks (cloth face coverings) kits to city departments. These kits include information about masks wear and cleaning as well as 2 mask per employee. Each department will have to handle distribution to individual employees. This excludes departments who have purchased masks separately. 7/22/2020 • Started providing training on the temperature scanners to City departments in preparation for re-opening. 7/22/20 • Provided Kn95 masks for cooling shelter through logistics 7/20/2020. • Received 600 masks for city employees- logistics to handle distribution. 7/20/2020 • Temperature Sensors and related supplies have been installed and initially calibrated at all previously identified locations. An email was sent to all directors to provide guidance and information on how to use and signage. If there are any questions contact Jennifer, Chief Hunter of the EM office. Remember and remind your staff that this is new equipment some additional calibration may be needed from time to time. • Two facilities remain on list to receive Air Filtration System- Water Renewal and Community center-work continues on this project and should be completed by the end of next week. • Recreation Staff (Logistics) are assembling PPE supplies into kits awaiting remaining supplies. 7/15/2020 • All of the PPE materials received for distribution were transferred to The Hopewell Community Center for the stuffing of bags for ease of distribution. 7/14/20 • Met with directors today to further discuss safe re-opening and to brainstorm any final issues identified by the group. 7/13/20 • Finalized preparations for the COVID-19 testing/PPE distribution for tomorrow Saturday the 11th. 7/10/20 • Based on a notification that the Governor and/or the Health Equity task force may attend the testing event Saturday the 11th, additional plans were put in place to accommodate the change. 7/9/20 • Took delivery of the printed materials for delivery with the PPE and sanitizer being distributed to the public through the Health Equity Pilot Program. 7/9/20 • Started stuffing all of the materials to be distributed at the testing event on Saturday in the bags for distribution. 7/9/20 • Formulated a draft plan for the distribution of the materials received through the Health equity pilot program. 7/8/20 • Took delivery of 10,000 non-medical face coverings and 10,000 bottles of hand sanitizer from the Governor's Health Equity Pilot Program for delivery to the public today. 7/7/20 • Took delivery of non-medical face coverings ordered for distribution to the public today at Fire Station 1. 7/6/20 • Set up delivery of masks ordered by the City for distribution to the public for Monday July 6th. 7/1/20 • Ordered bags for use in handing out the PPE and hand sanitizer to the Public. 7/1/20 • Received permission from the Cavalier Square property manager to host our next COVID-19 testing site on the property. Set up a meeting to finalize plans for this testing site. 6/30/20 • Arranged for the PPE and sanitizer being received through the Health Equity Program to be shipped to Fire Station One for temporary storage. Also worked on finalizing details for ordering the bags that we will pack the PPE in to give out to the public. 6/30/20 • Participated in a conference call with the Health Equity Pilot Program staff and reviewed details of the program. Started planning process for distribution of PPE based on the information received in the 			

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call. 6/29/20

- Human Resources drafted travel policy for City employees based on spikes across the country. The policy will be distributed upon approval. 6/29/20
- Received information from the Health Equity Pilot Program on starting the process of receiving and distributing masks and hand sanitizer to the vulnerable citizens of Hopewell. The formal planning process will begin at the beginning of next week. 6/24/20
- Drafted information sheets covering the details of re-opening for both the public and employees. It is out with City leadership for review in preparation for re-opening when ready. 6/22/20
- Conducted workspace evaluations for proper social distancing in workspaces for the return of all workers. 6/18/20
- Initiated the install of the secondary temperature scanning tools in large departments, needing a second device. 6/15/20
- Department re-opening plans were sent back to departments today with changes that reflect broad Citywide policies for constancy. 6/8/20
- Department re-opening drafts were reviewed today and feedback prepared to be sent back for further consideration. 6/4/20.
- Departments were provided a feedback form for the draft re-opening plan to be returned by 6/3 for incorporating into the plan. 6/1/20

Objective 2:

Provide appropriate internal and external communications to inform employees and the public for the duration of the event.

- The City is maintaining an unstaffed cooling shelter at the library open 0900-700 pm.
- Friday 7/10 sent out an e-mail communication to all employees reminding them of the importance of staying home when sick, along with the process to return to work if out with symptoms. 7/13/20
- The City Call Center for citizens opened today as planned. The Call Center number is 541-2391. The phone line will be available 8:30 am to 8:00pm Monday-Friday until emergency operations cease. This call center answers City specific questions. Health related questions are being referred to Virginia Department of Health **COVID-19 hotline: 1-877-275-8343.**
- Our call center information was shared with 211 for citizens who call 211 and need Hopewell specific information.

Call volume for the call center so far is below. (call numbers are not reported until the next day as the call center remains open until 8:00 PM.)

Calls Fielded on 10/23	2
Total Calls Fielded through 10/23	1103

Objective 3:

Maintain situational awareness through communication with local, regional, state, and federal partners.

- Participated in the VDEM Region 1 conference call today. The regional health coordinator indicated that a vaccine might be available as early as this fall. If that is the case, First responders and hospital workers will be the first to receive the vaccine, followed by vulnerable populations, schools, and then everyone else to follow as more vaccine becomes available after the first of the year. 6/16/20
- Participated in Crater Health Department regional COVID-19 coordination call today. Crater presented analysis of all the testing conducted the week of May 30th. They also discussed the VANG's new mission of testing long Term Care facilities across the state (237 missions). Discussion on further

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<p>testing in the region will take place next week.</p>			
<ul style="list-style-type: none"> Participated in Crater Health Department regional COVID-19 coordination call today. Crater is working on an analysis of all the testing conducted last week to determine how many people were tested from each locality, and how many were positive in each. 6/4/20 			
<p>Outside Partner Coordination:</p>			
<ul style="list-style-type: none"> Conducted industry Conference Call 7/14/20 No significant updates Conducted industry Conference Call 7/7/20 No significant updates Conducted industry Conference Call 6/30/20 No significant updates Conducted Industry conference call. One industry partner noted bringing everyone who was teleworking back to work this week. No other significant updates. 6/16/20 Conducted Industry conference call. 6/9/20. No significant updates. Conducted Industry conference call. 6/2/20. Industry indicated that they are looking for the DOLI guidance on wearing masks as well. 6/2/20 			
<p><u>Objective 4:</u></p>			
<p>Develop and implement policies to promote economic stability in the City for the duration of the event.</p>			
<ul style="list-style-type: none"> Participated in Municode webinar on CARES Act implementation. 8/24/20 Governor Northam announced today an additional \$645 Million in CARES Act funding will be passed through to localities for COVID-19 response.7/28/20 Confirmed successful registration and application for FEMA Public Assistance funds in case this is needed beyond the CARES Act funding. 7/23/20 Developed a plan to distribute 180 non-contact forehead thermometers we received through the state from FEMA, for business to use as part of their re-opening plans. 7/13/20 Spreadsheet was sent out to directors today to help identify any costs they may have incurred for COVID-19 that can be covered under the CARES Act. They were asked for feedback ASAP. 6/15/20 			
<p><u>Objective 5:</u></p>			
<p>Maintain operational readiness through departmental response and continuity of operations planning for the duration of the event.</p>			
<ul style="list-style-type: none"> Conducted Mini Tabletop exercises with one departments on their COOP plans. 9/4/20 Conducted Mini Tabletop exercises with two additional departments on their COOP plans. 9/2/20 Started department COOP review meetings to finalize department draft plans. Mini tabletop exercise conducted as part of the review. 8/28/20 Updated COVID-19 Incident Log with most recent updates from the City operations perspective.8/11/20 Continued planning for Hurricane Isaias in the COVID-19 environment. 7/31/20 With Tropical Storm Isaias on the horizon, Emergency Management staff began planning for EOC Operations during a power outage in a COVID-19 environment. Additional areas for EOC operations have been identified in generated City facilities so that social distancing can be maintained. 7/30/20 Social Services and Emergency Management met with Red Cross staff to review expectations for Hurricane season in the midst of COVID-19. 6/29/20 Had a meeting with the shelter management team about sheltering during COVID-19 in the event of a hurricane, etc. A list of follow-up actions was developed as a result, to get ready for this possibility. 6/23/20 			

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Objective 6:

Support public social distancing policies by maintaining public utility and other critical services to citizens for the duration of the event.

- Advocated for funding through the Community Foundation COVID-19 Response fund to be given to organization(s) that support mortgage and rental payment assistance in the wake of COVID-19. 7/1/20

Objective 7:

Maintain regulatory compliance with all applicable laws and regulations during the duration of the event.

- Set a goal for Council to set tax rate by May 1st to allow the treasurer to get out notices on time.
- Investigating the process for conducting regular public meetings as required for a number of City functions.

7. Prepared by: Name: B. Ruppert. _____
Management **Signature:** _____

Position/Title: Emergency

