



The City
Of
Hopewell, Virginia

300 N. Main Street · Department of Development · (804) 541-2220 · Fax: (804) 541-2318

APPLICATION TO THE BOARD OF ZONING APPEALS

- Variance: Fee: \$200 + State Code requires applicant to pay for required advertisement in local newspaper.
- Appeal of Decision/Interpretation: No Fee + State Code requires applicant to pay for required advertisement in local newspaper.

THIS APPLICATION GOES BEFORE THE BOARD OF ZONING APPEALS. A PUBLIC HEARING, WITH ADVERTISEMENT AS REQUIRED BY THE STATE CODE, IS REQUIRED FOR ALL ACTIONS OF THE BOARD.

APPLICANT: _____

ADDRESS: _____

PHONE #: _____ FAX #: _____

EMAIL ADDRESS: _____

INTEREST IN PROPERTY: _____ OWNER OR _____ AGENT

IF CONTRACT PURCHASER, PROVIDE A COPY OF THE CONTRACT OR A LETTER OF THE PROPERTY OWNER'S CONSENT.

OWNER: _____

ADDRESS: _____

PHONE #: _____ FAX #: _____

PROPERTY ADDRESS / LOCATION:

PARCEL #: _____ ACREAGE: _____ ZONING: _____

ATTACH A SCALED DRAWING OR PLAT OF THE PROPERTY SHOWING:

- TOTAL AREA _____
- LOCATION OF ALL BUILDINGS, STRUCTURES, SHEDS, AND FENCES _____
- THE PROPOSED DEVELOPMENT WITH FRONT, SIDE, AND REAR SETBACKS AS WELL AS PARKING _____

ARTICLE _____ OF THE ZONING ORDINANCE REQUIRES:

IF NOT FILING A VARIANCE, SKIP THIS SECTION AND PROCEED TO SECTION B
IN ORDER TO GRANT A VARIANCE, THE BOARD MUST FIND THAT THERE IS A UNIQUE OR
UNDUE HARDSHIP INVOLVED.

1. VARIANCE REQUESTED IS:

2. PLEASE DESCRIBE THE UNUSUAL CHARACTERISTICS OF THE PROPERTY
WHICH WOULD JUSTIFY THE NEED FOR A VARIANCE, SUCH AS SIZE, SHAPE,
OR TOPOGRAPHY:

3. PLEASE EXPLAIN HOW THE ORDINANCE EFFECTIVELY PROHIBITS OR
UNREASONABLY RESTRICTS THE USE OF THE PROPERTY:

4. PLEASE DESCRIBE HOW THIS IS A CLEAR HARDSHIP WHICH APPROACHES
CONFISCATION OF YOUR PROPERTY AND IS NOT A SPECIAL PRIVILEGE OR
CONVEINENCE:

5. IS THIS HARDSHIP SHARED GENERALLY BY OTHER PROPERTIES IN THE SAME ZONING DISTRICT AND IN THE SAME AREA?

6. WILL THE APPROVAL OF THIS VARIANCE BE OF SUBSTANTIAL DETRIMENT TO THE ADJACENT PROPERTY?

B. APPEAL DECISION/INTERPRETATION

1. HAS ANY PREVIOUS APPLICATION OR APPEAL BEEN FILED IN CONNECTION WITH THIS PROPERTY? _____ Y _____ N

IF YES, PLEASE EXPLAIN:

2. THIS IS AN APPEAL OF A DECISION OR INTERPRETATION MADE BY THE ZONING ADMINISTRATOR UNDER SECTION _____ OF THE ZONING ORDINANCE. IT IS REQUESTED THAT THIS DECISION OR INTERPRETATION BE MODIFIED, SO THAT

3. THIS IS AN APPLICATION FOR AN INTERPRETATION OF THE DISTRICT BOUNDARY LINE:

AS OWNER OF THIS PROPERTY OR THE AUTHORIZED AGENT THERE OF, I HEREBY CERTIFY THAT THIS APPLICATION AND ALL ACCOMPANYING DOCUMENTS ARE COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

APPLICANT(S) SIGNATURE

DATE

PRINTED NAME OF APPLICANT(S) _____

OFFICIAL USE ONLY

DATE RECEIVED: _____

DATE OF FINAL ACTION: _____